

LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

Minutes
May 30, 2013

Present: J. Ackley; D. Bills; S. Clites; H. Keller; G. Miley; M. Jackson; C. Smith;
N. Smith; R. Tillotson; J. Van Doren; R. Wilson
Absent: E. Martinez
Staff: Andrews, Arnett, Dicenzo, Keener, Rawlings (minutes), Robb, Strayer,
Szewczuk, Warfield
Public: J. Durell

CALL TO ORDER

Chairperson Bills called the meeting to order at 3:02p.m.

PREVIOUS MINUTES

MOTION by Jackson to approve the previous minutes dated April 25, 2013. **SUPPORTED** by N. Smith. **MOTION CARRIED.**

PUBLIC COMMENT

Mike Warfield, Peer Support Specialist, reported on the 9th Annual Walk a Mile event in Lansing on May 8th. Together with Goodwill we had 53 representatives from Lenawee, which is the biggest group ever! They had the opportunity to speak to both Senator Caswell and Representative Jenkins. Consumers with micro-enterprises were able to set up to showcase and sell their creations.

Mike Warfield also updated the board members on the Path to Wellness Conference which was held on May 22nd. The event was very successful, mainly due to the support from the community, which included many great donations and door prizes. Speaker Doug Gray was very inspirational; he reached all of the consumers on a personal level and

raised their morale. The Recovery Panel answered questions and told their stories, which gave many people hope for their future. Break-out sessions included information on health and wellness, substance abuse and prevention. There was great feedback from everyone who attended.

SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS

Marsha Diconzo was presented with an award for 20 years of service with LCMHA as an Agency Nurse.

COMMITTEE REPORTS

A. Standing Committees

1. Consumer Advisory

Clites could not really add to the report given by Mike Warfield on the two events celebrating Mental Health Awareness Month, but thanked the Board for supporting these activities. Ackley reported that she is very excited and encouraged by the increased consumer participation on this committee.

2. Performance Improvement

C. Smith reported on this committee which met on May 13th. An update on the Health Information data – Lenawee was 8.6% incomplete; this has now improved to 1%. We are way ahead of the rest of our affiliates in this area.

3. Facilities Committee

There was no Facilities Committee Meeting in May.

4. Operations and Budget

Miley reported on this committee which met on May 15th. Representatives from United Bank and Trust met with Management, and they will be making a presentation to the board next month.

MOTION by Miley to approve the MDCH/CMH Contract Amendment from 10/1/12 – 9/30/13. **SUPPORTED** by Van Doren. **MOTION CARRIED.**

Keener reported on the status of the Enabling Resolution, Operating Agreement and Bylaws for the new Regional Entity. Since Operating & Budget Committee met, the four directors met with the attorney, who is working with most of the other CMHs around the state. She made additional recommendations – her comments have been highlighted in the handout. She will be handling all filings with county clerks and the Great Seal by July 1st. It is her opinion that the Operating Agreement should be a five-party contract signed by all of the boards and the Regional Entity, and should include excerpts from the current PIHP contract. The board members

who are appointed to the Regional Entity will also be required to complete Conflict of Interest Policies and statements. The next meeting with the attorney is on June 7th. Comments from board members will be shared with the attorney at that time. **MOTION** by Jackson to adopt the Resolution, and authorize the Executive Director to execute the Bylaws with changes she believes are in our best interest, and to inform the board of those changes. **SUPPORTED** by C. Smith. **MOTION CARRIED.** Jackson believes that Section F, page 3 of the Bylaws should read “may withdraw only upon approval by MDCH, and with the written notice to everyone else...”

Service Inquiry – inquiries in April were high – 127.

80 intakes were scheduled, 64 were eligible for service 47% Medicaid, 42% GF. 14 were not eligible for services; one person was added to the waiting list. Currently there are 3 people on the waiting list. This list is reviewed weekly at Utilization Review Committee. SUD inquiries totaled 31. 29 of those were opened for treatment. 10 Medicaid, 17 block grant, 1 ABW. As of today we have 92 enrolled in the ABW program – this is much better than anticipated.

State Institution – We still have 4 people in the hospital; one left for a month, but had to be readmitted. One should be ready to be discharged at the end of next month. 2 are NGRI. We continue to be above budget.

