

LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

Minutes
June 26, 2014

Present: J. Ackley; G. Adams; D. Bills; M. Jackson; E. Martinez; C. Smith; N. Smith;
R. Tillotson; Van Doren; R. Wilson
Absent: S. Clites; H. Keller
Staff: Andrews; Keener; Rawlings (minutes); Ryder; Strayer; Szewczuk
Public: None

CALL TO ORDER

Board Chairperson Bills called the meeting to order at 3:02pm.

PREVIOUS MINUTES

MOTION BY M. JACKSON to approve the previous minutes dated May 29th, 2014.
SUPPORTED BY C. SMITH. MOTION CARRIED.

PUBLIC COMMENT

No public comment.

SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS

Peggy Ryder was presented with a 20 year service award.

COMMITTEE REPORTS

- A. Standing Committees**
 - 1. Mental Health Awareness**

There was no Mental Health Awareness Committee Meeting in June.
 - 2. Performance Improvement**

There was no PI Committee meeting in June.

3. **Facilities Committee**

There was no Facilities Committee Meeting in June.

4. **Operations and Budget**

Bills reported on the Operations & Budget Committee Meeting which met on June 18th. **MOTION BY JACKSON** to approve the CMHPSM contract amendment. **SUPPORTED BY TILLOTSON. MOTION CARRIED.**

MOTION BY JACKSON to approve revised CMH Policies B-304 Reimbursement for Consumers to Participate in Authority Authorized Events, and C-401 Preadmission Screening/Authorization for Hospitalization or Alternative Treatment Services. **SUPPORTED BY C. SMITH. MOTION CARRIED.**

MOTION BY C. SMITH to rescind policy C-430 Psychiatric Evaluation for Crisis Stabilization. **SUPPORTED BY TILLOTSON. MOTION CARRIED.**

Service Inquiry – There were 114 inquiries in May, with 91 intakes scheduled. 23 were referred out. 74% were Medicaid; 18% Healthy Michigan, 9% GF. It should be noted that 2565 Lenawee residents have enrolled in Healthy Michigan, of those 217 receive services at CMH. 72 assessments were completed, 13 were found ineligible. 51 are receiving services, one was added to the wait list, and has since been approved for enrollment in Healthy Michigan, one refused service. There were 36 inquiries for substance use disorder services, of those 30 were authorized for service, 4 were referred out. 12 Medicaid, 13 block grant, 5 Healthy Michigan. Board members asked for a breakdown of those with dual diagnosis coming in for service.

State Institution – we saw one readmitted to the state hospital, but we continue to be below budget.

Inpatient Hospitalizations – 25 admissions in May, 3 of those were children. 72% Medicaid, 0% GF, 28% Healthy Michigan. 44% had co-occurring mental health and SUD, 68% were previously unknown to us, 4 reported no Primary Care Provider, and 3 did not follow up for service. We continue to see an increase in people being readmitted within 30 days – many of those have co-occurring diagnoses, and are known to us.

Finance Report – Deb Strayer reported that 62% of the budget has been expended at 67% of the way through the year. Deb is working on a spending plan revision for next month. Clinical service contracts continue to be below budget, and will be adjusted in the spending plan amendment. Revenue – we have received \$110,000 Healthy Michigan for April and May, reports show that \$99,000 has been spent. Contribution from the fund balance decreased by \$20,000 from the previous month (\$74,000).

Cash Balance – May was a good month for the wealth management investments. \$19,000 earned in interest, with a positive change of \$18,000 in market value. A month by month detail is attached for information. We are \$100,000 up for the full fiscal year. The mortgage is down to \$53,700 and should be paid off in February 2015.

MOTION BY JACKSON to accept the June Finance Reports and additional vouchers totaling \$552,304.57. **SUPPORTED BY N. SMITH. MOTION CARRIED.**

Deb Strayer also reported that there has been a request from the county auditors to do a subsequent event review covering the period of the audit ending, and the completion of the county audit. It was agreed and our auditors provided information through the end of May. When this was presented to the county auditors, they asked for one more month as there was a delay in submitting the audit. Our auditors would require another \$250 to extend their review; this is in addition to the \$500 for the previous extension. There was discussion regarding whose responsibility is this. Commissioner Tillotson and C. Smith reported that this would be discussed at the meeting tonight. **MOTION BY VAN DOREN** to postpone payment of the bill for an additional \$250, until there is a response from the county. **SUPPORTED BY TILLOTSON. MOTION CARRIED.**

