



Lenawee Community Mental Health Authority

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Board Meeting Minutes

May 25, 2023

Present: A. Palmer; T. Kelly; N. Wilson; H. Terrill; N. Eaton Gordon; E. Starlin; N. Smith; R. Tillotson

Absent: D. Reed; D. Stimpson; J. Ackley; J. Goetz

Staff: K. Szewczuk; T. Gerdeman; H. Owen; J. Bradley; N. Feller; B. Briggs

1. CALL TO ORDER

The meeting was called to order at 3:02pm by Amy Palmer, Board Chair.

2. PREVIOUS MINUTES

MOTION BY R TILLOTSON to approve previous minutes dated April 27, 2023. **SUPPORTED BY. H. TERRILL. MOTION CARRIED.**

3. PUBLIC COMMENT

None

4. COMMITTEE REPORTS

a. Consumer Action Committee

Holly Terrill reported on this committee which met on May 17th. Regional level is asking for ideas for the in-person training. Committee voted on shirts to wear for Walk-A-Mile and future events

b. Personnel Committee

i. Salary Study/Pay Scale

Salary Study was performed and a new pay scale is being proposed. A 9th step is being added. The new pay scale will go into effect on July 2nd.

MOTION BY N. SMITH to approve the new pay scale. **SUPPORTED BY E. STARLIN. MOTION CARRIED.**

ii. Dress Code

Staff have asked for clarification on the dress code. The clarification will have to added to the Employee Handbook.

MOTION BY N. EATON GORDON to approve the addition to the Employee Handbook. **SUPPORTED BY N. SMITH. MOTION CARRIED.**

c. Operations & Budget Committee

iii. Contracts

- a. Odyssey House Contract***
SUD, detox, and residential in Detroit area.
- b. Community Living Support Services, LLC***
Specialized residential homes.

MOTION BY N. SMITH to approve the contracts. **SUPPORTED BY T. KELLY. MOTION CARRIED.**

- c. Regional Master Contract***
Reviewed Regional Contract regarding SUD prevention Coalitions.

MOTION BY N. SMITH to approve the new contract. **SUPPORTED BY N. EATON GORDON. MOTION CARRIED.**

iv. Data Report

Kathryn reported that in April we had 126 mental health inquiries. 31 were initially referred out. 90 intakes were scheduled, 3 declined or had no need. 77 initial assessments were completed with 26 found to be ineligible, 55 eligible and receiving services, and 1 declined services. 82% Medicaid, 18% Healthy Michigan.

Substance use disorder inquiries in April totaled 56, 4 were referred out with benefits, 5 declined or had no need. 47 were authorized. 29 Healthy Michigan, 15 Medicaid 3 Block Grant.

Inpatient Hospitalizations – there were a total of 32 admitted to hospital in April. 75% Medicaid, 25% Healthy Michigan. 35% had co-occurring mental health and substance use disorders. 44% were previously unknown to us. 10 reported the Family Medical Center as their primary health care provider, 9 with no primary healthcare provider. We were able to divert 4. 15 went in on petition. 1 no show for a follow up appointment.

v. Finance Report

We are 58% through the fiscal year, at 46% spent, 12% under budget. We likely will not need a budget adjustment. At this time, we are showing being able to contribute around \$257,000 to the fund balance, an increase from April. Hendershot Fund saw a slight decrease in April.

MOTION BY N. SMITH to approve the finance and accounts payable report. **SUPPORTED BY N. WILSON. MOTION CARRIED.**

vi. Worker's Compensation Renewal

The terms of renewal were reviewed. There is a slight increase in the premium.

MOTION BY N. EATON GORDON to approve the worker's compensation renewal. **SUPPORT BY T. KELLY. MOTION CARRIED.**

vii. Drywall Inc. Proposal

Reviewed the proposal to renovations to 201 W. Maumee St.

MOTION BY R. TILLOTSON to propose extending the lease another month. **SUPPORTED BY N WILSON. MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

- Representative Vanderwaal is reintroducing Shirkey House Bills 4576 and 4577.
- Inpatient Psychiatric Workgroup has not had any movement yet.
- Michigan Medicine is increasing rates for adults and children.

REPORT FROM BOARD CHAIR

a. Board Assignments

County Commission approved all of the proposed Board reassignments.

REPORT FROM REGIONAL BOARD

No Regional Meeting in May.

BOARD MEMBER COMMENTS

None

ADJOURNMENT

The meeting was adjourned at 3:34pm.

D. Reed
Secretary

Date