Inpatient Hospitalizations – April was a better month with only 19 admissions. 10 were diverted. 63% Medicaid, 37% GF. It was concerning that 3 of those were also heroin users. We continue to see people who do not have a primary care physician. We have started using the services of a Peer Support Specialist at the hospital with good results. They are able to make a connection while they wait for an appointment with the psychiatrist and direct the consumer to one of the support or engagement groups.

Finance Report – Deb Strayer reported that the contribution from the fund balance at the end of April is \$445,000, an increase of \$31, 600 – which is not as bad as previously. It is intended to adjust the Spending Plan for the final quarter, when we know how much ABW we will be receiving, and following the results of the Actuarial Report.

We are in receipt on the Compliance Audit from Roslund Prestage & Co, with no findings in the three areas examined, and no adjustments to the report. One comment related to consumer funds. A new compliance guideline has been added for FY12 regarding monitoring funds in residential homes. Specific reference needs to be added to policies to include a reference for AFC small group homes. 16 of the 17 CMH Boards received the same finding. **MOTION** by Jackson to accept the Compliance Audit, place it on file and ask the Executive Director to take the corrective actions indicated. **SUPPORTED** by Clites. **MOTION CARRIED.**

Cash Balance – We saw gains in the GF Wealth Management and Hendershot investments.

MOTION by Jackson to accept the Finance Reports and additional vouchers totaling \$316,070.56. **SUPPORTED** by C. Smith. **MOTION CARRIED.**

5. Personnel Committee

There was no Personnel Committee Meeting in May.

6. Recipient Rights Advisory Committee

There was no Recipient Rights Advisory Committee Meeting in May.

7. Retirement Committee

There was no Retirement Committee Meeting in the month of May.

8. By-Laws

There was no By-Laws Committee Meeting in the month of May.

B. Ad Hoc Committees:

No Ad Hoc Committee Meetings in the month of May.

EXECUTIVE DIRECTOR'S REPORT

1. SafeTALK Suicide Training held at CMH for staff was very successful; it was attended by 21 staff and two board members. Ackley recommends this training for all board members. It explains how to approach someone who is suicidal, what to say to them, and how to get them help. Kathryn Szewczuk will be planning more training; however, we really need more trainers. It was agreed that Hendershot funds could be used if necessary.
2. Medicaid Expansion was not included in the budget sent to the Governor, and the Healthy Michigan Initiative also seems to be losing steam.
3. Sharon Smith is retiring from CMH tomorrow (May 31) board members are invited to attend a luncheon.
4. Dual Eligibles. The plan has been delayed until July 2014.
5. New state mental health groups. 5 workgroups have been created – one is led by Jim Haveman, and one by Senator Caswell.
6. We will be audited by the WCHO next week to ensure we are complying with the contract with them.
7. Following talks with Ed Larkins (Family Medical Center) it seems they are getting ready to tear down the old Clubhouse building. They will have to pay off the land contract first. Keener will be meeting with the bank to discuss the pay-

off amount. N. Smith stressed that it should be decided if the note should be modified, or if we should continue to pay off the loan at the current amount. Consensus was that we should pay off the mortgage as quickly as possible.

8. Christ Centered Homes Plan of Correction. We are at the mid-point of the second three month provisional contract, and we have been monitoring them very closely. There will be another meeting with the Bishop to review all of the findings. We will be bringing a recommendation to the July Board Meeting. They have been making every effort to meet our criteria, and have been doing much better.

REPORT FROM BOARD CHAIR

Chairperson Bills recommends the appointment of R. Tillotson; R. Wilson and J. Ackley to the board of the Regional Entity. **MOTION** by Jackson to approve and ratify the appointment of board members: Tillotson; Wilson and Ackley to the board of the new Regional Entity. **SUPPORTED** by Miley. **MOTION CARRIED.**

BOARD MEMBER COMMENTS

Tillotson reported that Monroe is in a similar situation to Lenawee a couple of years ago regarding the Coordinating Agency. SEMCA is not willing to let go, and Monroe CMH is unsure of the future. C. Smith and Tillotson have been invited to talk to the Monroe board and county commissioners regarding the Lenawee experience and how the move has been a beneficial one for the consumers. Marci Scalera is coordinating the meetings in Monroe.

ADJOURNMENT

Meeting adjourned at 4:10pm.

/klr

Robert Wilson

Date