Monthly Meeting

May 23, 2018 6:00 PM  LCMHA

Minutes

<table>
<thead>
<tr>
<th>Jackie Bradley</th>
<th>Kristin Randolph</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barb Hanselman</td>
<td>Jennifer Morgan</td>
</tr>
<tr>
<td>Barb Randolph</td>
<td>Kay Ross</td>
</tr>
</tbody>
</table>

- Updated Action Plan
  - Presentation of Toolkit to Superintendents scheduled for 6/15 – Kay and Jennifer will present at the meeting.
  - Action plan discussed and changed accordingly

- Tool Kit workgroup report
  - Workgroup has completed the Parent toolkit. It will be added to the Google Drive

- Resource/Budget Outline
  - Discussed budget. Kay gave estimated figures for printing etc. We will come up with a final budget to present to the CMH Board at the June meeting.

- Bill Board design
  - The design has been sent to the company who produces them for us. They will send us the artwork for us to approve. This will most likely have to be done via email, as we don’t want to wait til our next meeting to decide. We want it up asap.
• Review of Next Steps/ Assignments
  ✓ Meet with Superintendents
  ✓ Finalize budget
  ✓ Present budget to LCMHA Board

• Meeting Schedule
  ✓ Next meeting June 25, 2018 at 3:00 pm at CMH

• Adjournment