



Lenawee Community Mental Health Authority

1040 South Winter Street, Suite 1022

Adrian, MI 49221-3867

Tel: 517-263-8905 Fax: 517-265-8237

Toll Free: 1-800-664-5005

www.lcmha.org

Board Meeting Minutes

September 29, 2024

Present: A. Palmer; J. Ackley; J. Goetz; H. Terrill; N. Eaton Gordon; D. Reed; N. Smith; T. Kelly; E. Starlin;

Absent: D. Stimpson; N. Wilson; R. Tillotson

Staff: K. Szewczuk; B. Briggs; T. Good; H. Owen; N. Feller

1. CALL TO ORDER

The meeting was called to order at 3:01pm by Amy Palmer, Board Chair.

2. PREVIOUS MINUTES

MOTION BY N. SMITH to approve previous minutes dated August 29, 2024. **SUPPORTED BY J. GOETZ. MOTION CARRIED.**

3. PUBLIC COMMENT

Ryan Vargas, Melissa Vargas and Peggy Molter from McCullough Vargas Associates spoke during Public Comment.

4. AWARDS AND PRESENTATION

- a. eRace Check was presented to Dr. Yaroch from ProMedica.
- b. Donation from OP Mobility was presented to Board Chair Amy Palmer

5. COMMITTEE REPORTS

a. Consumer Action Committee

Walk A Mile was on September 17th. The committee would like to participate in Voter Registration efforts. 8 participants attended Walk A Mile. Region is planning an Arts and Crafts show. Next Consumer Action Committee meeting is October 16th.

b. Recipient Rights Advisory Committee

Stephen Mitchell reported that in the 3rd quarter 2024 there were 14 complaints received which involved 17 allegations, 2 of which had no right involved. 15 allegations were investigated with 7 allegations substantiated. 3 of the allegations were abuse. The list of providers involved, allegations and remedial action was reviewed.

Stephen Mitchell provided an overview of Civil Rights as written in the Michigan Administrative Code. He highlighted the civil rights of recipients, including the rights to enter in contracts, voting rights, religious rights, and legal competency.

c. Retirement Committee

Met with providers on September 19th. Investments are performing well. Actuary reviewed Defined Benefits plan. No concerns. Committee will consider changing to a 10 year layered plan in the future.

MOTION BY N. SMITH to approve continuing with the plans as recommended. **SUPPORTED BY N. EATON GORDON. MOTION CARRIED.**

d. Operations & Budget Committee

Contracts

Cornerstone I and II

2 consumers need placement in Cornerstone I and II

Charlotte Easterling

Provide clinical supervision

MOTION BY SMITH to approve the contracts for Cornerstone I and II and Charlotte Easterling. **SUPPORTED BY J. ACKLEY MOTION CARRIED.**

Lease Renewals

MOTION BY N SMITH to approve the lease renewals. **SUPPORTED BY N EATON GORDON. MOTION CARRIED**

Generator Bids

MOTION BY J GOETZ to approve the bid from Adrian Electric and Generator. **SUPPORTED BY N SMITH. MOTION CARRIED.**

i. **Data Report**

Kathryn reported that in August we had 112 mental health inquiries. 25 were initially referred out. 85 intakes were scheduled, 2 declined/no need. 54 initial assessments were completed with 9 found to be ineligible, 45 eligible and receiving services. 71% Medicaid, 16% Healthy Michigan, 13% (6) General Fund due to spenddown.

Substance use disorder inquiries in August totaled 44, 3 referred out with benefits, 2 declined or had no need. 39 were authorized. 22 Healthy Michigan, 11 Medicaid, 4 Block Grant.

Inpatient Hospitalizations – there were a total of 26 admitted to hospital in August. 54% Medicaid, 46% Healthy Michigan. 46% had co-occurring mental health and substance use disorders. 65 % were previously unknown to us. 5 reported the Family Medical Center as their primary health care provider, 13 with no primary healthcare provider. We were able to divert 10. 17 went in on petition. 3 no show for a follow up appointment.

ii. **Finance Report**

We are 83% through the fiscal year, at 73% spent, about 10% under budget. Outpatient, Autism, Recipient Rights and State Inpatient-Local Share are trending the same as June. We are still under spent in GF. At this time, we are showing being able to contribute around \$381,000 to the fund balance, which includes \$12,176 we are overspent in the Engagement Center grant. General Fund investment and Hendershot both saw an increase.

MOTION BY J GOETZ to approve the finance report and accounts payable report. **SUPPORTED BY N EATON GORDON. MOTION CARRIED.**

FY25 Budget

Taylor reviewed the proposed budget for FY25, which increased \$2,820,024 overall from fiscal year 2024.

MOTION BY N SMITH to approve the FY25 Budget as proposed. **SUPPORTED BY D. REED. MOTION CARRIED.**

e. **Personnel Committee**

Leadership has proposed a longevity pay for staff that have been employed for at least 3 years. Payments would be paid out at the end of the fiscal year.

MOTION BY N. SMITH to approve the Longevity Pay. **SUPPORTED BY N EATON GORDON. MOTION CARRIED.**

A roll call vote was called to enter into Closed Session to discuss the evaluation of Executive Director Kathryn Szewczuk.

Judy Ackley	Y
Nancy Eaton Gordon	Y
James Goetz	Y
Tim Kelly	Y
Amy Palmer	Y
Deidre Reed	Y
Nate Smith	Y
Erin Starlin	Y
Holly Terrill	Y

A roll call vote was called to exit Closed Session.

Judy Ackley	Y
Nancy Eaton Gordon	Y
James Goetz	Y
Tim Kelly	Y
Amy Palmer	Y
Deidre Reed	Y
Nate Smith	Y
Erin Starlin	Y
Holly Terrill	Y

MOTION BY J. GOETZ to approve the \$6,000 tax-deferred payment. **SUPPORTED BY J. ACKLEY. MOTION CARRIED.**

MOTION BY N. EATON GORDON to approve the Executive Director's three-year contract as proposed. **SUPPORTED BY D. REED. MOTION CARRIED.**

MOTION BY D. REED to approve an Addendum to the Director's FY24 contract to include Longevity pay at the same rate as staff. **SUPPORTED BY N. SMITH. MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

- State legislature has been meeting.
- Kathryn attended the Director's Forum in early September.

- SUD funding is decreasing. OPB will not provide the full requested amount for funding Pathways. Kathryn and Taylor will be meeting with James Colaianne
- Drug Take Back Day is October 26th at Hickman from 10-2.
- Fall Conference is Oct 21-22. Amy, Tim. Nate, Judy and Todd, and Deidre are planning on attending. Let Blair know if you are planning to attend.

BOARD CHAIR REPORT

The regular November Board meeting is scheduled to take place on Thanksgiving Day. The November Board meeting will take place on Wednesday, November 20th at 3pm, taking the place of the Operations and Budget Committee.

It was proposed that Operations and Budget will meet on behalf of the full Board for the December Meeting in observance of Christmas.

MOTION BY J. GOETZ to approve the changes to the Board Meeting Schedule. **SUPPORT BY N. SMITH. MOTION CARRIED.**

REPORT FROM REGIONAL BOARD

Discussion on cost of living increase.

BOARD MEMBER COMMENTS

- Deidre asked for clarification on Recipient Rights allegations for Pathlight.

ADJOURNMENT

The meeting was adjourned at 4:30pm.

D. Reed

Secretary

Date