

LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

Minutes

FEBRUARY 23, 2012

Present: Ackley; Bills; Clites; Jackson; Keller; Martinez; Miley; Smith (N);
Van Doren; Welch; Wilson
Absent: Smith (C),
Staff: Myers; Rawlings (Minutes); Robb; Keener; Szewczuk; Wright
Public: V. Horn; S. Fortney; J. Fortney

CALL TO ORDER

Ackley called the meeting to order at 3:00pm.

PREVIOUS MINUTES

MOTION by Keller to approve the previous minutes dated January 26, 2012. **SUPPORTED** by Smith (N). **MOTION CARRIED.**

PUBLIC COMMENT

New board member at Monroe CMH, Susie Fortney introduced herself. She is visiting affiliate partners as part of her orientation.

SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS

Chairperson Ackley presented Todd Wright with his ten year service award.

COMMITTEE REPORTS

1. *Consumer Advisory*

Mental Health Awareness Committee was held on February 7th. The focus is the Path to Wellness and Recovery Conference scheduled for May 24th at the First United Methodist Church. Kay Ross is coordinating. Another meeting is scheduled for next week.

2. *Performance Improvement*

There was no Performance Improvement Committee meeting in February.

3. *Facilities Committee*

There was no Facilities Committee Meeting in February.

4. *Operations and Budget*

Miley reported on the Operations & Budget Committee Meeting which was held on February 15th.

MOTION by Miley to approve policy R-821 Organizational Credentialing/Re-credentialing and Monitoring. **SUPPORTED** by Keller. **MOTION CARRIED.**

MOTION by Miley to approve policy R-834 Culturally & Linguistically Appropriate Services. **SUPPORTED** by Keller. **MOTION CARRIED.**

MOTION by Miley to approve policy A-227 Guardianship/Amendment of Guardianship. **SUPPORTED** by Van Doren. **MOTION CARRIED.**

MOTION by Miley to approve the DCH Contract Amendment, with the revised language. **SUPPORTED** by Jackson. **MOTION CARRIED.**

Data: Service Inquiries for January were at a four-year high. The split between Medicaid and GF of those eligible and receiving services for January was 50/50 split. State Institutions shows an increase in days authorized, due to two people being in the hospital. Currently there is only one person at Kalamazoo. Community Inpatient – 23 were admitted in January, with a total of 28 consumers being in the hospital at some point in January. Total number of days authorized dropped slightly. 60% of those admitted were Medicaid, 40% GF. However,

87% of admissions were unknown to us, and 3 of those unknowns were readmitted. 57% of admissions had co-occurring substance abuse issues, and 8 had no primary care provider.

Finance Report and Revised Spending Plan: We are concerned that the GF/Medicaid split is moving away from Medicaid to GF. Inpatient admittances are increasing, and those numbers with GF are also trending upwards. We have seen an increase in the need for one-on-one staffing in a specialized residential due to a step down from inpatient, which has increased these costs. We have also seen high residential maintenance costs for the beginning part of the year. There is a high demand for service with children in home based, and respite care. These factors resulted in amending the spending plan by \$500,000. On the revenue side, there is a GF carry forward from last year. The amount of cut predicted was not as severe as expected. Medicaid is increased to \$230,000; we were under-spending on the Medicaid budget. Client fees increased by \$19,000. Earned interest and dividends were understated. The amount we thought we would be able to put into the fund balance is decreased to \$9,000. The previous spending plan is amended to \$14,960,295. At January 31st, 32% revenue is in at 33% of the way through the year, and 32% of the budget expended.

Cash balance: There have been gains in both wealth management funds. The principal owed on the mortgage is \$402,618.25

MOTION by Van Doren to approve the Amended Spending Plan and finance report. **SUPPORTED** by Keller. **MOTION CARRIED.** **MOTION** by Jackson to pay additional vouchers totaling \$459,827.12. **SUPPORTED** by Smith. **MOTION CARRIED.**

5. *Personnel Committee*

Smith reported on Personnel Committee which met on February 22nd. The health insurance premium will increase by 7.92%, which is less than the 10% anticipated.

The Performance Results Pay Plan benchmarks and objectives were reviewed. Two of the areas were similar to the previous year, with two new expectations added which involved achieving training standards and performance reviews being completed.

MOTION by Smith to approve the Performance Results Pay Plan for FY12. **SUPPORTED** by Jackson. **MOTION CARRIED.**

Smith reported that the committee discussed its succession plan especially with regard to a number of impending retirements of key management personnel. LCMHA has been very fortunate to have Roger Myers as its Executive Director. He is very experienced; well respected at the state, county, affiliation levels, as well as within the community. The board has enjoyed a great relationship with him with complete transparency and trust. Going forward there are great concerns regarding his replacement, finding someone with similar attributes, who also has the organizational knowledge and an understanding of the changes coming to the delivery system in the future. The committee feels that it is of paramount importance to have someone with the necessary background, capabilities and knowledge. Sandy Keener, Clinical Director, has worked closely with Roger for several years. She has

