Board Meeting Minutes
September 26, 2019

Present: J. Ackley, G. Adams; D. Bills; S. Gamel; M. Jackson; A. Palmer; D. Reed; N. Smith; H. Terrill, R. Tillotson; N. Wilson
Absent: J. Lapham
Staff: D. Andrews; J. Bradley; M. Leckrone; K. Rawlings; K. Szewczuk
Public: None

1. CALL TO ORDER
The meeting was called to order at 3:00pm.

2. APPROVAL OF PREVIOUS MINUTES
   MOTION BY A. PALMER to approve previous minutes dated August 29, 2019. SUPPORTED BY J. ACKLEY. MOTION CARRIED.

3. PUBLIC COMMENT
   None

4. PRESENTATIONS & AWARDS
   • Michelle Leckrone was presented with her 5-year service award.

5. COMMITTEE REPORTS
A. Standing Committees
   a. Consumer Action Committee
      Holly Terrill reported on the committee meeting held on September 19th. There are four membership openings. The Christmas Party and Celebration of Success will be on December 6th at the LISD Tech Center. Fliers will be circulated. All consumers will receive a gift. It is hoped that service groups can partner to help.
   b. Recipient Rights Advisory Committee
      3rd Quarter data was reviewed. The Confidentiality & Access to Consumer Records policy was reviewed.
   c. Operations & Budget Committee
      • Policies
         • Two regional policies have been updated. MOTION BY N. SMITH to approve revised Regional Policy #R-805 Self Determination, and #R-803
Credentialing for LIP’s. **SUPPORTED BY M. JACKSON. MOTION CARRIED.**

- **Contracts**
  - **Group Home Leases.** **MOTION BY M. JACKSON** to approve renewal of the group home leases for one year. **SUPPORTED BY D. REED. MOTION CARRIED.**
  - **MOTION BY N. SMITH** to approve Psych. Resolutions and Elite Medical Staffing LLC to the provider panel. **SUPPORTED BY D. BILLS. MOTION CARRIED.**
  - **Gas Station TV Proposal.** There was some discussion on demographic and impact. A proposal covers 13 gas stations in Lenawee County. Each 15 second ad would run for one week on a continuous loop at one station per week. The Health Department is also utilizing this medium and has received good feedback. **MOTION BY M. JACKSON** to approve two ads for one year. **SUPPORTED BY A. PALMER. MOTION CARRIED.**

- **Data Report**
  - In August there were 124 mental health inquiries, 32 were referred out. 89 intakes were completed, 4 did not return the call and 2 refused. 75 assessments were scheduled, 20 were found ineligible with 54 being eligible and receiving services. 1 refused service. 59% were Medicaid, 39% Healthy Michigan, 4 were GF.
  - Substance Use disorder inquiries totaled 55, 5 were referred out, 4 of those due to having SUD benefits, 1 was not a Lenawee County resident and we helped them get connected with services. 1 refused. 48 were authorized and are receiving treatment. 12 Medicaid, 25 Healthy Michigan and 11 block grant.
  - Inpatient hospitalizations - 25 were admitted to hospital in August, 3 of those were children. 44% Medicaid, 52% Healthy Michigan, 1 GF. 48% were previously unknown to us. 36% had co-occurring mental health and substance use disorders. 3 identified the Family Medical Center for primary care, 9 did not have a family physician. We were able to divert 10 from the hospital. 7 were admitted on petition and 2 were readmitted within 30 days. The Utilization Review team will be following up on these. 2 did not show up for their follow up appointment.

**Finance Report**
Debi Andrews reported that at the end of August we are 92% of the way through the year at 82% spent. SUD contracts is above budget, and this line will be increased next year. Inpatient is also high as we are receiving some old bills from the state. Next fiscal year we only anticipate having two people in the state hospital. At the end of August, we anticipate being able to add $431,000 to the fund balance. Market value on the investments is doing well.

