Board Meeting Minutes
June 27, 2019

Present: J. Ackley, G. Adams; D. Bills; Palmer; D. Reed; N. Smith; H. Terrill, R. Tillotson; N. Wilson
Absent: M. Jackson; J. Lapham
Staff: Andrews; Bradley; Feller; Rawlings; Schell; Szewczuk
Public: H. Hendricks; J. Durell; M. Roman

1. CALL TO ORDER

The meeting was called to order at 3:00pm.

2. APPROVAL OF PREVIOUS MINUTES

MOTION BY D. REED to approve previous minutes dated May 30, 2019. SUPPORTED BY A. PALMER. MOTION CARRIED.

3. PUBLIC COMMENT

Helen Hendricks, President of Share the Warmth, a twelve-month homeless shelter reported that since November they have served 210 individuals. Of those 64 reported having a mental health diagnosis, 44 had an SUD diagnosis and 48 with an alcohol addiction – many of those had a co-occurring mental health and substance use disorder. There are two major fundraisers per year, a dinner in May and a golf outing in September. CMH has previously been a major sponsor of the golf outing of $2,000. They would ask for an increase to $3,000 to cover increased costs of hosting the event, and operating costs of a new facility. It was agreed that this request would be referred to Operations and Budget Committee next month for consideration.

4. PRESENTATIONS & AWARDS

None

5. COMMITTEE REPORTS

A. Standing Committees

a. Behavioral Health Access Initiative

Amy Palmer reported on this meeting which was held on June 6th. This larger group was formed as a result of the Town Hall and has been meeting quarterly towards the goal of finding a solution to the lack of
inpatient mental health services in Lenawee. Scott Dzurka from Public Health Consultants was introduced to the group, and he gave an overview of the work that they would be doing – gathering data around identifying gaps for crisis mental health, and possible solutions to consider. Community response was overwhelmingly positive. Public Sector Consultants are meeting with CMH staff next week to begin their research. The final report will be completed in approx. six months, at which time there will be a presentation to the community.

b. Consumer Action Committee
Mark Roman reported that this committee met on June 20th. The Regional Consumer Action Committee picnic is in the planning stages for August. The Annual Christmas party was discussed, many improvements and activities will be added. Tentative dates December 3rd or 4th.

c. Performance Improvement Committee
Deb Bills reported on this committee which met on June 10th. 1st quarter results were reviewed for data that is submitted to the state. Threshold for this data is 95%. Lenawee is out of compliance in a couple of areas, and a corrective action plan has been submitted. Work of the PI workgroups is ongoing and on track.

d. Recipient Rights Advisory Committee
Judy Ackley reported on the RRAC committee which met on June 18th. In the second quarter there were 14 complaints received which included 27 allegations, all of which were investigated. 13 of the allegations were substantiated. The semi-annual report was also reviewed. The Abuse & Neglect Class I, II and III categories were explained in more detail to the committee. The state is providing a regional Recipient Rights & Appeals Committee Training on July 25th in Ann Arbor. Unfortunately, this conflicts with the July board meeting.

e. Operations & Budget Committee
- **FY18 Compliance Audit.** The compliance audit completed by Roslund Prestage & Co. examines CMH compliance with state contracts for Medicaid; General Fund and block grants. LCMHA is in complete compliance with no findings or recommendations. **MOTION BY N. SMITH to accept the FY18 Compliance Audit and place on file. SUPPORTED BY R. TILLOTSON. MOTION CARRIED.**
- **Contracts.**
  - New Specialized Residential - PAL’s Place.
    Credentialing has been completed for this out of county placement for a consumer who was given a 24-hour notice of eviction due to behaviors. **MOTION BY D. BILLS to approve a new specialized residential contract with PAL’s Place. SUPPORTED BY D. REED. MOTION CARRIED.**
  - **Vehicle Leases**
CMH currently leases 3 vehicles, and have requested to add three more due to the increased demand of transporting consumers to appointments locally and out of county. We also are looking at increased outreach to hospitals to engage consumers who we did not previously know. **MOTION BY N. SMITH** to approve leasing of three additional vehicles. **SUPPORTED BY N. WILSON. MOTION CARRIED.**