covered for him in his absences and her increasing responsibilities have proved that she would be an ideal replacement. If she were to accede to the Executive Director position, there would obviously be a need to fill the previously approved DD Supervisor position (Sandy currently handles this responsibility), and possibly, Clinical Director. Another issue is that Roger shares the finance responsibilities with Deb Strayer, who could also retire in the next few years. In an effort to get ready for this transition, it would be desirable to bring someone in who could be mentored by Deb, and eventually take on more responsibility as described in the Director of Finance and Operations position presented to the committee by Myers. Along with Deb Strayer, there are many more staff eligible approaching retirement, and a mass exodus could cause significant problems for the organization. **MOTION** by Smith to, at such time as is necessary, fill the Executive Director position from within, by appointment of the current Clinical Director, and to establish a position of Director of Operations & Finance to be filled as desired by administration. **SUPPORTED** by Jackson. **MOTION CARRIED.** Jackson explained that other options were discussed, such as sharing a Director position with one of our affiliate partners; hiring from outside; looking to the PIHP for administrative finance support and/or consolidation. Unfortunately, some of our partners are in a similar state of transition, therefore in order to maintain continuity and for the protection of our consumers, this was the best approach. Sandy Keener thanked the board for their support and confidence in her ability to take on this role.

6. Recipient Rights Advisory Committee

There was no Recipient Rights Advisory Committee Meeting in February.

7. Retirement Committee

There was no Retirement Committee in the month of February.

B. Ad-Hoc Committees

There were no ad-hoc committee meetings in the month of February.

EXECUTIVE DIRECTOR'S REPORT

1. Integration of Services with FQHC. Nothing new to report on the grant, we will not hear anything until April. We are progressing slowly with an interim plan to work with the Health Department – using some of their exam rooms. The FQHC has a new practitioner in training. If the grant is awarded, it will be at least two years before a building can be erected and functioning. In the meantime there is a very high demand at the Family Medical Center which is necessitating a search for additional space.
2. Dual Eligibles. The State expects to release a plan on March 5th. The Board Association forum schedule has been pushed back to March 22nd. The Association has submitted its proposals and recommendations to the State, and it will be up to DCH to present a plan to the Feds. Of course there will be more negotiations between them until a plan is ready to be signed off.

3. Coordinating Agency Issue. A recommendation was developed and submitted to the County Commission that Lenawee County be realigned with the WCHO.
4. HB 4862/4863. These Poleski Bills have been reintroduced with significant changes. One modifies the Mental Health Code, and the other allows for changes to be made to the Mental Health Code. Substance Abuse funding is secured and protected; the provider network is also protected. A substance abuse disorder advisory committee is created, a representative from the county commission would be on the committee, and it brings together the administrative and reporting requirements.
5. Budget Update. 2013 Federal budget. 4% overall decrease for SAMSHA. There are changes, cuts and new programs in prevention and trauma services. Changes to Medicare and Medicaid would save \$364b over the next 10 years through consolidation of complex matching formulas into a single rate for each state. Co-pays would be created for home health Medicare services, there would be reductions in the federal share for premiums and deductibles for persons most able to afford it. Massive cuts are expected to the Obama budget as it is an election year, prolonged budget battles are expected.
6. State Budget. Governor Snyder reported revenue estimates up from previous expectations – overall the behavioral and DD budget looks more promising. 2% Medicaid increase based on an increase in caseloads. Dollars are set aside for autism rather than parity. The Board Association will be taking a position of opposing this.
7. Board Association Winter Conference. Roger, Sandy, Kathryn and Scott Clites were in attendance. There was no new information on the state's dual eligible plans. However, since the conference, Olga Dazzo has released a presentation to the House Appropriations Committee which includes some interesting structural changes. There is a conference call scheduled for tomorrow afternoon.
8. Regional Board Member Education Forums. The next one is scheduled for March 16/17 at Webers Inn in Ann Arbor if anyone is interested in attending. \$55 per person.
9. Myers is in receipt of a letter from an attorney advising us that CMH has been named in the estate of an individual (13% of residue of the estate). The letter has been acknowledged. It is not known if there are any stipulations or earmarks attached to it.
10. A very nice comment was posted on our website – Myers read the comment to the Board Members.

REPORT FROM BOARD CHAIR

1. The Guide to Integrated Care and Dual Eligibles is included in the Board packet. Board members are encouraged to go to Lansing to talk to legislators on March 22nd. Scott Clites/Grace Miley volunteered to attend. We should be in receipt of some talking points. Miley would like a copy of the State Plan beforehand. Myers reported that it is possible that this date could change due to Board Association scheduled forums on the state's plan now expected for release on March 5th.

BOARD MEMBER COMMENTS

Emily Martinez presented the Cultural Competency in Michigan Survey for board members to review and provide feedback. Martinez also circulated a draft of the Cultural and Linguistic Competency Policy Development Guidelines for comments.

Clites enjoyed his first Board Association Conference. He believes that we at LCMHA are ahead of the curve regarding the dual eligible issue and integrated services. Clites also attended a session on social media and using it to our benefit – marketing and advertising etc. However, it is becoming necessary to have a policy on regulating its use. He also attended a session on community assessment and dual eligibility, integrated services.

ADJOURNMENT

Meeting adjourned at 4:30pm.
/klr

Scott Clites, Secretary

Date