

LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

Minutes

DECEMBER 8, 2011

Present: Ackley; Bills; Clites; Jackson; Keller, Miley; Smith (C), Welch
Absent: Martinez, Smith (N); Van Doren; Wilson
Staff: Myers; Rawlings (Minutes); Robb; Keener; Strayer; Dickson
Public: None

CALL TO ORDER

Ackley called the meeting to order at 3:02pm.

PREVIOUS MINUTES

MOTION by Keller to approve the previous minutes dated October 27, 2011. **SUPPORTED** by Smith. **MOTION CARRIED.**

PUBLIC COMMENT

No public comment.

SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS

Chairperson Ackley presented Sally Dickson, Fiscal Team Leader, with an award for 35 years' service with LCMHA. Congratulations Sally.

Myers noted that he was in receipt of a letter from a consumer complimenting the work of Todd Wright and Judy Warren. They will both be acknowledged by the Executive Director. Also, we were visited by M, P & A (contracted by social security to review records where agencies are payees for consumers) who praised the record keeping of Billie Brocht. In fact after reviewing only a couple of cases they commented that her files were better organized than their own! Myers will also acknowledge Billie with a letter.

COMMITTEE REPORTS

1. Consumer Advisory

There was no Consumer Advisory Committee meeting in November.

2. Quality Assurance/Compliance

There was no Quality Assurance/Compliance Committee meeting in November.

3. Facilities Committee

There was no Facilities Committee Meeting in November.

4. Operations and Budget

Miley reported on the Operations & Budget Committee Meeting which was held on November 16th.

MOTION by Miley to approve policy R-819 Psychotropic Medication Orders & Consents. **SUPPORTED** by Clites. **MOTION CARRIED.**

MOTION by Miley to approve lease extension with Sunrise home for one year. **SUPPORTED** by Keller. **MOTION CARRIED.**

Miley noted a correction to the O & B minutes #2b. CSSN – Contract Extension, should read “through” not “until” in first line. Myers noted that this contract refers to the Medicaid dollars we receive through the WCHO, and there will probably be another three month extension at the end of December. **MOTION** by Miley to approve extension of contract amendment with WCHO. **SUPPORTED** by Keller. **MOTION CARRIED.**

Data: We continue to watch the hospital inpatient characteristics as we are concerned about the number of admissions who have co-occurring substance abuse issues. We are also tracking the number of people with no primary care physician. 35% had no primary care physician, 15% use the Family Medical Center as their primary care provider. There was discussion about what we can do about the co-occurring drug problem, and the fact that when people are admitted to the hospital many are suicidal and do not know where to turn. Economic factors trigger anxiety and depression, which leads to drug and alcohol abuse.

Finance Report: Just one month into the year we are showing a contribution to the fund balance at 14%.

Cash balance: Wealth management accounts both show a loss in value.

MOTION by Jackson to approve the finance report and additional vouchers totaling \$564,201.09. **SUPPORTED** by Smith. **MOTION CARRIED.** Jackson questioned why the water has not been turned off at the Clubhouse. Sharon Robb will call the City of Adrian to have the water turned off.

The GF cut for FY2012 is \$4500 from clinical service, and \$30,800 from administration. The ripple effect of this could be extremely high if we cannot substitute other funds for the GF. We will know more next week following meetings in Lansing. A plan has to be in place before February and we are examining this internally.

All of the details were worked out for the sale of the Clubhouse. The offer will go into effect on land contract for 72 months if the grant goes through. We have been in receipt of the deposit, and the "for sale" sign has been removed.

We are also looking into insurance costs for our vehicles and homes. The current policy is carried through the county.

Miley asked about paperwork she had received from Medicaid Enrolls. Dual eligibles are being offered managed health care plans. Jackson reported that those with chronic physical illness may be better served by an HMO. However, it was agreed that there was a lack of information for those affected to make an informed decision.

5. Personnel Committee

There was no Personnel Committee in the month of November.

6. Recipient Rights Advisory Committee

There was no Recipient Rights Advisory Committee in the month of November.

7. Retirement Committee

There was no Retirement Committee in the month of November.

B. Ad-Hoc Committees

There were no ad-hoc committee meetings in the month of November.

EXECUTIVE DIRECTOR'S REPORT

1. The financial auditors were at the agency for one week, and we are not aware of any problems. They will be back to perform the compliance part in the next couple of months. We expect a report in February.
2. The Coordinating Agency Substance Abuse Study Group has been formed (Cletus Smith; Ralph Tillotson; Tom McNaughton; Jim Philp; Tim Kelly; and Amy Palmer). Kathryn Szewczuk is facilitating, the group is approved by the Human Service Community Collaborative. The next meeting is on December 16th – Marcy Scalera will be in attendance from Washtenaw to talk about their approach with Livingston CMH. This will be followed by a meeting with Gary VanNorman who represents the current coordinating agency. Cletus Smith reported that he believes the committee is on track and should be able to meet the February 28th deadline. Myers would like the committee to focus on integration of services.
3. The Family Medical Center submitted the grant; we have to wait until April to see if it is accepted. We feel very strongly that our services need to be integrated with primary care (FMC) and this would be a big step in the right direction. We have also been in talks with the Health Department to use an exam room to support the primary care activity at the Family Medical Center. If the grant is approved the intent is to co-locate our meds clinic in the new facility.
4. The expectation is that more information about the GF cuts, dual eligible, integrated care models etc., will be available at the meetings in Lansing next week. The state is giving serious consideration to how to set up a health home. There is also an affiliation meeting on Wednesday evening.
5. Sandy Keener presented a power point presentation on "Integrated Health Care".

REPORT FROM BOARD CHAIR

Judy would like the Board to take a trip to the Temperance facility in the not too distant future. Judy will be unavailable from January 4 – 15th.

BOARD MEMBER COMMENTS

Jackson commented that he had driven by the Temperance facility and noted that it is very open and inviting, it does not look like a doctor's office.

ADJOURNMENT

Meeting adjourned at 4:26pm.
/klr

Scott Clites, Secretary

Date