

LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

Minutes
May 25, 2016

Present: J. Ackley, D. Bills; G. Adams; S. Clites; M. Jackson; J. Lapham; E. Martinez;
N. Smith; R. Tillotson; J. Van Doren; R. Wilson; D. Yearsin
Absent: None
Staff: Andrews; Keener; Rawlings (minutes); Strayer; Szewczuk; Stark (intern)
Public: D. Buron; K. Trost; S. Sprague; N. Salazar; Frannie (Goodwill); J. Durell;
M. Roman (Interconnections).

CALL TO ORDER

Chairperson Bills called the meeting to order at 3:02pm.

PREVIOUS MINUTES

MOTION BY J. VANDOREN to approve the previous minutes as presented dated April 28, 2016. **SUPPORTED BY M. JACKSON. MOTION CARRIED.**

PUBLIC COMMENT

No public comment.

SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS

1. Greg Adams presented 1st, 2nd & 3rd place awards to winners of the E-Race Stigma business challenge. First place award went to Goodwill Industries, second place award to Old National Bank, and third place to Celebrate Recovery.
2. Dan Buron, Executive Director of Goodwill Industries thanked Greg Adams and CMH for organizing this 5K event. Goodwill employees and consumers really appreciate being a part of it. In fact a fundraising venture to obtain a wheelchair adapted for running was very successful, enabling Frannie to participate, with the help of Nathan Salazar!

3. Dan Buron also announced that he has taken a new position with Goodwill in Traverse City and will be moving this summer. Keith Trost was introduced to the board members – he is the current CFO at Goodwill, and he will be replacing Dan as Executive Director. Sandy Keener reported that we will be sorry to see Dan leave the area and wish him well on his new venture. We look forward to a continued partnership with the organization.

COMMITTEE REPORTS

A. Standing Committees

1. Consumer Action Committee

Jen Durell reported on Consumer Action Committee which met on May 13th.

A consumer education event on “Your Voting Rights” was held in April. Members are exploring the idea of having a writing group, to assist consumers write letters etc. They are also looking at the possibility of creating a traveling art show. There are many consumers with artistic/craft talent that could be displayed. Art is also a very good form of therapy for those with disabilities or a mental illness. Some suggested sites for the art show include the historical museum; library; downtown store fronts etc. A board member suggested contacting the new art center in the old training school. Board Members all support this endeavor of the Consumer Action Committee.

2. Performance Improvement

There was no PI Committee meeting in May.

3. Facilities Committee

There was no Facilities Committee meeting in May.

4. Personnel Committee

There was no Personnel Committee Meeting in May.

5. Operations and Budget

Deb Bills reported on Operations & Budget Committee which met on May 18. Policy R-803 Credentialing for Licensed Independent Providers has been revised to meet updated Joint Commission requirements. **MOTION BY S. CLITES** to approve revised policy R-803. **SUPPORTED BY J. ACKLEY. MOTION CARRIED.**

Sandy Keener reported that the region has approved a rate increase for community living supports. There has not been an increase in this rate for eight years. We only have one provider currently, and they cannot meet capacity. The rate increase was not a possibility last year due to the financial situation faced at Washtenaw. The affiliate partners share some providers, so this had to be a region wide increase. Due to good management and an increase in eligible Medicaid consumers, we have enough Medicaid available to approve the increase in the CLS rate. There is also a need to keep

up with the anticipated increase in minimum wage. The regional board approved a 6% increase. Information was collected on claims for the first six months of the year, and a one-time payment with a 6% increase was calculated and will be paid. Going forward effective May 1st the 6% increase will be added to submitted claims. The region will be distributing extra Medicaid to the affiliate partners to cover this increase; however, LCMHA already has the increase built into the budget. **MOTION BY N. SMITH** to approve the 6% increase in CLS rate. **SUPPORTED BY M. JACKSON. MOTION CARRIED.**

