



Lenawee Community Mental Health Authority

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Board Meeting Minutes

March 30, 2023

Present: A. Palmer; N. Smith; R. Tillotson; T. Kelly; N. Wilson; H. Terrill; D. Reed; N. Eaton Gordon;
J. Ackley

Staff: K. Szewczuk; T. Gerdeman; H. Owen; J. Bradley; B. Briggs

1. **CALL TO ORDER**

The meeting was called to order at 3:00pm by Amy Palmer, Board Chair.

2. **PREVIOUS MINUTES**

MOTION BY R. TILLOTSON to approve previous minutes dated February 23, 2023.
SUPPORTED BY. N. EATON GORDON. MOTION CARRIED.

3. **PUBLIC COMMENT**

None

4. **COMMITTEE REPORTS**

a. **Consumer Action Committee**

Holly Terrill reported on this committee which met on March 15th. Annual customer service survey will be distributed soon. A regional picnic has been scheduled for August 2nd at Gallup Park in Washtenaw. We still need a Child and I/DD rep on the committee.

b. **Operations & Budget Committee**

Nate Smith reported on this committee which met on March 15th.

i. **Retention Payment**

Leadership proposed retention payments to help retain staff. Leadership would like to recognize those that are sticking with us.

ii. **SUD Contract**

Contract received from PIHP and was reviewed. Scope and amount were reported on.

MOTION BY N. SMITH to approve the contract. **SUPPORTED BY T. KELLY. MOTION CARRIED.**

iii. Master Grant and Project Agreement

- b. Regional contract that deals with SIS assessments for I/DD populations and other obligations was reviewed.

MOTION BY N. EATON GORDON to approve the contract. **SUPPORTED BY D. REED.**
MOTION CARRIED.

2. 201 W Maumee St. Lease

Signed the lease on March 10th. Funding is available, may need to withdraw from wealth management accounts to avoid cash flow issues.

i. Data Reports

- Kathryn reported that in February we had 111 mental health inquiries. 20 were initially referred out. 84 intakes were scheduled, 4 refused or had no need, 3 no return calls. 72 initial assessments were completed with 19 found to be ineligible, 49 eligible and receiving services, and 4 refused services. 71% Medicaid, 2% Healthy Michigan, 2% (1) GF.
- Substance use disorder inquiries in February totaled 56, 2 were referred out with benefits, 2 are not Lenawee county residents, 1 no return call, 5 refused or had no need. 46 were authorized and are receiving services. 28 Healthy Michigan, 18 Medicaid.
- Inpatient Hospitalizations – there were a total of 20 admitted to hospital in February. 70% Medicaid, 30% Healthy Michigan. 30% had co-occurring mental health and substance use disorders. 65% were previously unknown to us. 1 reported the Family Medical Center as their primary health care provider, 13 with no primary healthcare provider. We were able to divert 5. 9 went in on petition. 1 left against medical advice, 1 no show for a follow up appointment.

ii. Finance Report

Taylor Gerdeman reported that we are 42% through the fiscal year, at 31% spent, 11% under budget. At this time, we are showing being able to contribute around \$146,000 to the fund balance, down slightly from January. Both wealth management accounts saw a decrease in February. **MOTION BY N EATON GORDON** to approve the finance report and voucher lists. **SUPPORTED BY J. ACKLEY. MOTION CARRIED.**

c. **Personnel Committee**

Amy Palmer Reported on this Committee that met on March 23rd.

Committee reviewed proposal from leadership regarding 2 retention payments who have stayed through difficult times. Personnel recommended 2 proposed payments, and will be prorated for staff who has not been employed the whole time. **MOTION BY N. EATON GORDON** to approve the 2 proposed retention payments. **SUPPORTED BY N. SMITH. MOTION CARRIED.**

d. **Recipient Rights Advisory Committee**

Amy Palmer reported on this committee that met on March 21st.

Stephen Mitchell presented Recipients Rights data from Q1. 12 allegations were investigated, with 3 allegations substantiated. The committee had no concerns. Stephen Mitchell reviewed the Person Centered Planning Policy.

UPDATE FROM CORPORATE COUNSEL

Steve Burnham will be working with CMH regarding ongoing meetings with the probate court.

EXECUTIVE DIRECTOR'S REPORT

- State lacks continuum of service needed for behavioral health.
- CMHA is leading a workgroup to address problems with conflict free access and planning
- Decision from LRE and state lawsuit regarding deficit and risk management strategy.

REPORT FROM BOARD CHAIR

a. **Terms Expiring**

Board members Judy Ackley, James Goetz, David Stimpson and Amy Palmer have all agreed to serve another 3 year term on the Board of Directors

b. **Nominating Committee – Officer Positions**

Amy Palmer is interested in continued on as Board Chair, Deidre Reed would like to continue as Secretary, and Nic Wilson has volunteered for vice chair.

- c. If anyone is interested in participating in the E-Race committee, please let Kathryn know, the race will be in May 2024

REPORT FROM REGIONAL BOARD

Regional Board is evaluating James Colaianne. All 12 members have an opportunity to fill out an evaluation.

BOARD MEMBER COMMENTS

- Jim Goetz is home, and feeling a lot better.
- **ADJOURNMENT**
The meeting was adjourned at 4:05pm.

D. Reed

Secretary

Date