



# Lenawee Community Mental Health Authority

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## Board Meeting Minutes September 25, 2025

**Present:** A. Palmer; N. Wilson; J. Goetz; T. Kelly; J. Ackley; R. Tillotson; E. Starlin; N. Smith; H. Terrill;

**Absent:** D. Stimpson; N. Eaton Gordon

**Staff:** K. Szewczuk; H. Owen; T. Good; B. Meads

**1. CALL TO ORDER**

The meeting was called to order at 3:00 pm by Amy Palmer, Board Chair.

**2. PREVIOUS MINUTES**

**MOTION BY J. GOETZ** to approve previous minutes dated August 28, 2025. **SUPPORT BY H.TERRILL. MOTION CARRIED.**

**3. AWARDS & PRESENTATIONS**

- a. Stephanie Albright awarded 30-year Service Award
- b. eRace Distribution Check to Inter-Connections

4.

**5. PUBLIC COMMENT**

None.

**6. COMMITTEE REPORTS**

**a. Operations & Budget Committee**

N. Smith reported on this committee which met on September 17, 2025.

**1. Contracts**

**a. Vehicle Lease Quotes**

3 leases expiring in October and November. Recommended by Leadership to lease 2 Chevrolet Trailblazers and 1 Chevrolet Equinox from Bell Chevrolet.

**MOTION BY N. WILSON** to approve of the leases for 2 Chevrolet Trailblazers and 1 Chevrolet Equinox from Bell Chevrolet. **SUPPORT BY N. SMITH. MOTION CARRIED.**

**b. FY26 Contract List**

Change with Tipton home as the owner is selling – new owner will take over on November 1st and the lease could change

**MOTION BY N. WILSON** to approve the FY26 Contract List. **SUPPORT BY H. TERRILL.**  
**MOTION CARRIED.**

**c. Adams Outdoor Advertising Contract**

Renewal for billboards around the county. Slight increase of over \$1,000.

**MOTION BY N. WILSON** to approve the Adams Outdoor Advertising Contract.  
**SUPPORT BY J. GOETZ. MOTION CARRIED.**

**2. Data Report**

Kathryn reported that in August we had 102 mental health inquiries. 31 were referred out, 66 intakes were scheduled, 3 declined or had no needs identified, 2 did not return phone call. 49 initial assessments were completed with 11 found to be ineligible, 1 declined, 37 eligible and receiving services. 65% Medicaid, 30% Healthy Michigan, 5% (2) General Fund.

Substance use disorder inquiries in August totaled 57, 4 referred out with benefits available, 1 had no needs identified, 3 did not return phone calls, 4 declined. 45 were authorized. 21 Healthy Michigan, 20 Medicaid, 4 Block Grant.

Inpatient Hospitalizations – there were a total of 25 admitted to hospital in August. 70% Medicaid, 30% Healthy Michigan, 0 General Fund. 41% had co-occurring mental health and substance use disorders. 59% were previously unknown to us. 4 reported the Family Medical Center as their primary health care provider, 13 with no primary healthcare provider. We were able to divert 9, 1 was authorized for partial hospitalization. 11 went in on petition. 0 no show for a follow up appointment.

**3. Finance Report**

We are 83% through the fiscal year, at 76% spent, about 7% under budget. No outliers, trending similar to recent months. Increase in the Autism line is due to recent rate increase. At this time, we are showing being able to contribute around \$350,500 to the fund balance. Both investment accounts saw a decrease.

**MOTION BY N. SMITH** to approve the finance report and accounts payable report.  
**SUPPORT BY J. GOETZ. MOTION CARRIED.**

**4. Longevity Pay**

Longevity pay review. The cost for longevity pay for FY26 will be \$12,200.

**5. FY26 Budget**

Taylor Good reviewed the proposed budget for FY26, which increased \$3,207,255 from FY2025.

**MOTION BY J. GOETZ** to approve the proposed FY2026 budget. **SUPPORT BY T. KELLY.**  
**MOTION CARRIED.**

**MOTION BY E. STARLIN** to approve a rounding error to be corrected in the Expenditures.  
**SUPPORT BY J ACKLEY. MOTION CARRIED**

**b. Personnel Committee**

**1. Longevity Pay**

Review of the longevity payment for staff at every 5 years of employment as well as a payment at 3 years – the payments were included in the FY26 proposed budget. The payment will only be made to staff who intend to continue employment.

**MOTION BY J. ACKLEY** to approve the Longevity Pay for staff who meet the criteria.  
**SUPPORT BY H. TERRILL. MOTION CARRIED.**

**2. OBRA Coordinator**

Need for assessments has increased and other responsibilities have expanded to include facilitation with ancillary providers. Position has been updated with new pay grade to reflect increase in responsibilities.

**MOTION BY H. TERRILL** to approve the OBRA Coordinator Position. **SUPPORT BY N. WILSON. MOTION CARRIED.**

**3. Executive Director Contract**

Kathryn highlighted a few accomplishments from FY25 including the increase of clinical services, such as the upcoming Mobile Crisis Unit, ACT, streamlining OBRA, and increasing Health Hub. Outreach has had a focus on improving and strengthening community partnerships. The recent Town Hall was a success and there has been great feedback.

Goals for FY26 include continuing regular review of clinical services, improving community partnerships and relationships, and to host more events to make information more accessible to the community, such as the Town Hall.

**MOTION BY J. GOETZ** to approve an additional \$6,000 payment in a tax deferred account.  
**SUPPORT BY N. WILSON. MOTION CARRIED.**

**MOTION BY J. ACKLEY** to approve the FY26 Executive Director Contract. **SUPPORT N. SMITH.**  
**MOTION CARRIED.**

**7. REPORT FROM EXECUTIVE DIRECTOR**

- RFP deadline has been extended to October 13<sup>th</sup>.
- There are active lawsuits against MDHHS. The first hearing is on October 9<sup>th</sup>.
- State House Budget has a proposed budget cut of over \$5 billion for DHHS.
- If a budget is not passed the government will shut down October 1. CMH will continue to operate as an essential service provider.
- Leadership is looking into augmented AI to assist with documentation and paperwork, several other CMHs in the state already use the platform
- Town Hall was a success with about 60 people in-person and 15 people on Zoom and it's available on Lenawee TV.
- 2 Narcan Newspaper boxes have recently been placed at Mike's Pharmacy in Morenci and the Thrifty Hippie in Hudson. They are outside the building and can be accessed 24/7.
- Fall Conference is October 27 and 28 in Traverse City. Let Blair know by end of next week if interested in attending.

**8. REPORT FROM BOARD CHAIR**

- Thank you to Board members who came out to the Town Hall and to staff who set the event up.

**9. REPORT FROM REGIONAL BOARD**

- Judy was elected the Board Chair of the Regional Board.
- Current rates sent out. MDHHS/Milliman indicate 6% reduction for Region 6. Info has been sent for Department to consider.
- PIHP will send money from ISF to CMHs if needed.

**10. BOARD MEMBER COMMENTS**

Nate Smith complimented the new chairs. Ralph Tillotson commented on doing another facility tour soon.

**11. ADJOURNMENT**

The meeting was adjourned at 4:07 pm.

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N. Smith  
Secretary

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Date