Lenawee Community Mental Health Authority
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Board Meeting Minutes
January 30, 2020

Present: J. Ackley, G. Adams; S. Gamel; M. Jackson; A. Palmer; D. Reed; N. Smith; H. Terrill, R. Tillotson; N. Wilson
Absent: J. Lapham
Staff: D. Andrews; N. Feller; K. Rawlings; G. Schell; K. Szewczuk; J. Thompson, J. Janego
Guest: K. Fox (Sen. Stabenow’s office)
Public: None

1. CALL TO ORDER

The meeting was called to order at 3:02pm.

2. APPROVAL OF PREVIOUS MINUTES
MOTION BY A. PALMER to approve previous minutes dated December 19, 2019. SUPPORTED BY J. ACKLEY. MOTION CARRIED.

3. PUBLIC COMMENT
Kali Fox, Regional Manager, Mid-Michigan, Senator Debbie Stabenow’s office was welcomed to Lenawee. She thanked Kathryn for the tour of the Family Medical Center, Pathways Engagement Center and Interconnections and the excellent work being done in the area of integrated care.

4. PRESENTATIONS & AWARDS
Julie Janego – DD Supports Coordinator, and Jim Thompson – IT Specialist, were both celebrated for their 30-year anniversary with CMH. Kathryn also celebrates 25 years in January.

The board viewed the interview conducted by WTOL TV with the Executive Director, which aired on Wednesday evening at 6pm regarding the legislation passed by the governor for a new mental health crisis line.

5. COMMITTEE REPORTS
A. Standing Committees
   a. Consumer Action Committee
Holly Terrill reported on the meeting held on January 16th. Work is ongoing to find volunteers to be on the CAC. Next year’s Celebration of Success will look a little different. Operating Guidelines and the Work Plan were updated.

b. Operations & Budget Committee

A funding request has been received from Catholic Charities to bring in a speaker to talk about multi-generational child sex abuse. The cost of the speaker is $10,000 for a three-hour presentation. Kathryn has discussed the cost with the Director of the Child Advocacy Center and the Executive Director and will ask about expected outcomes. **MOTION BY M. JACKSON to table this request until more information is forthcoming. SUPPORTED BY A. PALMER. MOTION CARRIED.**

Data Report

- In December there were 121 mental health inquiries, 28 of those were referred out. 88 intakes were scheduled. 5 refused or were found to not need service. 52 initial assessments were completed. 13 were found ineligible, and 36 are receiving services. 3 refused. 72% Medicaid, 25% Healthy Michigan, 1 GF.

- Substance Use disorder inquiries totaled 48 which included one 17 year-old. 1 was referred out with SUD benefits. 2 refused. 45 were authorized for treatment, including the 17-year-old. 8 Medicaid, 8 block grant and 29 Healthy Michigan.

- Inpatient hospitalizations – 17 were admitted to hospital in December. 47% Medicaid, 53% Healthy Michigan. 53% had co-occurring mental health and substance use disorders. 59% were previously unknown to us. 6 reported the Family Medical Center as their primary care provider, and 6 did not have a PCP. We were able to divert 12, and 9 were admitted on petition. 4 did not show up for their follow up appointment. We have a meeting scheduled with ProMedica to discuss releasing patients admitted on a petition.

Finance Report

Debi Andrews reported that at the end of December we are 25% of the way through the year at 21% spent. Interest from the wealth management account allows us to put $81,000 into the fund balance. We expect to see a market value increase next month. **MOTION BY A. PALMER to accept the finance report and vouchers totaling $920,802.28. SUPPORTED BY N. SMITH. MOTION CARRIED.**

c. Personnel Committee
Amy Palmer reported on the meeting held on January 24th. As a follow up to previous directive from the board for more information, a revised contract was evaluated. **MOTION BY M. JACKSON** to approve proposals to compile a compensation plan and matrix; a comprehensive HR audit; update and customize the Employee Handbook, and as part of the compensation plan, a confidential employee engagement survey for a total cost of $14,850. **SUPPORTED BY J. ACKLEY. MOTION CARRIED.**

A new position of Accounting Manager will be required to supervise billing and claims when Sally Dickson retires. It is anticipated that this position will be filled from within the organization. **MOTION BY J. ACKLEY** to approve the new position of Accounting Manager. **SUPPORTED BY M. JACKSON. MOTION CARRIED.**

The open board position vacated by Deb Bills was discussed. The committee agreed that a previous candidate would be ideal. Greg Adams approached her to see if she would still be interested in the position, and she was agreeable. **MOTION BY M. JACKSON** to recommend to the County Commission that Erin Starlin be appointed to replace Deb Bills. **SUPPORTED BY R. TILLOTSON. MOTION CARRIED.**

d. Performance Improvement Year End Report
The PI year-end report was reviewed. **MOTION BY N. SMITH** to approve and place on file. **SUPPORTED BY A. PALMER. MOTION CARRIED.**

5. Ad Hoc Committees: None

6. EXECUTIVE DIRECTOR’S REPORT
- The state supplemental budget was signed this week. $20m will go to the four PIHP regions in deficit for FY19. Our region will receive $9.1m. Washtenaw presented to their county commission last week. They predict a $1m shortfall in revenue but would be within budget if they were receiving the correct amount. We will be preparing a presentation for the Lenawee County Commission along with an update on the redesign of the system. There is still a problem with payments to the PIHPs, particularly HAB Waiver payments. This is having a larger impact on Washtenaw. The state has indicated that the rates should be correct by February, and they will make up whatever is due.
- In the system re-design the Director wants to create four SIPIs in the state: Health Plans/Providers/Public Behavioral Health/public-private partnership. The challenge is to have the required 30% risk reserve, which none of the PIHPs have currently. Two affiliate directors are on a workgroup working directly with the Department. The roll out is intended for October 2022. We continue to help the leadership at the state understand our system and the safety net that we provide. There
has been a series of public forums, which were not very informative. The CMH Directors and PIHP Directors will be meeting at the Winter Conference next week to discuss strategies moving forward.

- The Governor gave a “state of the state” address yesterday. Kathryn will forward Alan Bolter’s informational summary to the board.
- Following discussion today with Kali Fox, from Senator Stabenow’s office, we will look into applying for a $2m for two years grant for a Certified Community Behavioral Health Clinic. One of our challenges would be staffing a mobile crisis team.
- We are applying for a mental health block grant to hire a re-entry worker to prepare those being released from the jail into the community.
- Kathryn and a couple of staff were able to attend the Martin Luther King Jr Dinner at Siena Heights last week.
- We continue to work with Goodwill to move people from site based into the community.
- Information regarding the CMH PAC is included in the board packet. Board members are encouraged to continue to support the advocacy work that is needed now.
- Kathryn gave the board an update on Deb Bills as she progresses with her treatment. A certificate for Deb was signed. It was agreed that a video could be sent from the board members to express their “get well” wishes at the next board meeting.
- We are scheduling group(s) starting at Share the Warmth in February.

7. **REPORT FROM BOARD CHAIR**
   Greg Adams shared a poster that will be displayed in downtown businesses to advertise the race. Greg will be presenting to several clubs next week. The City will allow us to use the MDOT sign for race weekend, and we have been granted permission for a banner on the lawn of the county building.

8. **REPORT FROM REGIONAL BOARD**
   Leadership positions are filled. A resignation has been received from the Compliance Coordinator. James is doing some reorganization of the administration.

9. **BOARD MEMBER COMMENTS**
   None

10. **ADJOURNMENT**
    Meeting adjourned at 4:45pm.