- **Policies**
  - **Rescind Regional Policy #R-830**
  - **New CMH Policy A-222 Record Retention**
    This policy covers state guidelines regarding record retention for CMH’s. **MOTION BY J. ACKLEY** to rescind policy R-830 and approve new policy A-222 Record Retention. **SUPPORTED BY A. PALMER. MOTION CARRIED.**
  - **New CMH Policy - #F-519 Funding Policy**
    The retirement committee reviewed and approved this new policy which was drafted by Mass Mutual and our Actuary. **MOTION BY R. TILLOTTSON** to approve new CMH Policy F-519 Funding Policy. **SUPPORTED BY J. ACKLEY. MOTION CARRIED.**
  - **Marvin Drive – bids to repair driveway**
    Two bids were received to repair the driveway and culvert at Marvin Drive. **MOTION BY D. REED** to approve Rock Hard Concrete to complete the repairs of the Marvin Drive driveway and culvert. **SUPPORTED BY A. PALMER. MOTION CARRIED.**
  - **Recommendation from E-Race Committee**
    - $10,000 to the Drop in Center for health initiatives
    - $5,000 to ProMedica for the Health Assessment
    - $1,000 PSA contest winner, scholarship
    - $12,000 to be held in the account for next year
    **MOTION BY N. SMITH** to approve the above appropriations. **SUPPORTED BY D. BILLS. MOTION CARRIED.**

Check presentations will be made at the board meeting next month.

- **Data Report**
  - In May there were 130 inquiries for mental health services, 39 were referred out and 91 intakes scheduled. 69 initial assessments were completed, 18 were found ineligible, 48 were eligible and are receiving services, 3 refused. 60% Medicaid, 35% Healthy Michigan, 2 GF.
  - Substance Use disorder inquiries totaled 59, two of those were children (14, 15). 2 were referred out, 1 did not call
back, 1 refused service and 2 denied as ineligible. 53 were authorized for service, including the two youths. 19 Medicaid, 21 Healthy Michigan, 12 block grant.

- Inpatient hospitalizations – 18 consumers were hospitalized in May. 44% Medicaid, 50% Healthy Michigan, 1 GF. 44% had co-occurring substance use and mental health disorders and 78% were previously unknown to us. 3 reported the Family Medical Center and their primary care provider, 9 did not have a primary care physician. 1 was readmitted within 30 days, we were able to divert 12 and 6 were admitted on petition. We had one no-show for follow up.

**Finance Report**

Debi Andrews reported that at the end of May we are 67% of the way through the year, with 57% of the budget spent. We are seeing a good return on market value other local sources (130%) due to the increase in our GF allocation and people qualifying for Healthy Michigan. At the end of May, we are showing that we could contribute to the fund balance $337,000. On the expenditure side we are seeing SUD claims catching up.

**MOTION BY N. SMITH** to accept the finance report and additional vouchers totaling $871,504.19. **SUPPORTED BY R. TILLOTSON. MOTION CARRIED.**

**MOTION BY R. TILLOTSON** to go into closed session to discuss ongoing litigation. **SUPPORTED BY N. SMITH. MOTION CARRIED.**

**6. CLOSED SESSION at 3:48pm**

**MOTION BY N. SMITH** to end closed session and return to regular meeting. **SUPPORTED BY D. REED. MOTION CARRIED.**

Regular meeting resumed at 3:53pm.

**7. EXECUTIVE DIRECTOR’S REPORT**

- Update on Lakeshore Regional Entity. The state has temporarily suspended their action of terminating the contract with LRE and selecting a managed care organization to run it as there should have been a procurement process. The board association has provided recommendations.
- Milliman has done some site visits with CMHs in the state. They met with the PIHP and Washtenaw CMH recently and are learning that the rate setting was not reflecting all of the services provided by CMH. Remaining site visits have been postponed.
- The monthly financial reporting that CMHs were required to send to the state has been postponed until 2020.
There has been talk of a supplemental in July. There is a lot of advocacy that the supplemental should go to the four regions currently in deficit.

We have applied to participate in a value based purchasing academy, which is what healthcare is moving towards.

The PIHP CEO position has been posted. Lenawee is handling the posting and resume collection.

Goodwill Executive Director position has been posted.

We have met with ProMedica regarding Ortelle, an organization who provides tele-health services.

Kathryn has met with Judge Sala and ProMedica to discuss inpatient hospitalization and crisis services. We will continue to meet to discuss the lack of inpatient mental health and alternatives available.

8. REPORT FROM BOARD CHAIR
   - The full page “thank you to the community” ad appeared in the Daily Telegram last Saturday.
   - Following a meeting with APS leadership about the race. There was great feedback from the kids, families and the community and they are looking forward to increasing participation even more next year.

9. REPORT FROM REGIONAL BOARD
   - Greg is the chair for the search committee for the new PIHP CEO. There is a representative from each county on this committee as well as all four Directors.
   - The region has hired a Chief Information Officer and a new SUD Director.
   - Monroe continues to have significant cash flow issues.
   - Washtenaw is also looking at possible cost cutting efficiencies

10. BOARD MEMBER COMMENTS
    - There was discussion about the open board position. We have received one letter of interest. Karen to re-post in the media.
    - Judy and Holly attended the CMHAM Conference in Novi. Plenary sessions were not as good as in the past.
    - Congratulations to Deidre Reed who has completed all of the Boardworks trainings!

11. ADJOURNMENT
    Meeting adjourned at 4:27pm.