

LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

Minutes
October 30, 2014

Present: J. Ackley; G. Adams; D. Bills; S. Clites; M. Jackson; H. Keller, E. Martinez, C. Smith; N. Smith; R. Tillotson; J. Van Doren; R. Wilson
Absent: None
Staff: Andrews; Deo; Keener; Marshall (intern); Rawlings (minutes); Robb; Strayer; Szewczuk
Public: FMC Administrators

CALL TO ORDER

Board Vice Chairperson Ackley called the meeting to order at 3:10 as Bills was late arriving. The October Board meeting was held at the new Family Medical Center, which opened for business on Monday October 27th.

PREVIOUS MINUTES

MOTION BY R. TILLOTSON to approve the previous minutes dated September 25, 2014. **SUPPORTED BY S. CLITES. MOTION CARRIED.**

PUBLIC COMMENT

No public comment. However, Beth Deo (Supervisor, Children's Dept.) introduced her intern – Brooke Marshall to the Board.

SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS

No special presentations in the month of October.

COMMITTEE REPORTS

A. Standing Committees

1. Mental Health Awareness

The minutes were reviewed. No action needed.

2. Performance Improvement

There was no PI Committee meeting in October.

3. Facilities Committee

There was no Facilities Committee Meeting in October.

4. Personnel Committee

There was no Personnel Committee meeting in October.

5. Operations and Budget

Bills reported on the Operations & Budget Committee Meeting which met on October 15th. Certificate of Resolution of the Section 125 Premium Only Plan allows employees to contribute to the health insurance plan premium and to their Health Savings Account pre-taxed. **MOTION BY M. JACKSON** to approve the Certificate of Resolution of the Section 125 Premium Only Plan. **SUPPORTED BY S. CLITES. MOTION CARRIED.**

Three contracts were presented: PIHP/CMHPSM contract; SUD Prevention and ROSC. There were no major changes to the ROSC and PIHP Contracts. However, the SUD Prevention Contract is new, as LCMHA was awarded the contract for prevention services for Lenawee County. **MOTION BY C. SMITH** to approve the PIHP/CMHPSM Contract; the SUD Prevention and the ROSC Contract. **SUPPORTED BY H. KELLER. MOTION CARRIED.**

Policy R-815 Behavior Treatment Committee Has been revised to reflect new state guidelines, and policy R-837 Privacy & Security of Workstations and Electronic Communication has been revised following the WCHO MDCH Audit. **MOTION BY N. SMITH** to approve policies R-815 and R-837. **SUPPORTED BY R. WILSON. MOTION CARRIED.**

Service Inquiry – 114 inquiries in September, 92 intakes were scheduled. 57% Medicaid, 31% Healthy Michigan, 12% GF. We continue to help those who come in with no insurance to complete applications for Medicaid or Healthy Michigan. All except 2 were able to obtain insurance, those 2 are still pending. 65 were found eligible for service. 23 SUD inquiries were received, 17 of those were authorized for treatment. 6 Medicaid, 6 Healthy Michigan, 9 block grant.

State Institution – we are slightly above budget, due to one person being admitted in November 2013 that we were not aware of.

Inpatient Hospitalizations – 22 community hospitalizations, 36% of those were Medicaid, 59% Healthy Michigan. 1 GF admission (but now covered by Healthy Michigan). 59% had co-occurring mental health and substance use disorders, 77%

were previously unknown to us. 7 reported no primary care physician, and 6 did not follow up for services following discharge.

Finance Report – Deb Strayer reported that at the end of September the “Preliminary” year-end report is not final as we still have expenses coming in for the end of the fiscal year, and other adjustments need to be made. Final figures will be reported in the audit report. Expenditure is 97% spent at 100% of the year. Contract Service detail is also 97%, COFR Agreement line is still over budget. Revenue is showing 102% due to a GF supplemental advance from DCH which was not anticipated. We should be able to add \$5,700 to the fund balance.

