



Lenawee Community Mental Health Authority

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Board Meeting Minutes

August 31, 2023

Present: A. Palmer; N. Wilson; H. Terrill; N. Eaton Gordon; E. Starlin; J. Ackley; J Goetz; T. Kelly; N. Smith; D. Stimpson; R. Tillotson; D. Reed

Absent: H. Terrill

Staff: K. Szewczuk; T. Gerdeman; H. Owen; J. Bradley; B. Briggs

1. CALL TO ORDER

The meeting was called to order at 3:00pm by Amy Palmer, Board Chair.

2. PREVIOUS MINUTES

MOTION BY J GOETZ to approve previous minutes dated July 27, 2023. **SUPPORTED BY N. EATON GORDON. MOTION CARRIED.**

3. PUBLIC COMMENT

None

4. AWARDS AND PRESENTATIONS

Ben Trevino received his Five-Year Service Award.

5. COMMITTEE REPORTS

a. Consumer Action Committee

Regional Picnic in Ann Arbor went well. Walk-a-Mile is coming up in September. Committee still needs a child rep, and I/DD rep, and a member-at-large.

c. Operations & Budget Committee

i. Contracts

a. ABA Service, Blue Mind Therapy

Center based in Ann Arbor, focused on autism

b. OBRA Assessor

Currently have 1 OT, need to add an additional assessor due to strict time frames.

MOTION BY R. TILLOTSON to approve the proposed contracts. **SUPPORTED BY J. GOETZ. MOTION CARRIED.**

c. Car Lease

3 year lease on an Equinox through Bell Dealership.

MOTION BY N. SMITH to approve the car lease. **SUPPORTED BY N. WILSON. MOTION CARRIED**

ii. Policies

- a. Revised Regional Credentialing for Licensed Independent Providers Policy
- b. Revised Regional Organizational Credentialing/Recredentialing and Monitoring Policy

MOTION BY N. SMITH to approve the five revised regional policies. **SUPPORTED BY R. TILLOTSON. MOTION CARRIED.**

iii. Data Report

Kathryn reported that in July we had 97 mental health inquiries. 17 were initially referred out. 78 intakes were scheduled, 2 declined or had no need. 56 initial assessments were completed with 11 found to be ineligible, 45 eligible and receiving services, and 1 declined services. 64% Medicaid, 27% Healthy Michigan, 9% (4) General Fund.

Substance use disorder inquiries in July totaled 47, 1 was referred out with benefits, 3 were inquiring about court ordered assessment, 3 declined or had no need. 40 were authorized. 29 Healthy Michigan, 10 Medicaid, 1 Block Grant.

Inpatient Hospitalizations – there were a total of 39 admitted to hospital in July. 41% Medicaid, 51% Healthy Michigan, 8% (3) GF. 46% had co-occurring mental health and substance use disorders. 59% were previously unknown to us. 7 reported the Family Medical Center as their primary health care provider, 15 with no primary healthcare provider. We were able to divert 4, 1 left against medical advice. 28 went in on petition. 6 no show for a follow up appointment.

iv. Finance Report

We are 83% through the fiscal year, at 67% spent, 16% under budget. At this time, we are showing being able to contribute around \$364,000 to the fund balance, an increase from June. The GF investment account saw a decrease in July, and Hendershot saw a

slight increase. The report shows the investment account withdrawal for the property purchase.

MOTION BY N. SMITH to approve the finance and accounts payable report. **SUPPORTED BY J. GOETZ. MOTION CARRIED.**

v. **Retention Payment**

Leadership is proposing an additional retention payment for staff who have been here for Q3 and Q4 of the fiscal year. It was verified that there is room in the budget.

MOTION BY N. SMITH to approve the additional retention payment. **SUPPORTED BY N. EATON GORDON. MOTION CARRIED**

vi. **Pension Assumption and Valuation**

MOTION BY N. SMITH to approve the changes. **SUPPORTED BY N. EATON GORDON. MOTION CARRIED.**

vii. **FMC**

FMC will be moving into a new billing system. CMH will be paying upfront, and getting reimbursed by FMC for up to two months while billing issues are resolved. The funding will be coming out of the Hendershot fund.

MOTION BY D REED to approve the temporary agreement, and utilize funds from the Hendershot investment account. **SUPPORTED BY T. KELLY. MOTION CARRIED**

PERSONNEL COMMITTEE

a. **Contract**

Kathryn highlighted our clinical and meds teams, and the collective impact outreach with trauma informed conversations. Kathryn is highlighting the work CMH is doing to move forward with the Strategic Plan as a goal.

MOTION BY J. GOETZ to approve the \$4,000 tax-deferred payment. **SUPPORTED BY D. REED. MOTION CARRIED.**

b. **Remuneration**

MOTION BY J. GOETZ to approve the Executive Director's three-year contract with salary and tax-deferred amount revisions. **SUPPORTED BY T. KELLY. MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

- Fall Conference will be October 23rd and 24th, in Traverse City. CMHAM is doing their Strategic Planning on the Sunday before.
- Provider stability payments are going out from the Region, covering Q1 and Q2
- James Colaianne is working with the State to use current Internal Savings Fund to help pay down debt. Region is working with the attorneys to resolve issues with the state.
- Greg Adams E-Race 5k is set for May 19th, 2024.

REPORT FROM BOARD CHAIR

- None

REPORT FROM REGIONAL BOARD

Meeting was August 9th. New Board members from Monroe County. 2 legislators came in to speak to the Board.

BOARD MEMBER COMMENTS

None

ADJOURNMENT

The meeting was adjourned at 3:57pm.

D. Reed

Secretary

Date

