

## **LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING**

### **Minutes**

**May 26, 2011**

**Present:** Ackley; Bills; Clites; Keller, Martinez, Miley; Smith (N); Smith  
**Absent:** Jackson; (C) Wilson; Van Doren; Welch  
**Staff:** Keener; Lawson, Myers; Rawlings (Minutes); Robb and Szewczuk  
**Public:** Ron Stehney

### **CALL TO ORDER**

Ackley called the meeting to order at 3:10pm.

### **PREVIOUS MINUTES**

**MOTION** by Miley to approve the previous minutes dated April 28, 2011. **SUPPORTED** by Keller. **MOTION CARRIED.**

### **PUBLIC COMMENT**

No public comment.

## **SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS**

None

## **COMMITTEE REPORTS**

### **A. Standing Committees**

#### **1. Consumer Advisory**

There was no Consumer Advisory Committee meeting in May.

#### **2. Quality Assurance/Compliance**

There was no Quality Assurance/Compliance Committee meeting in May.

#### **3. Facilities Committee**

Facilities Committee met prior to the Board Meeting. Smith reported that a contract for purchase of the Clubhouse had been received. However, the committee did not consider it to be a bone fide offer as it did not adequately address any of our concerns. Myers will be relaying our comments to the Veterans Group. There is a couple of other interested parties who will be touring the premises in the next couple of weeks.

#### **4. Operations and Budget**

Miley reported on Operations & Budget Committee which met on May 18<sup>th</sup>. Policy RR-623 Confidentiality & Access to Clinical Records has been updated to comply with the new HITECH law for electronic medical records. **MOTION** by Smith to approve Policy RR-623. **SUPPORTED** by Clites. **MOTION CARRIED.**

**Data:** Service Inquiries for April totaled 137, with 22 eligible and receiving services. 91% of those were Medicaid, no GF. Two people were added to the waiting list – which now totals 28. Community inpatient hospitalizations increased from the previous month. 75% of admissions were Medicaid, 75% were previously unknown to us, and 69% had a cooccurring substance abuse issue. No-one was readmitted within the last 30 days, and no-one had been denied services within the last three months. State institutions – there is still one person at Kalamazoo, however, we are working on a community placement for this consumer in the near future.

**Finance Report:** The efforts of Trudi and Brenda (Peer Support Specialists) in helping consumers complete Medicaid paperwork is paying off both here and at the Family Medical Center. Also Herrick has an assigned person from DHS which is making a big improvement in the process. Currently, we are in good shape with General Fund, and we have not taken anything from the fund balance. We will be bringing a revised spending plan to the board next month to reflect the shifting trend from GF to Medicaid. It is our intent to start working on the waiting list immediately. When all of the expenses connected with the Suitcase Exhibit are finalized, a report will be presented to the board. 58% of the way through the year, 57% of the revenue in and 55% of the budget expended.

**Cash balance:** There have been market value gains in the GF investments in the UBT Wealth Management Program and Hendershot account. Balance on the mortgage is \$445,417.25.

**MOTION** by Smith to approve the finance report and additional vouchers totaling \$274,328.23. **SUPPORTED** by Keller. **MOTION CARRIED.**

The Affiliation Finance Report shows a GF surplus of \$626,234, and a process is underway to see whether 236 transfers are needed. There is also discussion regarding Medicaid reinvestment plans.

#### **5. Personnel Committee**

There was no Personnel Committee meeting in May.

#### **6. Recipient Rights Advisory Committee**

There was no Recipient Rights Advisory Committee meeting in May.

#### **7. Retirement Committee**

The Retirement Committee met with the plan administrators following receipt of the actuarial study. The good news is that the funding ratio is back up to 89%. However, the actuary is recommending reducing the funding interest rate from 8% to 7.5% for 2012. The committee agreed to wait until the fall to make a decision for the following year after further evaluation of the fund report and our budget situation. **MOTION** by Smith to accept the Actuarial Valuation for plan year 1/1/11 to 12/31/11 and for the board to cover the \$21,000 shortfall for this year. **SUPPORTED** by Keller. **MOTION CARRIED.**

### **B. Ad-Hoc Committees**

There were no Ad-Hoc Committee meetings in May.

## **EXECUTIVE DIRECTOR'S REPORT**

1. Update from Board Association Conference. No-one from Lenawee attended. Ed Woods (Lifeways) was appointed President, Steffan Taub – 1<sup>st</sup> VP, Elizabeth O'Dell – 2<sup>nd</sup> VP, Alexis Kaczynski – Treasurer, Don Johnson – Secretary.
2. Suitcase Exhibit. There has been some very positive feedback from many people; there has been good publicity both for CMH and for the Historical Museum. Several school groups have been coming. Kathryn Szewczuk reported that all of the Probate Judges from SE Michigan will be touring soon.
3. DCH 2012 Budget. Includes a 3% caseload and Medicaid utilization increase, a 1.17% increase in capitation rate for PIHPs based on actuarial studies, a 3% cut in GF – to be split between direct care services and administration. No single CMH will experience more than a 4% cut. Multicultural funding will be cut by 15%, (which means \$15,500 for us). Appropriations boilerplate requires the department to explore service and program service areas including eligibility determination where privatization may lead to efficiencies and savings. DCH is required to continue the workgroup to develop a plan to maximize consistency and uniformity of contractors by accepting “deemed status”. We are required to be nationally accredited and meet those standards, but continue to be surveyed and audited repeatedly. There is boilerplate language with legislation intent, for DCH to work with Federal Government to create medical homes. There is also language for CMHs/PIHPs to limit provider admin costs to no more than 9%. We will be able to use this as one of our strategies to reduce administration costs.
4. Federal Budget. This has been settled for 2011. For 2012 we are watching the Ryan Proposal - which would seek to convert Medicaid to block grants, which would be handed off to states and cap federal obligation. This probably will not go through. One of the threats to Medicaid is the House Energy and Commerce Sub Committee HR1683, which allows states to roll back eligibles for Medicaid before 2014 which would relieve states of obligation of effort.

## **REPORT FROM BOARD CHAIR**

1. A letter to Mike Vizena, approved at the Affiliation Committee Meeting was distributed.
2. Board Committees. The proposed list of committee members for 2011/12 was circulated. Scott Clites will now be chair of Facilities Committee. By Laws Committee should be added, and will meet in the next month or so.

**BOARD MEMBER COMMENTS**

Scott Clites provided transportation and drove several consumers and staff to the State Walk a Mile Rally in Lansing a couple of weeks ago. The Local Walk A Mile Rally was also well attended (28) who met at the Historical Museum and later had lunch at the Drop In Center.

**ADJOURNMENT**

Meeting adjourned at 3:50pm.

/klr

---

Scott Clites, Secretary

Date