

LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

Minutes

December 9, 2010

Present: Ackley; Bills; Clites; Jackson; Martinez, Miley; Smith; Van Doren; Welch; Zimmerman
Absent: Keller, Wilson
Staff: Myers; Rawlings (Minutes); Keener; Warren and Szewczuk
Public: None

CALL TO ORDER

Ackley called the meeting to order at 3:02pm.

PREVIOUS MINUTES

MOTION by Zimmerman to approve the previous minutes dated October 28, 2010. **SUPPORTED** by Bills. **MOTION CARRIED.**

PUBLIC COMMENT

No public comment.

SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS

Judy Warren received an award for 20 years service with Lenawee Community Mental Health Authority. Congratulations Judy.

COMMITTEE REPORTS

A. Standing Committees

1. Consumer Advisory

There was no Consumer Advisory Committee meeting in November or December.

2. Quality Assurance/Compliance

There was no Quality Assurance/Compliance meeting in November or December.

3. Facilities Committee

There was no Facilities Committee Meeting in November or December.

4. Operations and Budget

Policies: MOTION by Smith to approve revised policies C414 – Payment for Prescriptions; RR-609 Recipient Payment for Damage to Property; RR-613 Services Suited to Condition; RR-625 Right to Entertainment Materials, Information & News; and Report & Review of the Death of a Recipient. **SUPPORTED** by Bills. **MOTION CARRIED. MOTION** by Smith to rescind policies: RR-605; RR-612; RR-606; RR-630; RR-631; RR-602; RR-608; RR-627; RR-603. **SUPPORTED** by Van Doren. **MOTION CARRIED.**

Master Earned Revenue Contract: The boilerplate contract would allow affiliate partners to be able to purchase or provide services to each other. **MOTION** by Miley to approve the Master Earned Revenue Contract Boilerplate. **SUPPORTED** by Van Doren. **MOTION CARRIED.**

Board Association Economic Impact Study: This was discussed at the Affiliation Committee Meeting last night. The study has been paid for and any more money collected will be pro-rated and refunded to those who have already paid. Livingston paid \$500, Monroe and Washtenaw did not contribute. Myers does not believe that there will be any difference in obtaining the information whether paid or not. **MOTION** by Zimmerman that Lenawee not contribute to the Economic Impact Study. **SUPPORTED** by Jackson. **MOTION CARRIED.**

Board Association Advocacy Plan: MOTION by Jackson that Management express to the Board Association our extreme disappointment in:

- a. the apparent lack of effort in putting together an effective Draft Advocacy Plan
(evidenced by a two page document)
- b. the extensive depth and breadth, time and thought spent to formulate an outline as a future study
- c. the failure to address equitable and adequate general fund funding among the legislative initiatives
- d. the failure to address the long standing problem of maintaining a separation of mental health and substance abuse services and funding
- e. their inclusion of structural reform that further mandates unfunded local assumptions of state mandated risk through the proposed closure of one state facility, and the threat to public safety, and client safety, that may result.
- f. we should be focusing on improving the services to consumers, and ensuring that we have the financial ability to do that.

SUPPORTED by Miley. **MOTION CARRIED.**

Board Association Dues: Ackley reported that there was discussion at the Affiliation Committee Meeting on this issue. Monroe have paid their dues, however, they did not pay the increased rate. Livingston has paid theirs and Washtenaw may not pay theirs at all. Van Doren expressed his opposition to this increase in light of budget cutbacks at all levels of county government. Myers noted that the Affiliation dues combined represents 10% of the MACMHB income (\$57,000). **MOTION** by Jackson to pay 50% of last year's MACMHB dues, accompanied by a letter explaining that the rationale is the same as that given by the Association to the National Association, and due to what has happened in Lenawee county with the labor contracts. **SUPPORTED** by Miley. **MOTION CARRIED.**

Audit Engagement: The costs for the audit contract have increased to \$17,000 for 2010, rising to \$18,000 for 2011, due mainly to the initial low bid by Rehmann Robson. **MOTION** by Miley to approve increased audit costs. **SUPPORTED** by Bills. **MOTION CARRIED.**

Data: Updated reports for November were distributed. Service inquiries in November were 102 with 31 eligible for services, 2 refused service, 2 people were removed from the waiting list as they now receive ABW. A total of 21 are still of the waiting list. State institution - there is no update from October; however, there is only one person in the hospital at the current time.

