Change of Chair – Mark Roman took over Chair. Holly Terrill was elected as Vice Chair.

Previous Minutes: - (October 18, 2018). Motion by Judy Mort-Duncan to accept minutes as written. Second by Jen Durell. Motion Carried

Membership (ongoing agenda item)
  o Term limits review – reviewed. Three (3) members will be termed out of the committee as of 12/19. They are MI Adult, Member at Large, and DD representatives.
  o Sam Goodrow is interested in a Child Representative position. Kay will invite her to the February meeting.

Work Plan Updates (ongoing agenda item):
  o 2018 Workplan updated and 2019 plans added

Budget – reviewed.

RCAC – All CAC training
  o Review/comments - people went off on tangents, needed Monroe there, person who did advocacy was good, Connie was good. Next year discuss all populations. Discuss trauma for next year. Felt people talked more freely without staff present.
  o Next meeting – Feb. 13th, Reps – Mark, Jen, Holly, Judy M-D

UPDATES/REVIEWS:
  o Christmas Party/Celebration of Success
    ▪ Things that went well – large attendance
    ▪ Things to do differently next year – gloves to pass out pizza, less choices of toppings for pizza, more drinks – especially diet, Get info about nominations out to all.
    ▪ For the Celebration of Success portion, members felt the actual nomination should be read as well as possibly having the person who nominated read and present certificate.
    ▪ Need something to fill the time with.
• OTHER:
  o Speakers Bureau/leadership training – committee would like to form a group of trained speakers. Kay will develop a shorter version of Speechcraft, possibly a 2 day training, and offer it for members.
  o UFrist is planning a Valentines Day program fundraiser – will have comedians there, $15/$25. See Judy for more info.

Jen motion to adjourn/Holly

• Next meeting: February 21, 2019 at 10:00 am CMH Board Room

Kathryn Szewczuk, Executive Director