Sandy Keener reported that there is a white paper advocacy opportunity reported out at the Directors Forum last week. The Governor did not pass the request for additional GF dollars (\$140m) in his budget. The legislators approved \$97m, which will leave a significant shortfall in CMH's budgets for those who will never be eligible for Healthy Michigan or Medicaid. All of the CMHs provided data on the number of claims in each category (Medicare only; Dual Eligible and Medicaid Spend Down) the amount spent in FY2013. The Mid-State Health Network is forming an advocacy effort in the form of two white papers – one on the strengths and value of the state's public mental health system, and one on the risk of the privatization of behavioral health services. Mid-State Health Network is willing to take on the cost, and is prepared to move forward, and they have invited other boards to participate. The full dollar amount is not known currently. This issue will be taken to the MACMHB July 11th Board Meeting, where there will be discussion on whether they would take over the funding and ask for a voluntary contribution, or make a special assessment on members of the board association. **MOTION BY JACKSON** that the LCMHA Board go on record as supporting the exploration of formulating the two white papers dependent upon the cost. **SUPPORTED BY N. SMITH. MOTION CARRIED.** It was agreed that a donation from LCMHA would be considered from the Hendershot Fund, as this has been identified for prevention and/or advocacy.

5. **Personnel Committee**

There was no Personnel Committee Meeting in June.

6. Recipient Rights Advisory Committee

Ackley reported on the Recipient Rights Advisory Committee which met on June 17th. It was noted that there were cases of Unreasonable Force which were substantiated, and resulted in employee termination. It should be noted that this occurred at “out of catchment” placements where the staff have not been trained as well as in Lenawee County. The committee reviewed policy RR-617 Dignity & Respect, which applies to all staff; management and board members. Jackson asked how Christ Centered Homes are complying with policies and procedures. Keener reported that CMH continues to closely monitor CCH, and is currently working on improving tracking the management of consumer funds. There is no issue of fraud, however, paperwork and monitoring is a subject for improvement. Incident reports showed 4 consumer deaths during the second quarter, with no sentinel events.

7. Retirement Committee

There was no Retirement Committee meeting in June.

8. By-Laws

There was no By-Laws Committee Meeting in June.

B. Ad Hoc Committees:

No Ad Hoc Committee Meetings in June.

EXECUTIVE DIRECTOR'S REPORT

1. Internet update. Following the board's suggestion that D & P be given the opportunity to counter-offer and clear up concerns lately regarding speed and service. We are currently waiting for a proposal which will increase capacity, and improve reliability. It should be noted that we have not suffered any loss of service this month.
2. On July 9th representatives from Mass Mutual will be coming to walk us through the new plan documents. We will be scheduling a Retirement Committee Meeting soon after this.
3. Kathryn and Sandy are beginning the planning stages of performing an annual assessment. Consumer, staff and board input will be sought, to be completed before the end of the year. It is important to look ahead at where we need to be, and start planning for it.
4. We continue to look at our GF issues. With the addition of Healthy Michigan we have seen an improvement; however, we will be looking at consumers in the three categories that impact our GF, to be able to make projections for needs for 2015. We look to close the wait list by the end of this month, at the same time managing those consumers coming in with GF, as we do not want to be in an overspend position.
5. FMC Integration. We continue to have a good relationship with management of the new Family Medical Center. A clinical integration committee meets weekly, DHS staff and a dental staff member has recently joined the group. The LCMHA Integrated Care Manager is working well at the clinic, and is able to diffuse crisis situations and help with forming new processes.

6. As we continue to work on integration of behavioral and physical health, it is important to gather as much data as possible and be able to use it to identify those in our system with complex care needs to help them get the care that they need. It is anticipated that we may be forming new contracts with vendors of analytical information so that this vital integration can occur. There will also be expenses related to the new site as we get closer to move in in October.

REPORT FROM BOARD CHAIR

1. Deb Bills assigned new board member Greg Adams to fulfill the position vacated by Grace Miley – Recipient Rights Advisory Committee and By Laws Committee.
2. A “thank you” letter was read to the board from Grace Miley.

REPORT FROM REGIONAL BOARD

1. Bob Wilson reported on the “retreat” he attended last Saturday. He doesn't understand the purpose, as no-one can vote on anything.
2. Appointment of new Officer. There were no nominations from the floor. Ackley is willing to continue to serve. **MOTION BY JACKSON** to close nominations, and nominate Judy Ackley to serve on the Regional Board for a 3 year term. **SUPPORTED BY SMITH. MOTION CARRIED BY UNANIMOUS DECISION.**

BOARD MEMBER COMMENTS

C. Smith complimented all those involved in the planning of the event for Grace Miley's retirement. He would also like to congratulate Lad Strayer on the Stubnitz Award. Ackley also commended Lad Stayer on representing this community so well. Jackson reported that the Jackson Citizen Patriot has reported that Lifeways has announced a major budget deficit, and is asking Hillsdale and Jackson Counties for help.

ADJOURNMENT

Meeting adjourned at 3:58pm.

/klr

Robert Wilson

Date