



Lenawee Community Mental Health Authority

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Board Meeting Minutes

June 26, 2025

Present: E. Starlin; J. Ackley; A. Palmer; R. Tillotson; N. Smith; N. Eaton Gordon; N. Wilson; T. Kelly

Absent: D. Stimpson; H. Terrill; J. Goetz

Staff: K. Szewczuk; H. Owen; N. Feller; J. Bradley; B. Briggs

1. **CALL TO ORDER**

The meeting was called to order at 3:00 pm by Amy Palmer, Board Chair.

2. **PREVIOUS MINUTES**

MOTION BY N SMITH to approve previous minutes dated May 29 2024. **SUPPORTED BY N EATON GORDON. MOTION CARRIED.**

3. **PUBLIC COMMENT**

None.

4. **COMMITTEE REPORTS**

Recipient Rights Advisory Committee

Stephen Mitchell reported that in the 2nd quarter 2025 there were 12 complaints received which involved 15 allegations. 12 allegations were investigated with 8 allegations substantiated. There were 2 allegations of Class II Abuse, 1 was substantiated. The list of providers involved, allegations and remedial action was reviewed.

Stephen reviewed several points in the Consumer Appeals Policy. Denial, suspension, reduction, or termination of services are not investigated by the Recipient Rights Office, consumers must go through the Appeals Process. Office of Recipient Rights does assist consumers that are filing an appeal.

Operations & Budget Committee

1. Contracts

a. Caitlyn Sorensen-Kowalski, Ph.D

Supervision for new behavioral psychologist.

b. Vitalcore Health Strategies

Jail-based MAT provider.

MOTION BY N SMITH to approve contracts with Caitlyn Sorensen-Kowalski and Vitalcore Health Strategies. **SUPPORT BY R. TILLOTSON. MOTION CARRIED.**

c. Vehicle Lease Quotes

Lease expiring at the end of this month – quotes for 2 options for replacement.

MOTION BY N. SMITH to approve the lease for Chevrolet 2025 Trailblazer. **SUPPORT BY R. TILLOTSON. MOTION CARRIED.**

d. Salary Study Quotes

3 quotes were received to conduct a salary study. Municipal Consulting and Yeo & Yeo are most similar to goals and desired timeframe.

MOTION BY N. SMITH to approve the quote from Yeo and Yeo. **SUPPORT BY N. EATON GORDON. MOTION CARRIED.**

2. Policies

a. Incident Reporting

MOTION BY N. EATON GORDON to approve the Incident Reporting Policy. **SUPPORT BY N WILSON. MOTION CARRIED**

3. MMRMA Insurance Renewal

Liability, car, and property insurance. Increased by less than \$1,000 from last year. Coverage is the same, the only change is an increase in deductible.

MOTION BY N. SMITH to approve the MMRMS Insurance Renewal. **SUPPORTED BY R. TILLOTSON. MOTION CARRIED.**

4. Compliance Audit

Compliant in all material aspects. 1 finding in annual pension expense – is a nonallowable cost and has been corrected.

MOTION BY N. WILSON to approve the Compliance Audit final report. **SUPPORT BY E. STARLIN. MOTION CARRIED.**

5. Data Report

Kathryn reported that in May we had 93 mental health inquiries. 28 were referred out, 63 intakes were scheduled, 2 declined. 40 initial assessments were completed with 8 found to be ineligible, 1 declined, 31 eligible and receiving services. 71% Medicaid, 16% Healthy Michigan, 13% (4) General Fund due to spenddown.

Substance use disorder inquiries in May totaled 45, 3 referred out with benefits, 2 had benefits available and 1 was not a resident of Lenawee. 41 were authorized. 23 Healthy Michigan, 11 Medicaid, 7 Block Grant.

Inpatient Hospitalizations – there were a total of 25 admitted to hospital in May. 52% Medicaid, 36% Healthy Michigan 12% General Fund. 32% had co-occurring mental health and substance use disorders. 80% were previously unknown to us. 2 reported the Family Medical Center as their primary health care provider, 11 with no primary healthcare provider. We were able to divert 8, 3 placed in crisis residential, 1 is in partial hospitalization, and 1 left against medical advice. 12 went in on petition. 2 no show for a follow up appointment- of those, 1 we were unable to reach and 1 was readmitted to the hospital.

6. Finance Report

We are 58% through the fiscal year, at 50% spent, about 8% under budget. No outliers, trending similar to recent months. Slightly overspent in Healthy Michigan, but there is enough Medicaid to cover the gap. At this time, we are showing being able to contribute around \$271,000 to the fund balance. Both investment accounts saw an increase.

MOTION BY T. KELLY to approve the finance report and accounts payable report. **SUPPORTED BY N. WILSON. MOTION CARRIED.**

5. REPORT FROM EXECUTIVE DIRECTOR

- Niki Feller and Kathryn met with Midwest Behavioral Health Center to discuss Lenawee's needs.
- Please reach out to legislators asking them to stop the PIHP procurement.

- Kathryn met with Jim Van Doren and Kim Murphy- there will be a separate meeting with legislators that represent Lenawee County to explain what LCMHA does and the consequences of the procurement.

A roll call vote was called to approve a resolution on behalf of the Board of Directors opposing the PIHP Procurement proposed by MDHHS. **MOTION BY N. SMITH** to approve the Resolution opposing the PIHP Procurement. **SUPPORTED BY N. EATON GORDON.**

Judy Ackley	Y
Nancy Eaton Gordon	Y
Tim Kelly	Y
Amy Palmer	Y
Nate Smith	Y
Erin Starlin	Y
Ralph Tillotson	Y
Nic Wilson	Y

MOTION CARRIED UNANIMOUSLY.

6. REPORT FROM BOARD CHAIR

- Please keep raising awareness about the PIHP procurement and Medicaid cuts.
- The Board does not have a Secretary since Deidre Reed resigned in June. Nate Smith has volunteered to fill the position. **MOTION BY N. EATON GORDON** to appoint Nate Smith as Board Secretary. **T. KELLY SUPPORT. MOTION CARRIED.**
- The vacant Board position will be posted soon.

7. REPORT FROM REGIONAL BOARD

- Regional Board has been discussing PIHP Procurement and the issues that will come out of it.

8. BOARD MEMBER COMMENTS

- 29 RFPs have been received by the Bridging the Gap Committee

9. ADJOURNMENT

The meeting was adjourned at 4:05 pm.

Secretary

Date