

**Transportation Task Force
Meeting Minutes
June 30, 2020**

Present: Christal Albig, Nancy Bishop, Marcia Bohannon, Jackie Bradley, Clint Brugger, Madeline DeMarco, Terrina Liogghio Dave Maxwell, Chris Miller, Misty Shulters, Frank Nagle, Ben Newsome, Angie Shepard, Teresa Smith, Matt Swartzlander, Don Taylor, Amy Young

Meeting called to order at 10:00am.

Motion to approve 05/27/2020 Meeting minutes with given changes was made by Marcia Bohannon, Clint Brugger second and approved by all.

Motion to approve 06/30/2020 Meeting agenda was given by Marcia Bohannon, Nancy Bishop second and approved by all.

Navigator update was reviewed and no questions were asked.

Grants/Opportunities

- 5310 Freedom Fund grant update:
 - o Discussion around the Mobility Manager job posting was had. Purpose was clarified that they were to coordinate transportation services within the county. Other key points to be added are;
 - Analyze data provided by community assessments, as well as gather data to aid in decision making and additional grant writing opportunities
 - Background in marketing, ability to create promotional and educational materials, experience in Microsoft Office / Adobe software
 - o When to post the position: post the position once the funds are confirmed, Marcia mentioned that they are reimbursed after a quarterly report is submitted, which means money may be needed to front the mobility manager salary/expenses for the first quarter
 - o Clint to check with Janelle on assisting with transition
 - o CAA will ensure that technology (laptop, cell phone) are in place once we know the grant was approved
 - o Clarity on who will supervise the mobility manager: CAA is the fiduciary with DHHS assisting with the supervisory tasks, Task Force will also weigh in on the responsibilities and support needs for the position

- Rising Tide update: Chris Miller shared an update with the group regarding Blue Space/U of M partnership – promise is there for moving forward
- Connecting Lenawee Plan (non-motorized): Kiwanis Trail – Raisin Center portion is to be completed this year

Covid-19 Impact and Transportation:

- Non-emergency medical requests for rides are still picking up
- DHHS has funds to pay for non-emergency medical rides, but they must be eligible
 - o Safeway – providing wheelchair assistance
 - o Care Transport – 4-12 passenger vehicles, still working on compliance
- CAA has CSBG funds for many needs – refer to CAA office line for assistance. These funds may also help youth who are struggling to pay for road test costs.
- Marcia shared that new cleaning practices are being taught/researched for buses – hoping to save time on these new requirements
- Hoyden Marketing will be working with MDOT and Marcia to help educate the public on the safety of public transit and their role played during the pandemic

Other updates/needs:

Next meeting will be on July 22nd and will be virtual. Misty to send details closer to the meeting time.

Meeting concluded at 11:10am.