



Lenawee Community Mental Health Authority

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BOARD MEETING MINUTES

December 17, 2025

Present: N. Wilson; N. Smith; N. Eaton-Gordon; J. Ackley; R. Tillotson; H. Terrill; L. Pickles; E. Starlin

Absent: T. Kelly; A. Palmer; D. Stimpson; J. Goetz;

Staff: K. Szewczuk; T. Good; B. Meads;

1. **CALL TO ORDER**

The meeting was called to order at 3:00 pm by Nic Wilson, Vice Board Chair.

2. **PREVIOUS MINUTES**

MOTION BY N EATON GORDON to approve previous minutes dated November 24, 2025.
SUPPORTED BY J. ACKLEY. MOTION CARRIED.

3. **PUBLIC COMMENT**

None.

4. **COMMITTEE REPORTS**

a. **Consumer Action Committee**

Committee will be purchasing pamphlets with mental health topics geared towards children and older kids.

b. **Recipient Rights Advisory Committee**

The Recipient Rights Advisory Committee met on December 16th. The Annual Report was reviewed and approved by the committee. The committee also approved to continue supporting and funding the ORR at its current level, and supported the accomplishments and desired outcomes

MOTION BY J ACKLEY to accept the Office of Recipient Rights Annual Report.
SUPPORTED BY H TERRILL. MOTION CARRIED.

MOTION BY N EATON GORDON to approve the Office of Recipient Rights 2026 goals and accomplishments. **SUPPORTED BY N SMITH. MOTION CARRIED.**

MOTION BY N EATON GORDON to continue finance and support the Office of Recipient Rights at its current level. **SUPPORTED BY H TERRILL. MOTION CARRIED.**

Board Members will review the Recipient Rights Training information provided in the packet.

c. **Operations and Budget**

i. **Policy**

Regional Policy #R-847 Assessment and Reassessment

Kathryn reviewed changes being made to the policy, including definitions, assessments used, clarified assessment expectations.

MOTION BY N. SMITH to approve Regional Policy #R-847 Assessment and Reassessment. **SUPPORTED BY N. EATON GORDON. MOTION CARRIED.**

ii. **Next Door Services LLC**

Staff are now over at the Maumee Building. Weekly cleaning will be needed for the building.

MOTION BY H TERRILL to approve the contract with Next Door Services LLC. **SUPPORT BY N SMITH. MOTION CARRIED.**

iii. **CMHPSM FY26 Master Project and Grant Agreement**

Contract that covers Behavioral Health Home. New rates are not yet known, last year's rates are being used, and an amendment will be made once new rates are known.

MOTION BY N SMITH to approve the CMHPSM Master Project and Grant Agreement. **SUPPORTED BY N EATON GORDON. MOTION CARRIED.**

iv. **Marvin Drive Home Lease**

Pathlight is purchasing a group home on Marvin Drive. Requesting a lease so consumers can be placed there.

MOTION BY N SMITH to approve the new lease for the home on Marvin Drive. **SUPPORT BY H TERRILL. MOTION CARRIED.**

v. **Data Report**

Mental Health Inquiries: Kathryn reported that in November we had 100 mental health inquiries. 25 were initially referred out. 70 intakes were scheduled, 4 declined or had no need, 1 did not return phone call. 47 initial assessments were completed with 7 found to be ineligible, 1 declined, 39 eligible and receiving services. 87% Medicaid, 8% Healthy Michigan, 5% General Fund.

Substance Use Disorder Inquiries: In November, Substance Use Disorder Inquiries totaled 46. 2 were referred out with benefits. 43 were authorized. 20 Healthy Michigan, 14 Medicaid, 9 Block Grant.

Inpatient Hospitalizations: There were a total of 28 people admitted to hospital in November. 54% Medicaid, 43% Healthy Michigan, 4% GF. 46% had co-occurring mental health and

substance use disorders. 61% were previously unknown to us. 6 reported the Family Medical Center as their primary health care provider, 9 with no primary healthcare provider. We were able to divert 8. 1 went crisis residential. 13 went in on petition. 4 no show for a follow up appointment, 3 we were unable to reach, 1 moved to substance use residential.

vi. **Finance Report**

We are 8% through the fiscal year as of October 31, at 7% spent, about 1% under budget. 2 outliers that are slightly over budget, Per Diems and Substance Use. Taylor will continue to monitor Substance Use, but expects Per Diems to come back into budget in a few months. We could contribute around \$41,000 to fund balance. General Fund investment and Hendershot both saw an increase.

MOTION BY R. TILLOTSON to approve finance report and voucher list. **SUPPORT BY N. SMITH. MOTION CARRIED.**

5. **REPORT FROM EXECUTIVE DIRECTOR**

- There were 3 days of hearings last week regarding the lawsuit against MDHHS. A decision has not been made yet. The State has delayed awarding contracts.
- There will be a ribbon cutting at the new Maumee building on Friday, January 9th starting at 2pm. Let Kathryn know if you can't make the ribbon cutting and would like a tour.
- Staff have been sending thank you message to Kathryn for the Board for the COLA and holiday gift cards.

6. **REPORT FROM BOARD CHAIR**

- 2026 Meeting calendar is included in packets

7. **REPORT FROM REGIONAL BOARD**

- December meeting was canceled due to weather.

8. **BOARD MEMBER COMMENTS**

None

9. **ADJOURNMENT**

The meeting was adjourned at 3:49 pm

N. Smith
Secretary

Date