

Lenawee Community Mental Health Authority

**Board Meeting
Minutes**

June 25, 2015

Present: Ackley, Adams, Bills, Clites, Jackson, C. Smith, N. Smith, Wilson, and Yearsin

Absent: Martinez, Tillotson, and Van Doren

Staff: Keener, Robb, Szewczuk

Call to Order

Vice Chair Ackley called the meeting to order in the absence of Bills for the Call to Order.

Approval of Previous Minutes

MOTION by Clites to approve the previous minutes dated May 28, 2015. **SUPPORTED** by C. Smith.
MOTION CARRIED.

Public Comment

There was no comment presented by public.

Presentations and Awards

There were no presentations and/or awards presented.

Committee Reports

a. Standing Committees

1. Consumer Action Committee

Judy Duncan reported on the Consumer Action Committee that met June 12, 2015. No action from the board was required.

2. Performance Improvement
Szewczuk reported on the Performance Improvement Committee that met June 8th, 2015. No action from the board was required.
3. Facilities
Facilities Committee did not meet for the month of June.
4. Operations and Budget Committee
Bills reported on the Operations and Budget Committee that met June 17, 2015.

Motion by Jackson to approve the recommendation of the Home of New Vision be added to the LCMHA Provider Panel and that a contract be extended to them.

SUPPORTED by N. Smith. **MOTION CARRIED.**

Keener reported on the Mental Health Service Inquiries, substance abuse inquiries, and the state institution. LCMHA currently does not have a waiting list. 75% of people coming into the ER for mental health services are unknown to our system.

Strayer reported on the finance data. Next month a revised spending plan will be presented to the board. Strayer noted that we should have money to contribute into the General Fund.

Jackson spoke of wanting to contribute money back into the Hendershot Fund to make it whole again as we have re-directed money out of this account to support preventative services.

MOTION by Jackson that the next budget revision includes a redirect of local funds to the Hendershot Fund to restore the fund to its previous FY14/15 amount. **SUPPORTED** by C. Smith. **MOTION CARRIED.**

Strayer reported on the finance auditor's Report of Compliance and highlighted different aspects of the report.

MOTION by Jackson to accept the Report on Compliance from the Board's financial auditing firm, place it on file, and urged administration to make the recommended corrections as noted in the report. **SUPPORTED** by C. Smith. **MOTION CARRIED.**

Bills noted the changed dates for the July and August Operations and Budget Committee. Operations and Budget will meet on July 22 and August 12, 2015.

Bills noted that the board has to appoint a representative for the Regional Board. Wilson currently holds that position and is willing to continue.

MOTION by Clites to appoint Wilson to continue as a representative of LCMHA to the Regional Board. **SUPPORTED** by Ackley. **MOTION CARRIED.**

Bills assigned Adams as a member of the Personnel Committee, and Donna Yearsin to the Facilities Committee and also the Retirement Committee.

5. Personnel Committee
Personnel Committee did not meet for the month of June.
6. Recipient Rights Advisory Committee
Ackley reported on the Recipient Rights Advisory Committee that met June 16, 2015. The new Recipient Rights Officer, Rose Savage, for LCMHA was introduced to the committee. As Rose is new to the committee and agency, Shane reported out to the committee.

There were no recommendations made to the board

7. Retirement Committee
Retirement Committee did not meet for the month of June.
8. By-Laws Committee
By-Laws Committee did not meet for the month of June.

Report from Executive Director

1. Trish Cortez has been nominated as a candidate for Director of the Washtenaw Community Mental Health Agency. The Washtenaw County Board of Commissioners will review the recommendation in July.
2. The state budget has been passed and the mental health departments escaped without big cuts.
3. Keener spent time on reviewing the Strategic Plan Goals and Strategies Draft dated 6/25/15 with the board members. She emphasized that these goals and strategies would allow LCMHA to better compete in the specialty services. Keener asked that the board to review this and if there are any changes they wish to make, to respond to her via email or call her. Keener has offered 1:1 meeting to answer any questions they may have. The suggestion was made to send out the retreat summary and the goals and strategies electronically to all the board members.

Report from Board Chair

Chairperson Bills did not have a report to give.

Report from Regional Board

There was no report given on the Regional Board.

Board Member Comments

- a. The E-Race Stigma Report will be presented at the July's board meeting.

Adjournment

The meeting was adjourned at 4:26 p.m.

Robert Wilson, Secretary

Date

/sr