Community inpatient hospitalization is at an all time low, with only 6 people admitted. Three of those are current CMH consumers, 3 unknown to us. No one readmitted within 30 days, none denied service within the last three months.

Finance Report: One month into the new fiscal year (8%). November's finance report will be taken to Operations and Budget Committee on December 21st.

Cash balance: Wealth Management funds are returning 2.92% and 2.9%. The mortgage stands at \$473,338.44 - 60% of that relates to the Clubhouse.

MOTION by Jackson to accept the financial report and additional vouchers totaling \$1366,508.53. **SUPPORTED** by Clites. **MOTION CARRIED.**

5. Personnel Committee

There was no Personnel Committee Meeting in November or December.

6. Recipient Rights Advisory Committee

There was no Recipient Rights Advisory Committee Meeting in November. There will be a Recipient Rights Advisory Committee Meeting on December 21st.

Retirement Committee

There was no Retirement Committee meeting in the month of November or December

B. Ad-Hoc Committees

There were no Ad-Hoc Committee Meetings in November or December.

EXECUTIVE DIRECTOR'S REPORT

1. Jim Van Doren has been reappointed to the LCMHA Board by the Board of Commissioners as a member at large. There will

be an opening in March (Bill Zimmerman does not seek reappointment) at which time the Commissioners would be able to appoint a new member to the Board if they wish. Members are urged to attend the County Commissioners reorganization meeting scheduled for January 4th.

2. Block Grant. CMH will be co-locating an Access Clinician and Peer Support Specialist on a part time basis at the Family Medical Center. A Peer Support Specialist has been hired and is being trained. This service will commence in January.

3. The telephone service at CMH was transferred from Verizon to D & P Communications. All seems to be going well. Management will be monitoring costs.

4. Snow and lawn contracts. The providers have been contacted and agreed to continue the services for one year at the same rate as the previous year.

5. Marvin Drive Drain Issue. Sharon Robb attended the second meeting of the Marvin Drive Sub Division. The proposal is to assess homeowners \$300 per year for 10 years to cover the costs of necessary work. If we would like the culvert at Marvin Drive replaced it would be at our own cost. There will be more information to follow.

6. Audit. Three auditors were at CMH for a week. The compliance audit will be done in the New Year.

7. Annual Submission. We have received the necessary forms from the state; these are required to be completed by the end of January.

8. Honeywell Project. There is still a lot of dissatisfaction with the cold temperatures in many offices. Sharon Robb has advised the county. Van Doren noted that there is an upcoming meeting with Honeywell on the 15th, at which time they will be advised that the problems need to be fixed before final payment is submitted.

9. Residential Leases. Sunrise lease expires at the end of January, and three more expire at the end of February. **MOTION** by Jackson to authorize administration to open negotiations with the landlords of the properties with a view to renew the leases for one more year at a reduced cost. **SUPPORTED** by Zimmerman.

MOTION CARRIED. Myers noted that CMH has taken maintenance costs and responsibility out of many of the leases in an effort to save money.

10. 2010/2011 Budget and new administration. We are watching what happens with the new governor and his administration. The Revenue Estimating Conference is on January 15th, and it is expected that there might be a deficit discovery followed by an Executive Order cut. The Affiliation is in good stead to be able to absorb

some Medicaid cut, however if there is a GF reduction, it would be bad news. Key positions in DCH are proving hard to fill.

11. WCHO Contract. We are currently operating under a 90 day extension contract with the WCHO. It is necessary to approve a continued 90 day extension before the end of December.