The three on-site Psychiatrists have requested an hourly rate increase. It should be noted that our Psychiatrists are seeing an increased intensity of people served, along with more complex care needs. Dr. Noble (who works 2 days per week) planned to leave, but has agreed to stay for one day per week, and in September will go to one day a week tele-psychiatry. We are currently going through the credentialing of another doctor to replace Dr. Noble's one day a week, and she will be Tele-Psychiatry. We have also added language to the contract that "the contractor has no liability for administrative utilization management decisions". Pay rate suggested increase to \$200 per hour. This same language and increase would apply to Dr. Tejero also. Dr. Hassan is the Medical Director, who has added administrative functions. Suggested increase for Dr. Hassan is to \$205 per hour, with the added language included for utilization management decisions. **MOTION BY S. CLITES** to approve the three Psychiatrist contract amendments. **SUPPORTED BY R. WILSON. MOTION CARRIED.**

There was more discussion on the decision to proceed with RFPs for cash management; investments; pension funds and insurances. It was agreed that specific expertise would be needed to draft the RFP's. Sandy Keener will begin by obtaining samples from our affiliate partners. Sandy will also be obtaining a draft Procurement Policy. Volunteers were asked to participate in an Ad-Hoc Committee to work on this. Mark Jackson will chair this committee to include members of Personnel Committee; Operations & Budget; Retirement and Facilities. Clites; Smith; Bills; Wilson volunteered for the Ad-Hoc Committee. If anyone else is interested in assisting, please let Mark Jackson or another member of the committee know.

Service Inquiry – there were 110 inquiries in April. 58 assessments were completed, 48 of those were determined to be eligible and receiving services. 100% of those were Medicaid or Healthy Michigan. Currently there are 4764 Lenawee residents enrolled in Healthy Michigan. There were 40 inquiries for SUD services, 36 of those were authorized for treatment. We are currently experiencing a surge in the numbers of calls coming in for service.

State Institution – two people remain in the hospital.

Inpatient Hospitalizations – there were 22 admissions to local hospitals. We are running below budget. 55% of admissions had co-occurring mental health and

substance use disorders, and 68% were previously unknown to us. 8 reported the Family Medical Center as primary care provider, 4 had no family doctor. The Family Medical Center will be back up to capacity with provider staff by the end of the month.

Finance Report – Deb Strayer reported that at the end of April we are at 51% spent at 58% of the way through the year. Computer hardware line is running high due to the purchase of 10 laptops and 10 desktop computers. Psychiatry line is at 47% which shows we have enough in the budget to cover the proposed increase for the Psychiatrists. Contracts for CLS are running below budget and we are covered for the approved increase in rate. Clinical service contracts for SUD providers is up at 72% due to an increase in authorizations. We have received an amendment to the SUD budget, an extra \$143,000 will be added to the contract line, however, this is not in the spending plan yet, it will be reflected in the revised spending plan which will be submitted at the end of the third quarter. Revenue – SUD line will be increased. After covering a GF shortfall of \$84,000 we will still have \$90,000 to contribute to the fund balance.

Cash Balance – GF investments showed a small negative change in market value, but with interest earned the GF investments market value increased by \$2,000.

MOTION BY JACKSON to accept the Finance Report and additional vouchers totaling \$270,615.00. **SUPPORTED BY N. SMITH. MOTION CARRIED.**

Compliance Review – Deb Strayer distributed the 2015 Compliance Audit completed by Roslund Prestage & Co. LCMHA in their opinion complied with compliance requirements for the Medicaid Contract, GF Contract and CMH Block Grants. A comment regarding “ability to pay forms” being completed annually was duly noted.

MOTION BY N. SMITH to accept the FY15 Compliance Audit and place on file. **SUPPORTED BY S. CLITES. MOTION CARRIED.**

6. Recipient Rights Advisory Committee

There was no Recipient Rights Advisory Committee meeting in May.

7. Retirement Committee

There was no Retirement Committee meeting in May.

A. By-Laws

There was no By-Laws Committee meeting in May.

