

**LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING
Minutes
November 29, 2012**

Present: D. Bills; S. Clites; H. Keller; M. Jackson; E. Martinez; G. Miley, C. Smith;
R. Tillotson; R. Wilson
Absent: J. Ackley; N. Smith; J. Van Doren
Staff: Andrews, Keener, Myers, Rawlings (minutes), Robb, Strayer,
Public: D. Buron; J. Haught

CALL TO ORDER

Chairperson Bills called the meeting to order at 3:02 p.m.

PREVIOUS MINUTES

MOTION by C. Smith to approve the previous minutes dated October 25th, 2012.
SUPPORTED by Keller. **MOTION CARRIED.**

PUBLIC COMMENT

No public in attendance.

SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS

Sharon Robb was presented with an award for 25 years' service. Congratulations Sharon!

Dan Buron, Executive Director of Goodwill Industries, introduced himself and gave a brief summary of the programs being offered at Goodwill, and their vision for the future. The partnership with Community Mental Health is very important and beneficial to our consumers.

COMMITTEE REPORTS

A. Standing Committees

1. Consumer Advisory

Mental Health Awareness Committee did not meet in the month of November.

2. Performance Improvement

There was no PI Committee in the month of November.

3. Facilities Committee

There was no Facilities Committee in the month of November.

4. Operations and Budget

Miley reported on Operations and Budget Committee which met on November 21st. **MOTION** by Miley to approve the Premium Plan Resolution. **SUPPORTED** by Clites. **MOTION CARRIED.**

The 2013 Performance Results Pay Plan presented is a continuation of the previous two years incentive, with a change in the way the bonus would be distributed, as an equal flat payout. There are four goals/benchmarks to be attained in order for this bonus to be considered. There was discussion regarding fairness of an equal payout. **MOTION** by C. Smith to approve the 2013 Performance Results Pay Plan. **SUPPORTED** by Jackson. **MOTION CARRIED.**

The Affiliation has Medicaid dollars left over at the end of the year. The Directors discussed ways to spend it, rather than having to return it. It was agreed to award a one-time 3% rate adjustment to providers based on certain CPT codes (services provided per contract). \$210,900 would be divided up between 16 providers. **MOTION** by Miley to approve a one-time 3% Medicaid rate adjustment, as recommended by the Affiliation, amending the contracts as necessary, retroactive from October 2011, to be accompanied by a letter recommending that the adjustments be passed along to direct care staff. **SUPPORTED** by C. Smith. **MOTION CARRIED.**

Due to the retirement of Roger Myers, it is necessary to authorize Sandy Keener as the new signatory for legal documents etc. **MOTION** by Miley that effective January 5, 2013, Sandy Keener is authorized to sign on behalf of the LCMHA Board all contracts, leases, grants, retirement and insurance plans, reports or any other documents that do not otherwise specifically request the signature of a board member. **SUPPORTED** by Tillotson. **MOTION CARRIED.** Similarly, **MOTION** by Miley to approve Sandy Keener and Deb Strayer to be signatories on all checks for the Board, including payroll. **SUPPORTED** by C. Smith. **MOTION CARRIED.**

It should be noted that the report has changed slightly as we start to incorporate Substance Abuse Disorder data into the reports. This is a work in progress and will continue to evolve for a couple of months.

Service Inquiry – 161 mental health inquiries in October, 113 adults, 48 children. 52 were referred out with 109 scheduled for an intake (October or November). 68 assessments were completed – of those 10 were ineligible for service and denied, 55 were eligible and are receiving services, 3 refused service. Of the 55 receiving service 62% were Medicaid, 35% GF. Substance Use Disorder inquiries totaled 68, 3 were referred out, 7 denied and 58 were authorized for service.

State Institution – There were 4 consumers in the state hospital, which takes us above budget on this line also. One was a transfer from jail, and two were in for 75 days of care in October. One is expected to be placed in the Lansing area in early December, and one is having guardianship issues, but will be moving to Kalamazoo soon. These numbers will not come down until December.

