Board Meeting Minutes
October 31, 2019

Present: J. Ackley, G. Adams; D. Bills; S. Gamel; M. Jackson; J. Lapham; D. Reed; N. Smith; H. Terrill, R. Tillotson; N. Wilson
Absent: A. Palmer
Staff: D. Andrews; J. Bradley; K. Rawlings; K. Szewczuk
Public: J. Durell; M. Roman

1. CALL TO ORDER
The meeting was called to order at 3:01pm.

2. APPROVAL OF PREVIOUS MINUTES
MOTION BY R. TILLOTSON to approve previous minutes dated September 26, 2019. SUPPORTED BY M. JACKSON. MOTION CARRIED.

3. PUBLIC COMMENT
None

4. PRESENTATIONS & AWARDS
None

5. COMMITTEE REPORTS
A. Standing Committees
   a. Consumer Action Committee
      Mark Roman reported on the meeting held on October 17th. The committee continues to need new members. There is an upcoming training for RCAC on November 13th. The Ripple Effect movie will be shown in January. The Christmas Party and Celebration of Success is scheduled for December 6th from 11:30am – 2pm at the LISD Tech Center. Children will be recognized this year for Celebration of Success. It is planned to change the Chair’s position term to two years.
   b. Operations & Budget Committee
      • Policies
         • New CMH Policy #A-223 - Employee Competency, Credentialing & Appeal
            In order to comply with HRSA regulations, appeals wording has been added to language in the current
regional policy to create a new local policy. **MOTION BY M. JACKSON** to approve new policy #A-223. **SUPPORTED BY D. BILLS. MOTION CARRIED.**

- **Contracts**
  - **Ivy Rehab - ABA Center Based Services.** **MOTION BY D. BILLS** to approve Ivy Rehab to be added to the provider panel. **SUPPORTED BY M. JACKSON. MOTION CARRIED.**
  - **Insight Human Resource Management.** Kathryn Szewczuk explained why CMH would occasionally need the services of a higher level of HR service. Hourly rate is $150. **MOTION BY D. REED** to approve a contract with Insight HR Management providing that we can secure an incremental 15-minute rate. **SUPPORTED BY D. BILLS.** Lapham voted “no”. Jackson abstained. **MOTION CARRIED.**
  - **LCMHA Consultants.** **MOTION BY D. BILLS** to approve the list of six consultants. **SUPPORTED BY D. REED. MOTION CARRIED.**

- **Data Report**
  - In September there were 120 mental health inquiries. 32 were referred out, 88 intakes were scheduled. 70 initial assessments were conducted, 19 were found ineligible. 48 were eligible and are receiving services, 3 refused service. 63% were Medicaid, 31% Healthy Michigan. 1 was GF.
  - Substance Use disorder inquiries totaled 55, one was a 17-year-old. 9 were referred out, 2 refused. 44 were authorized for service. 12 were Medicaid, 20 Healthy Michigan and 12 block grant.
  - Inpatient hospitalizations – 20 were admitted to hospitals in September, 2 of those were children. 45% were Medicaid, 55% Healthy Michigan. 60% had co-occurring mental health and substance use disorders. 60% were previously unknown to us. 1 identified Family Medical Center as their primary care provider. 11 reporting not having a family physician. 7 were able to be diverted from the hospital, 3 went in on petition. 2 were readmitted within 30 days, one of those was a child. 1 did not follow up with their appointment at CMH. There was discussion regarding decreasing numbers going to the Family Medical Center and increase in those reporting no primary care provider. Coordination of care is a main goal for our consumers. Kathryn will follow up with Family Medical Center.
Financing Report

Debi Andrews reported that at the end of September, and the end of our fiscal year, we are 92% spent. However, we still have claims coming in. We have enough revenue to contribute $460,000 to the fund balance. We ran over budget on specialized residential and substance use disorder contracts. It is projected that we will be sending $1m back to the region. Our wealth management accounts have been doing very well. Debi will be consulting with our Money Market advisors regarding strategies for FY2020.

MOTION BY M. JACKSON to accept the finance report and vouchers. SUPPORTED BY J. LAPHAM. MOTION CARRIED.

6. EXECUTIVE DIRECTOR’S REPORT

- The 298 pilots are officially done. However, a lot has been learned from the process and the state continues to look at integrating funding.
- The state will be reducing the local match requirement. This year we will send 20% less local match. This will be reduced by 20% over five years.
- HB5178 introduced to the House requiring a uniform credentialing process – specifically mentions NCQA standards. CMHAM will be meeting with Rep. Voupel.
- Medication Assisted Treatment has started in the jail. Our Access staff goes to the jail once a week for screenings for anyone close to being released needing SUD services, including MAT
- Debi Andrews and Kathryn met with Marty Marshall, County Administrator. Effective November 1st we will be handling all of our own banking.
- Work with Therapists in schools has started, this has been a slow start but we continue to be visible and available.
- Public Sector Consultants. We have a meeting for an update report next week. The next steps will include reporting out to the community.
- Gas station advertising starts today
- Audits
  i. HRSA site visit. We are working on updating some policies
  ii. HAB waiver audit. This is currently happening.
  iii. Financial audit is in two weeks.

7. REPORT FROM BOARD CHAIR

- November and December board meeting dates both fall on holidays. MOTION BY M. JACKSON to authorize Operations & Budget Committee to act on behalf of the board in November, and to move the December board meeting to the 19th. SUPPORTED BY N. SMITH. MOTION CARRIED.
• Greg Adams thanked everyone for their support at the CMHAM Fall Conference as he received the Hal Madden Award.
• Race preparation for 2020 has started. Greg meets with the DDA next week and will be meeting with the Superintendents the following week.

8. REPORT FROM REGIONAL BOARD
• There is a new Chair, Sharon Slaton.

9. BOARD MEMBER COMMENTS
• Jackson and Smith both reported that the CMHAM Fall Conference sessions were informative, with the plenary sessions being better than in previous years. Deidre Reed also thought that the speakers were very good.

10. ADJOURNMENT

Meeting adjourned at 3:50pm.

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Nathan C. Smith
Secretary

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Date