LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

Minutes
April 26, 2018

Present:  J. Ackley, G. Adams; D. Bills; S. Clites; J. Lapham; D. Reed; N. Smith; R. Tillotson
Absent:  M. Jackson; A. Palmer; J. Van Doren
Staff:  Andrews; Rawlings; Schell; Szewczuk
Public:  L. Parra

1. **CALL TO ORDER**
Board Chair Clites called the meeting to order at 3:04pm.

2. **PREVIOUS MINUTES**
MOTION BY N. SMITH to approve the minutes dated March 29, 2018. SUPPORTED BY D. BILLS. MOTION CARRIED.

3. **PUBLIC COMMENT**
No public to report.

4. **SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS**
None.

**COMMITTEE REPORTS**

A. Standing Committees

1. Consumer Action Committee
Ackley reported on the meeting held on April 13th. Two new members were welcomed. There was a question regarding the 2017 Customer Satisfaction Survey. Board members asked how many were attending the Walk a Mile Rally. It was also suggested that a member of this committee should attend the board meeting in April to ask board members if they would purchase a T-shirt to benefit the rally.

2. Performance Improvement
   There was no Performance Improvement Committee meeting in March.

3. Facilities Committee
   There was no Facilities Committee meeting in March.

4. Operations and Budget
   Clites reported on Operations & Budget Committee which met on April 24th.

Data Report:

Service Inquiry -
Kathryn Szewczuk reported that in the month of March there were 133 mental health inquiries for service, 32 of those were children. 37 were referred out, and 92 intakes were scheduled. 68% had Medicaid, 38% Healthy Michigan, 2% GF. 59 assessments were conducted in March, 15 were found to be ineligible, and 44 are receiving services. There were 36 inquiries for substance abuse treatment; one of those was a 14 year old. 1 was referred out as they had SUD benefits, 1 was denied and 31 were authorized, including the child. 12 were Medicaid, 9 Healthy Michigan, 10 block grant. Kathryn will bring a report quarterly on Pathways utilization.

State Institution - we are looking into placements for two of the consumers at the state hospital. One would have to be with the reassurance that if the placement was not successful, the person would be able to return to Kalamazoo. We hope to have one more placed in the community in May.

Inpatient Hospitalizations - we had 22 consumers admitted to the hospital in March, one of those was re-admitted within 30 days. 5 of those were children. 62% had Medicaid, 33% Healthy Michigan, 1 with GF (we are working to obtain Medicaid). 38% had co-occurring mental health and substance use disorders. 62% were previously unknown to us. 6 did not have a primary care provider, 4 reported using the Family
Medical Center. 5 were petitioned into the hospital, and 4 were able to be diverted.

**Finance Reports** - Debi Andrews reported that at the end of March, we are 50% of the way through the year with 48% of the budget spent. Debi will be doing a spending plan amendment in the next couple of months to allocate additional revenue we have received, and revise a couple of the line items. The pharmacy costs are high due to the NEC program, which assists with 30 day prescriptions for people with no insurance. Clinical service contracts show the same outliers, CLS providers, autism and respite services. Our partners are also over budget on autism services. The legislature is questioning whether numbers are accurate, requesting a second assessment to confirm autism. There are so few autism providers that often the same people doing the assessment are doing the treatment too. We are on track with Medicaid spending, and Healthy Michigan is also at 50%. This month saw a favorable market value on investments. We show only having to take $6,200 from the fund balance. We had enough excess local funds to cover most of the GF shortfall.

**MOTION BY J. LAPHAM** to approve Finance Reports and additional vouchers totaling $156,919.70. **SUPPORTED BY R. TILLOTSON. MOTION CARRIED.**

There was discussion regarding payment of usual and customary bills. Historically, no bills have been paid until approved at Operations & Budget Committee and/or the Board Meeting. In some instances this leaves us in a position of paying late fees. The recommendation at Operations and Budget Committee was in future to pay all of the bills in a timely manner; the vouchers should continue to be presented for review. **MOTION BY N. SMITH** to direct staff to pay the bills in a timely manner followed by a review of the voucher lists at O & B and the Board. **SUPPORTED BY J. ACKLEY. MOTION CARRIED.**

5. **Personnel Committee**
   There was no Personnel Committee meeting in April.