B. Ad Hoc Committees

1. Nominating Committee. The nomination for the slate of officers presented at last month’s board meeting is closed.

- a. S. Clites – Chairperson
- b. G. Adams – Vice Chair
- c. R. Wilson – Secretary

MOTION BY M. JACKSON to cast a unanimous ballot to elect to the respective officers. **SUPPORTED BY R. TILLOTSON. MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

1. Dan Buron, as previously announced will be leaving Goodwill. We are sorry that he is leaving the community; he has been wonderful to work with. We hope that the transition goes well. The consumers and staff are equally excited that an internal candidate will be taking over.
2. Sandy had a phone meeting with Sue Hammersmith of the Community Foundation regarding questions from last month relating to being able to use some of our investment. There are approximately \$7,900 spendable assets. The only requirement is that we make an e-mail request for the amount needed and purpose one week prior to required date. For amounts over \$5,000 two signatures are required.
3. The Lazarus Project was a resounding success. There were 88 community members, representing all sections of the community who came together to brainstorm how to reduce opioid addiction, which is becoming a huge problem in our community. Fred Brason is from a small rural town in North Carolina. His background as a hospice chaplain led him to the realization that there was a serious problem with families in his community taking, using and sharing prescription drugs that had not been prescribed to them. He worked in his community to track all of the details, then how to solve the problem. By the end of this day long event, we had the beginnings of a strategic plan, and people are excited about the implementation. Donna Yearsin reported that she thought it was an amazing turnout, and she liked being able to bounce ideas off other people in her group.
4. LCMHA recently hosted a CCAR Recovery Coach Training. 27 people from Lenawee were trained, along with 17 from within the region. We hope to hire some Peer Recovery Coaches and be able to utilize their skills when we get the Engagement Center up and running. People actively using alcohol or drugs will be diverted from emergency rooms and jails, once they are medically cleared and discharged, to the Engagement Center in an effort to connect them with resources to begin their recovery.
5. FY17 Boilerplate Language. The Lt. Governor's workgroup has one more meeting on June 24th, but we expect the budget to be passed to include language for improvement of integration of behavioral health and primary health care. Lt. Governor Calley has recommended three groups to focus on administrative oversight; payment and service delivery. A report on the new system is expected by either December 2016, or February 2017. It is hoped that language remains in the budget that "no Medicaid dollars will be moved from the current system without legislative approval".
6. Sandy met with Marty Marshall, County Administrator last week to discuss language in our audit that "LCMHA is a component unit of Lenawee County". The history surrounding this and questions raised previously were discussed. No issues have been raised in the last few years.
7. Goodwill did a good presentation at the MACMHB Spring Conference about increasing community integration.

8. Dr. Charlotte Baker is a candidate to fill one day left open by Dr. Noble. It is hoped to finish her credentialing and have her on board by June 14th.
9. Strategic Plan. This has been on hold as we wait the movement at the state. An update should be ready for the June board meeting.
10. The second E-Race Stigma race was very successful. More than 50 employees, family members and friends participated. Connie Conklin, Executive Director at Livingston CMH also ran in it. Thank you to Greg Adams for all of your hard work, and for bringing a focus on mental health and fitness.

REPORT FROM BOARD CHAIR

1. Committee Assignments – a current list was circulated. Board members please let the new board chairperson know if you have any concerns with the current assignments.
2. The Operations & Budget Ad Hoc committee is still open for anyone else to volunteer to participate. Please let Mark Jackson or Scott Clites know if you would like to be included.

REPORT FROM REGIONAL BOARD

Tillotson reported that the decision to approve the region wide increase in CLS rate was debated for a considerable time.

BOARD MEMBER COMMENTS

1. Greg Adams thanked all those who helped make this year's race a success. Everyone who participated received a medal. Over 50 kids took part this year, which is double that of last year. This race is now the biggest in the county.
2. Nate Smith reported that he talked to many attendees at the E-Race Stigma 5K run, walk and kids dash. Everyone enjoyed themselves. He also received good feedback from the Old National team that participated.

ADJOURNMENT

Meeting adjourned at 4:15pm.

Robert Wilson

Date