1. **Introductions / Roll Call**
   
   In attendance: Nancy Bishop, Lynne Punnett, Brian Elliot, Elizabeth Salerno, Jackie Bradley, Mindy Goll, Christy Brugger, Clint Brugger, Ted Crockett, Barb Salenbien, Robin Aldrich, Mick Albig, Burt Fenby, Candace Aranda, Samantha Tubbs, Jill Hicks, Laura Schultz-Pipis, Audricka Jacob, Becky Selenko

2. **Approve Agenda / Previous Minutes**
   
   a. Lynne made a motion to approve the Agenda and the June Meeting Minutes as presented. Robin supported. The motion carried.

3. **Reminder: MOUs**
   
   a. If your agency has not submitted an updated Memorandum of Understanding, please do so and provide to Jackie as soon as possible.

4. **MSHDA ESG Application**
   
   a. Housing Help of Lenawee is seeking approval for their proposed MSHDA 2018 ESG Grant Application (pages 3-5).
   
   b. Note that MSHDA has not yet released the allocation, so the budget was prepared as if the 2018 allocation would be the same as 2017. Administration can be up to 7.5% of the total allocation amount, so if the allocation is higher than predicted, the proposed dollar amount of this line item will increase accordingly.
   
   c. Robin made motion to accept the proposal as presented. Laura supported. All staff members of Housing Help abstained from the vote and the motion carried.

5. **Additions / Comments / Questions**
   
   a. Catherine Cobb Safe House
      
      i. The HUD Rapid Re-Housing funds discussed at the previous meeting require the agency to have an electronic record that can upload to their system. CCSH does not have that and it would be very costly to acquire.
   
   b. United Way of Monroe/Lenawee Counties
      
      i. Emergency Food and Shelter Program Funding is now available. Grant requests are due by 7/18/2018. (page 6)
      
      ii. UWMLC has released their annual RFP. Funding proposals are due by 8/6/2018. (page 7)
      
      iii. Day of Action will be on 9/21 and 9/22. Project sites must register 8/24/2018. (pages 8, 9)
   
   c. Case by Case Fundraiser
      
      i. Nancy email guidelines last week. Applications are due by 8/14/2018 at the next CoC meeting.
   
   d. HUD NOFA
i. The U.S. Department of Housing and Urban Development has released a Notice of Funding Availability (NOFA) for the Continuum of Care (CoC) Program for 2018. The CoC Program distributes funding to homeless projects in communities throughout the nation, including Lenawee County.

ii. Those interested in applying under the Lenawee County application must submit a letter of intent to Nancy by 8/6/2018. Must include:
   1. a project description
   2. any project level data to demonstrate the success and need for the project

e. Share the Warmth
   i. There will be a thank you event at the new location on 7/14/2018 from 11:30 am – 3:00 pm.

f. Housing Help
   i. There will soon be three openings in family transitional housing, so please refer any families with minor children.

6. Sub-Committee Breakout Sessions

7. Next meeting: August 14th, 2018. This will be a full meeting in the SPARTAN ROOM.