Inpatient Hospitalizations – 25 consumers were admitted in October, 2 of those were children. At 124 days service authorized this takes us well over budget for the first month of the year. 18 were able to be diverted from the hospital. Of those admitted 70% were previously unknown to us. There was an increase in the amount of petitions into the hospital, and an increase in the number of those presenting with full psychosis. 3 of the unknowns did not follow through with us for follow up care.

Finance Report – For the first month of the year, 8% revenue received and 8% expenditure expended. DHS incentive payments were expected to be a separate identifiable payment, however it will come in as Medicaid.

Cash Balance – The market value of UBT GF wealth management investment showed a gain, with a slight loss on the Hendershot investment. The balance on the mortgage is \$352,718 with \$228,375 principal balance on land contract.

MOTION by Jackson to accept the Finance Reports and additional vouchers totaling \$497,312.93. **SUPPORTED** by Keller. **MOTION CARRIED.**

5. **Personnel Committee**

There was no Personnel Committee Meeting in November.

6. **Recipient Rights Advisory Committee**

There was no Recipient Rights Advisory Committee Meeting in November.

7. Retirement Committee

There was no Retirement Committee Meeting in the month of November.

8. By-Laws

There was no By-Laws Committee Meeting in the month of November.

B. Ad Hoc Committees:

No Ad Hoc Committee Meetings in the month of November.

EXECUTIVE DIRECTOR'S REPORT

1. In November SB247 passed establishing 1% claims tax on all health insurance claims. This replaced the 6% use tax applied to HMOs and PIHPs to generate state match for Medicaid. Reports have suggested this will not generate enough revenue. Senator Kahn has introduced a bill to allow DCH to adjust the 1% rate up and down. This new bill went to the Senate Appropriations Committee on Tuesday.
2. The Poleski Bill introduced SUD system realignment and encompasses everything relating to the Coordinating Agency, the CMH system, board structure and representatives, protects funds, oversight policies etc. The bill has passed the Senate and is going to the House.
3. Restructuring of PIHP system. A map issued by the Department decreased the number of PIHPs to 10 and preserved our Affiliation. The goal is to move away from the hub and spoke model to a tighter management model. They have identified two legal structures (Urban Cooperation Act or Regional Entities), and is heading to a new entity to be created. The Mental Health Code refers to regional entities, which allows mental health boards to come together to form a new regional entity. It will be owned and governed by sponsoring CMHs and recognized as PIHP for the affiliation. Our Affiliation will be pursuing the regional entity option. More to come on this, the county commission will be involved for approval.
4. Following the visit by Sandy, Roger and Ed Larkins to the integrated health center in Grand Rapids we will continue to work with the Family Medical Center for deeper integration. There is a meeting with the space planner in December; we will be focusing on our needs within the new facility to be able to accommodate our Meds Clinic staff.
5. Good News. LCMHA has received a bequest from a former consumer. We have received a check from the estate in the amount of \$15,860.84. The disposition of which will be added to the agenda for Operations & Budget Committee next month for discussion.
6. Auction. A couple of checks were returned for "non-sufficient funds". One of which has since paid; however, Stone's Catering, has not responded to any of our attempts to communicate with them.

7. Audit. The auditors have been at the offices since Thanksgiving and things seem to be going well. The financial piece will be presented to the Board in January; however, the Compliance exam will not be completed until later in the year.
8. This is the last meeting of the full board that Myers will be attending before his retirement, and estimates during his tenure he has attended in excess of 468 board meetings!

REPORT FROM BOARD CHAIR

Bills would like Board Members to note the new meeting schedule for 2013.

BOARD MEMBER COMMENTS

Board members thanked Myers for his many years of dedication to the consumers of Lenawee County. You will be missed!

ADJOURNMENT

Meeting adjourned at 4:15pm.

/klr

Robert Wilson

Date