

**Consumer Advisory Committee Meeting Minutes
March 11, 2008**

Members Present: J. Ackley, T. Ackley, Ballingall, K. Miller, Rauth, Ostrander, Snyder, M. Wilson, R. Wilson

Staff present: Myers, Smith, Reitmeier

CALL TO ORDER

The meeting was called to order at 1:33 PM.

The purpose of this meeting was to discuss the "Service Delivery Capacity Management Principles and Essential Considerations". Shauna Reitmeier was invited for the discussion.

Reitmeier explained that this document was written primarily for staff by staff. It was written by Mac from Livingston County and his staff and presented by Kathy Reynolds. This document was written for the entire Affiliation that includes Lenawee, Monroe, Livingston and Washtenaw Counties. Reitmeier explained that our funding is limited to Medicaid dollars and money in a general fund. Our four county Affiliation share the fiscal responsibility with each other. The spending in any one county affects all the counties in our Affiliation. If Lenawee overspends, it decreases the amount available to the other counties. (One member explained capacity or capitation like the fire department setting a limit on the number of people allowed in a room.)

A goal should be that services obtained in any county within the Affiliation or State should be similar in another, so if someone moves they can hope their services are not drastically changed.

Suggestions for improvement included:

- Providing a glossary of terms
- Spelling out acronyms
- Eliminating some of the wordiness. Writing it at a third grade reading level.
- Changing the title to something like. "Fiscally Responsible Principles and Essential Considerations".
- Reordering the values to start with the Consumers, care/services second and then the cost/expense.

Reitmeier took additional written notes from individuals to share with the Affiliation, and will share the final version of the document with our group.

Next meeting Tuesday, March 18

9:30 AM

CMH