**MOTION BY M. JACKSON** to accept the finance report and additional vouchers totaling $1,126,273.28. **SUPPORTED BY R. TILLOTSON. MOTION CARRIED.**

**Proposed FY20 Budget.** We are using draft rates from the state. SUD line is increased due to increased hours at Pathways. We have additional GF, and several new external grants which increases our earned revenue. Salaries and wages are increased as we bring more services in-house, increase doctor time and staff Pathways with 3 staff per shift, 7 nights per week. **MOTION BY N. SMITH** to approve the FY2020 Budget. **SUPPORTED BY M. JACKSON. MOTION CARRIED.**

d. **Personnel Committee**

   • **New Positions.** MI/SUD Therapist (2) and Customer Services Supervisor. Front Desk receptionist and phone staff will be brought into Customer Services Department, and two outpatient Therapists are needed as we are running into not being able to get people into therapy within 14 days as our providers are at capacity. Bringing this in-house will give us more control over services authorized and move us from a manager of services to a provider. **MOTION BY M. JACKSON** to approve the three new positions with the correction to Customer Services Supervisor qualifications. **SUPPORTED BY A. PALMER. MOTION CARRIED.**

   • **Executive Director Contract.** The committee recommends a revision to Kathryn’s contract to a one-year extension of a three-year contract. **MOTION BY M. JACKSON** to approve the revised Executive Director Contract. **SUPPORTED BY N. SMITH. MOTION CARRIED.**

6. **EXECUTIVE DIRECTOR’S REPORT**

   • Kathryn emailed the Call to Action email from the board association regarding the fact that the state legislature included the 298 language in the budget bill that allows health plans to contract with other than CMHs, which moves forward on statewide implementation when the two year pilots are complete, allowing the health plans to keep saving until expenses are covered. We encourage everyone to write letters to the Governor to veto this line. Kathryn will be contacting Bronna Kahle to discuss further.
• The state is moving forward with reorganization, moving behavioral health into the Medical Services Administration, which makes it easier to privatize the system. There will be updates from the Directors Forum today.
• We still have draft rates for FY2020. There is no word on the supplemental ($49m) which will not be distributed until the budget is passed. Rates are based on the number of eligible people in our region, who may not necessarily be receiving services from us. With the new work requirements those who have Healthy Michigan will be considered fragile and can stay on Healthy Michigan. However, those who we do not see could lose it, and this will impact our rates.
• We are ready to implement the 31n funding for schools. We will have therapists in seven school buildings for five hours per day. This may result in more people learning about CMH and more children coming to CMH for services.
• The jail is getting ready start medication assisted treatment with Vivitrol. We will be assisting by getting people connected to treatment, either at Family Medical Center or Peer Recovery Coaches.
• We continue to streamline our access process. We have eliminated a step for those coming in requesting SUD treatment.
• The region is very appreciative of all the work done by Lenawee in the search for the new CEO.
• Washtenaw has eliminated three positions and made adjustments to their benefits in efforts to lessen their deficit. Monroe has also made similar cuts.
• LCMHA is getting ready to start Value Based Purchasing Transformation Academy tomorrow.

7. REPORT FROM BOARD CHAIR
• The Fall Conference is October 21st & 22nd. Those attending: Ackley, Adams, Jackson, Palmer, Reed, Terrill. Karen will forward information to Stacy Gamel.
• Stacy Gamel will be assigned to Recipient Rights Advisory Committee, replacing Adams.

8. REPORT FROM REGIONAL BOARD
• Last night the regional board appointed James Colaianne as CEO, following second interviews. Thank you to the 3 Regional representatives on this board (Ralph; Greg and Judy), who did an outstanding job.
• The CFO at the region has resigned, giving two weeks’ notice.

9. BOARD MEMBER COMMENTS
• Amy Palmer attended the Suicide Prevention Walk last week.

10. ADJOURNMENT

Meeting adjourned at 4:36pm.