MOTION by Jackson to authorize administration to enter into a 90 day extension of their existing contract under the same terms with the WCHO. **SUPPORTED** by Smith. **MOTION CARRIED.**

12. Health Homes for Enrollees with Chronic Conditions. Handouts were distributed. This program would require an amendment to the Medicaid plan. It is an opportunity for states, beginning January 1st, to receive additional federal support to integrate and coordinate primary, acute, behavioral and mental health services to persons with chronic illnesses. This builds and expands on the concept in Rick Snyder's paper regarding reforming health care in the State of Michigan. The WCHO (Pat Barrie) has been asked by the Department to write the state plan amendment to be able to bring this to Michigan. The WCHO would like an expression of intent from each of the affiliate partners of our willingness to participate.

MOTION by Van Doren to express our interest to the WCHO to participate in Health Homes for Enrollees with Chronic Conditions. **SUPPORTED** by Clites. **MOTION CARRIED.**

13. Clubhouse. We are currently winding down the program. Significant change letters have been sent out, and Monroe is ready to accept referrals. Several members have visited the Monroe Clubhouse. We are preparing the disenrollment paperwork and notice to go to the WCHO. Assurances will be given that if people are qualified and eligible for this service, it is available within the Affiliation. The Clubhouse will close at the end of December. There are a couple of groups/organizations who have shown some interest in the building. A realtor has supplied a "valuation" after a walk through of the building. Myers explained that we purchased it as part of a larger package. The current balance on the mortgage is \$365,800 (\$284,000 attributable to the Clubhouse). Jackson would like to know if there is a penalty for making part payment on the mortgage. He would also suggest checking with the insurance company regarding the building sitting vacant. There was discussion regarding the Clubhouse being the site for the CMH Emergency Preparedness Plan, and the possibility of using it in the future for youth in transition. Smith noted that if we did receive an acceptable offer, we would be better off free of this obligation. Opinions on obtaining an appraisal were divided. Myers will have further discussion with the financial

institution before any further decisions are made. It was agreed to encourage any interested parties to make an offer.

14. Trauma Focused CBT. Sandy Keener explained the possibility of a grant through the state to train clinicians and access personnel on child trauma. There have been some very positive results, it is free and includes five days training throughout the year, with monthly mentoring via telephone conference. We will know next week whether we have got the grant.

15. Morenci Kidnapping. Kathryn Szewczuk reported that Lenawee County has two crisis teams - communities in schools and first responders. CMH has personnel on both teams who have been involved with counseling family members of the missing children. Several are on stand-by or on-call.

REPORT FROM BOARD CHAIR

1. The committee meeting schedule for next year is included in this month's packet; however, meetings are always subject to change.

2. By-Laws Committee will consist of: Jackson; Wilson; Keller & Miley.

3. The Affiliation will be sending a letter to MACMHB with complaints; key issues; things we would like to see changed etc. If any board member has any suggestions or changes please supply feedback. Discussion regarding bi-annual conferences, concerns about expanding the membership. Jackson believes the overall dismal failure to lead from the standpoint of local control and provision of services is his main concern. He believes that leaders should know where they are going, and to be able to run the risk of conflicts with the Department (they have not been willing to do that). The MACMHB needs a definite vision. Myers reported that the Affiliation Committee is in agreement that the leadership is not what it should be. There is a feeling we are being railroaded and there is a small group pushing their own agenda.

Having a four board meeting was suggested and inviting the Board Association to participate.

BOARD MEMBER COMMENTS

Deb B/Scott C met with other committee members to start planning the reception for the Suitcase Exhibit. The next meeting is planned for December 13th, 3:00pm at the museum. Grace/Judy and Deb attended the Hope Center program which was enjoyed by the consumers very much. Suggestion to thank Hope Center for inviting CMH Board members at their cost.

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ADJOURNMENT

Meeting adjourned at 4:50pm.
/klr

Scott Clites, Secretary

Date