

Operations and Budget Committee Meeting

Minutes

December 19, 2012

Present: Ackley, Bills, Jackson, Miley, N. Smith
Staff: Keener, Myers, Robb, Rawlings (minutes), Strayer
Absent: None

Miley called the meeting to order at 3:03pm.

1. Approval of Previous Minutes

Operations and Budget Committee is acting on behalf of the Board for the month of December. **MOTION** by Smith to approve board minutes dated November 29th, 2012. **SUPPORTED** by Bills. **MOTION CARRIED.**

2. Contracts

Sunrise home lease expires on January 31, 2013. Current lease payment is \$1,384.05, with taxes \$4,788 and insurance \$937. **MOTION** by Bills to approve the renewal of the Sunrise lease for one more year. **SUPPORTED** by Ackley. **MOTION CARRIED.**

3. New PIHP Model – Discussion

Sandy Keener reported on discussion at the Affiliation meeting, and a presentation by Connie Conklin (Livingston). A newly released state map shows that our affiliation has been left whole. However, a new PIHP (Enhanced) has to be created to include mental health, substance abuse and integrated primary health care. Two options were available, and following discussions, it seems that we are leaning towards a “regional entity”. The previous hub and spoke model will no longer exist. The newly created PIHP will exist as a support for the CMHs with shared power and risk. New By-Laws and officers will need to be ready by January 2014. The Board Association is offering legal assistance if necessary. There is much more to come on this, and all four boards will be involved in the planning and creation of the new EPIHP.

4. Resolution for Intent

Each affiliate is preparing a document that notifies the state that we intend to cooperate with our partners (Monroe, Livingston & Washtenaw) in an Application for Participation. The first step is to authorize the Executive Director to submit a "Resolution for Intent" to be released at the end of January. We will be working together on the Application for Participation. **MOTION** by Jackson to approve the Resolution for Intent. **SUPPORTED** by Smith. **MOTION CARRIED.**

5. RRAC – Recommendations to the Board

Grace Miley reported on the Recipient Rights Advisory Committee Meeting held on December 18th. The outcomes agreed on for the upcoming year are:

1. The LCMHA Board will continue to fully fund the Office of Recipient Rights at the same level
2. The Office of Recipient Rights shall offer yearly training for recipients, family members, and guardians
3. The Recipient Rights Officer shall become fully trained in compliance with DCH Requirements
4. The RRAC Committee members will be kept up to date with all provider Plans of Corrections

MOTION by Jackson to adopt the recommendations for next year. **SUPPORTED** by Bills. **MOTION CARRIED.**

6. Data and Finance Reports

Mental Health Service Inquiry – 108 mental health inquiries, 85 intakes scheduled with 62 of those completed, 23 referred out. November saw a reduction from the previous month, down from 161. Of the 58 eligible and receiving services 60% Medicaid, 36% GF 3% other.

Substance Abuse inquiries – 39 total, down from 68 last month. 25 GF, 13 Medicaid, 1 referred out. Jackson would like the wording changed to "consumer refused service". Smith would like to see a comparison to the previous year, just to see the additional numbers coming through the door.

State Institution – We continue to be above budget on this line, two people will be in the hospital for a while, and two others were admitted for brief periods during the month. We know that there are three more IST people at the Forensic Center who will also be going in soon. Our staff is vigilant about working with all involved on a safety plan following discharge.

Inpatient Hospitalizations – we were able to divert 8 in November. Admissions are similar to the previous year, however, costs are higher. Of those in the hospital 70% had substance abuse issues, many were in the 31 – 50 age group, and more and more are showing up with full psychosis. Jail issues have been addressed and seem to be working. Following a meeting with jail personnel, we are provided

with a list of release dates which enables us to follow up with a psychiatric appointment. We are tracking those who do not follow up with us after discharge, in November 3 people. It is helpful now that the Family Medical Center has an additional site open, with a total of four providers who can treat our consumers.

Finance Report – Deb Strayer gave an overview. 17% of the way through the year and 17% of the budget spent. A couple of expenditure lines are above budget but will come back into line as the year progresses. Clinical contract with Psych Systems is showing an increase due to them being requested to do more guardianship testing. Revenue – private donations line is increased due to a recent bequest. Contribution from the fund balance \$26,877 is at 13%.

Cash Balance – \$3,507,858. We saw a gain on both the wealth management GF and Hendershot investments. \$10,000 was transferred out of Hendershot for last fiscal year Hope Disability Awareness Workshops. The land contract principal balance is \$225,162. \$347,763 owed on the mortgage.

MOTION by Jackson to approve the finance report and vouchers totaling \$665,557.19. **SUPPORTED** by Bills. **MOTION CARRIED.**

7. **Bequest - \$15,860.84**

There was discussion regarding a recent bequest by a long-time meds clinic patient. Suggestions included publicizing the generosity in the media; and/or creating an area in the lobby for memorial plaques for donors. There was also discussion about donations provided to CMH for Pat Barrie. The Community Foundation was another avenue for contribution/donation as well as an investment opportunity. **MOTION** by Jackson to instruct the Financial Officer to segregate the funds for possible allocation to the Hendershot account, and to table this for further action until the full board meeting in January. **SUPPORTED** by Smith. **MOTION CARRIED.**

The meeting adjourned at 4:10pm.

/klr