Board Meeting Minutes
December 19, 2019

**Present:** J. Ackley, G. Adams; M. Jackson; A. Palmer; D. Reed; N. Smith; N. Wilson

**Absent:** D. Bills; S. Gamel; J. Lapham; H. Terrill, R. Tillotson

**Staff:** D. Andrews; K. Rawlings; G. Schell; K. Szewczuk, P. Nivison, S. Horton

**Guest:** J. Colaianne, Executive Director - PIHP

**Public:** None

1. **CALL TO ORDER**
   
The meeting was called to order at 3:02pm.

2. **APPROVAL OF PREVIOUS MINUTES**

   **MOTION BY N. SMITH** to approve previous minutes dated November 20, 2019. **SUPPORTED BY M. JACKSON. MOTION CARRIED.**

3. **PUBLIC COMMENT**

   Welcome to James Colaianne, Executive Director, PIHP. James reported that the PIHP has moved to its new location at:
   
   3005 Boardwalk Dr., Ste. 200
   Ann Arbor, MI 48108

   Interviews are scheduled for a new Chief Operating Officer and Chief Financial Officer.

4. **PRESENTATIONS & AWARDS**

   Penny Nivison - Receptionist, and Sara Horton - Case Manager Assistant were presented with five-year anniversary awards.

5. **COMMITTEE REPORTS**

   A. **Standing Committees**

e. **Recipient Rights Advisory Committee**

   Judy Ackley reported on this committee which met on December 17th. The Annual Report was reviewed. Allegations and substantiations seem to have returned to normal levels. **MOTION BY M. JACKSON** to accept the 2019 Annual Report, the FY19/20 Outcomes and acknowledge that the Office of Recipient Rights should be adequately
funded for the FY19/20 year, based upon staffing and support of the Rights Office in Lenawee County. SUPPORTED BY N. SMITH. MOTION CARRIED.

b. Operations & Budget Committee
   i. Policies
      • New CMH Policy #F-520 Ability to Pay
        The Regional Policy has been adapted to include requirements for LCMHA to be in compliance with HRSA, which enables tuition/loan reimbursement for some of our staff. MOTION BY M. JACKSON to approve policy #F-520 Ability to Pay. SUPPORTED BY D. REED. MOTION CARRIED.
   ii. Contracts
      • Billboards
        MOTION BY N. SMITH to contract with Adams Outdoors for two billboards for the remaining nine months of the year, at a cost of $9,900. SUPPORTED BY A. PALMER. MOTION CARRIED.

Data Report
   o In November there were 119 mental health inquiries. 25 were referred out and 92 intakes were scheduled, 2 refused. 57 initial assessments were completed, 10 were found to be ineligible. 46 were authorized and are receiving services. 67% Medicaid, 26% Healthy Michigan, 3 GF. We are currently looking at establishing a general fund package.
   o Substance Use disorder inquiries totaled 45, 2 were referred out, 2 did not return the call and 4 refused service. 37 were authorized and are receiving treatment. 18 Healthy Michigan, 9 Medicaid, and 10 block grant.
   o Inpatient hospitalizations – 14 were admitted in November, none were children. 50% Medicaid, 50% Healthy Michigan. 57% had co-occurring mental health and substance use disorders, 29% were previously unknown to us. 4 did not have a primary care physician, 1 reported the Family Medical Center as their primary care. 4 were diverted from the hospital, and 6 were admitted on petition (all of these were under 30 years of age). 1 was a readmission from October.

Finance Report
   Debi Andrews reported that at the end of November at 17% of the way through the year, we are 14% expended. We saw a loss
in market value for the general fund account. The contribution to the fund balance is $43,000.

**MOTION BY M. JACKSON** to accept the finance report and vouchers. **SUPPORTED BY N. SMITH. MOTION CARRIED.**

c. **Recommendation from Personnel Committee**

Personnel Committee met in November. The decision was to take a motion to recommend a 3% COLA to LCMHA staff in January 2020, to the full board in December, as the full board did not meet in November (Operations & Budget Committee acted on behalf of the board, due to the holiday. **MOTION BY M. JACKSON** to adopt a 3% across the board cost of living increase for staff, effective January 1, 2020, and instruct Personnel Committee to revisit the issue of performance pay with agency goals, and individual goals, for the future. **SUPPORTED BY N. SMITH. MOTION CARRIED.**

6. **Ad Hoc Committees:**

a. **E-Race the Stigma**

Race meeting minutes will be included in board packets in future. There is some new representation on the race committee. We are excited to have support from Adrian College, who has committed to having 100 staff, faculty and students participate.

7. **EXECUTIVE DIRECTOR’S REPORT**

- The state is looking at restructuring the system, with the Director recommending 4 specialty integrated plans. Kathryn will continue to meet with our state legislators to explain the impact.
- LCMHA is applying for several grants
  - An Opioid Planning grant with ProMedica/CMH/LSAPC and LHN is in full swing – we will be applying for the implementation grant and hope to partner with the Family Medical Center.
  - MDHHS has released a grant possibility for working with adults with SMI and/or co-occurring with a focus on those not eligible for Medicaid.
  - SAMSHA grant to move forward with community trauma and resilience work.
  - The mental health court grant was cut. Kathryn has met with the Judge to discuss funding of a coordinator. We will continue to participate in meetings and have engagement groups. We will have to limit the number of staff at court hearings.
- We have met with the new ProMedica Psychiatrist who sees children and adults
- We are looking at creating a GF package to enable us to serve more people in the community
• Kathryn met with Judge Sala for ongoing discussions on mental health in the community and options for treatment.
• Kathryn met with Helen Hendricks from Share the Warmth, we have an opportunity to provide some support, most likely with a group.
• The Access Director goes to the jail and connects those being released.
• Many consumers enjoyed the Celebration of Success on December 6th at the LISD Tech Center. The CAC committee would like to get more consumers involved in the future.
• Kathryn will be on vacation the week of New Year, and January 6th.

8. REPORT FROM BOARD CHAIR
• The Winter Conference is on February 4th & 5th in Kalamazoo. Board members – please let Karen know as soon as possible if you plan to attend.

9. REPORT FROM REGIONAL BOARD
• See above comments from James Colaianne.

10. BOARD MEMBER COMMENTS
None.

11. ADJOURNMENT
Meeting adjourned at 4:06pm.

Nathan C. Smith
Secretary