Cash Balance – GF investments showed a small positive change in market value. Hendershot had a small decrease. Summary of GF wealth management accounts shows an overall fiscal year improvement of \$47,500 in market value, along with \$80,000 of interest. Balance on GF investments increased by \$123,775 for the year. The Hendershot market value increased by \$7,000.

MOTION BY M. JACKSON to accept the September Finance Reports and additional vouchers totaling \$402,628.06. **SUPPORTED BY C. SMITH. MOTION CARRIED.**

6. Recipient Rights Advisory Committee

There was no Recipient Rights Advisory Committee meeting in October.

7. Retirement Committee

There was no Retirement Committee meeting in October.

8. By-Laws

There was no By-Laws Committee Meeting in October.

B. Ad Hoc Committees:

No Ad Hoc Committee Meetings in October.

EXECUTIVE DIRECTOR'S REPORT

1. Congratulations to the FMC staff and everyone involved in the Ribbon Cutting Ceremony and Community Open House. Ed Larkins and Julie Helinski will be talking to the board following the board meeting. Board Members are invited to tour the new facility. The Family Medical Center opened for business on Monday, October 27th – primary care began seeing patients in the afternoon. CMH opened for patients on Tuesday October 27th. Consumers seem very happy with the new facility. Some growing pains will be ironed out soon. Overall the transition went well.
2. We have received a letter of interest from a member of the recovery community to serve on the Regional SUD Policy Board. Commissioners C. Smith and R. Tillotson are members of this board. CMH recommended Amy Fullerton (DHS) as a community representative last month. Mac Marr has been an active member of the ROSC group, and was referred by Burt Fenby. Kathryn Szewczuk believes that he would be a great

addition to the SUD policy board. **MOTION BY C. SMITH** to approve Mr. Marr to be appointed to the SUD policy board, and that the normal per-diem and mileage be paid for this position. **SUPPORTED BY R. WILSON. MOTION CARRIED.**

3. November and December Board Meeting dates both fall on holidays. There was discussion regarding re-scheduling. It was agreed that Operations & Budget be held on November 19th as scheduled, followed by a joint O & B/Board Meeting on December 18th.
4. Sandy attended the MACMHB Fall Conference at the beginning of the week. Feedback on the two white papers being prepared has been disappointing. The work being done by the committees may be revisited.
5. CMH is appreciative of the collaboration going on with Adrian Police, ProMedica ER Dept. and our staff. A recent joint effort to come up with a community plan for a consumer has been very successful. We intend to continue to foster relationships that benefit the community.

REPORT FROM BOARD CHAIR

Deb Bills reported that the first Plenary Speaker at the Fall Conference was the most interesting. It was regarding veterans, their families; traumatic brain injuries and PTSD. She also learned about a program through Oakland University that organizes day camps and other activities for autistic adults 13 – 26. Innovation Films is hiring students to make movies and public service announcements (Joey Travolta).

REPORT FROM REGIONAL BOARD

No report at this time.

BOARD MEMBER COMMENTS

Board Members: Smith; Jackson; Adams; Ackley; Martinez; and Wilson also attended the Fall Conference, and thought that the speaker who talked about veterans and their issues was interesting and compelling. The challenge is how to provide service to veterans when there is no funding. Wilson noted that there are many people suffering from PTSD who have not served in the military. Temporary funding and/or grants are not very helpful, as the needs are usually long term. C. Smith reported that there are several Federal Bills in the pipeline recommending funding for persons returning from the warzone; he will forward copies to Keener for information. C. Smith will talk to Nancy Jenkins about this issue, Sandy Keener to contact Tim Walberg and Tammy Sheldon (Veterans Affairs). Tillotson believes a small millage was passed for this purpose. It should be noted that the suicide rate is seven times higher than national average for returning veterans. Ackley reported that she talked to the speaker after her presentation about homelessness and the fact that it is veterans of all wars and their families that suffer.

ADJOURNMENT

Meeting adjourned at 3:50pm.

/klr

Robert Wilson

Date