6. **Recipient Rights Advisory Committee**
   There was no Recipient Rights Advisory Committee meeting in April.

7. **Retirement Committee**
   There was no Retirement Committee meeting in April.

A. **By-Laws**
   There was no By-Laws Committee in April.
B. Ad-Hoc Committees

**RFP Ad Hoc Committee**

There was no RFP Ad-Hoc Committee meeting in April. This meeting is scheduled for next Friday, May 4th.

6. **EXECUTIVE DIRECTOR’S REPORT**

   a. 298 Update. The legislature believes that the state is not moving quickly enough on the pilots. They added language that allows health plans to contract directly with providers and bypass CMH’s in the pilot sites. The Association was hearing frustration from legislature about how slow things were moving. The Health Plans are not held to the Mental Health Code in the same way that CMH’s are. If Health Plans decide what obligations are changed in the mental health code we could lose protections for our consumers - the things that we are required to do should stay in the language. Alan Bolter and Bob Sheehan are meeting the senators and house representatives to see if they will take this language out, if not there will be a Call to Action. Kathryn will forward the latest email regarding this to the board members.

   b. We continue to talk with legislators regarding the DABS migration to Healthy Michigan. We are scheduling a breakfast with our legislators to talk about the local impact with more detail about how it is affecting our region in each of the counties. The County Commission passed the resolution, and we appreciate that. The impression was that the legislature didn’t receive a copy of the statewide deficit report done by Milliman; there is a big difference in what the state believes and the Milliman Report.

   c. The CMHAM Spring Conference is next week; Kathryn will be attending the Pre-Conference. Deidre will be attending both days and can stand in for Scott where necessary.

   d. The Walk a Mile is next week, we have 15 consumers attending.

   e. The Opioid Addiction Summit was held last week with over 300 in attendance. Feedback was very positive, and there is renewed interest in getting the Opioid Task Force together. The only negative about the venue was that parking was an issue. There was good coverage in the Daily Telegram.

   f. At the beginning of the year we planned to talk about a salary survey, but due to the budget situation this was put on hold. However, we are struggling to fill positions. There is room in the budget now to discuss this further. We will schedule a Personnel Committee meeting and bring financial impact to Operations & Budget Committee.

   g. Our new electronic medical record (CRCT) has been implemented with some challenges for staff. PCE have been very supportive.
and continue to work on issues, but overall staff morale has remained positive.

h. The E-Race the Stigma 5K Run/Walk & Kids Dash is on Sunday May 20th.

i. John Berridge is retiring tomorrow, April 27th after 34 years; everyone is welcome to celebrate with us at lunchtime.

7. REPORT FROM BOARD CHAIR
   a. Facilities Tour. Karen to suggest three or four dates when the majority of committee members can attend, and then the rest of the board can be invited to attend also.
   b. Open board position. Nate mentioned the opening to the previously interested party. He may be interested again in a couple of months. Karen to continue to advertise.

8. REPORT FROM REGIONAL BOARD
   a. Tillotson reported that there are budget concerns. If we use all of our ISF dollars, the state would have to make us whole, but all the locals would have to dip into their fund balance. There are Director level discussions going on regarding what is equitable. Kathryn does not want to see our fund balance depleted.

9. BOARD MEMBER COMMENTS
   a. Greg and Mark attended the Issues and Ales event at the Jolly Pumpkin last month. Greg talked to the NAMI Director regarding the inpatient mental health issue. Greg also talked to the Kiwanis last week about the race and lack of inpatient mental health in Lenawee.
   b. The E-race the Stigma 5K is next month, so far we have 520 registered. Greg has talked to the specialty court people and probation. The county is sponsoring 77 staff to take part. Rotary is sponsoring the Kids Dash.
   c. Tillotson reported that there was discussion at the last Commission meeting regarding the mental health bed situation and we should continue to keep this at the forefront.

10. ADJOURNMENT
    Meeting adjourned at 4:20pm.