

# LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

## ***Minutes***

August 26, 2010

**Present:** Ackley; Bills; Clites; Jackson; Keller Miley; Smith; Van Doren; Welch; Wilson Zimmerman

**Absent:** Martinez

**Staff:** Myers; Smith (Minutes); Robb; Szewczuk, Keener, Barker, Binegar, Niblack, Hutchison, Douglas, Fronce

**Public:** None

## **CALL TO ORDER**

Ackley called the meeting to order at 3:05 pm.

## **PREVIOUS MINUTES**

Previous minutes page 4, item 6 include Wilson in attendance. **MOTION** by Jackson to approve the previous minutes with corrections dated July 29, 2010. **SUPPORTED** by Miley. **MOTION CARRIED.**

## **PUBLIC COMMENT**

No public comment.

## **SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS**

Michelle Hutchison and Darcy Niblack were presented with awards for 15 years service, Valerie Barker for her 10 years and Beth Binegar with 20 years service - congratulations.

## **COMMITTEE REPORTS**

### **A. Standing Committees**

#### **1. Consumer Advisory**

No-one was present to report from Consumer Advisory Committee which was held on August 3.

S. Smith stated there will not be a meeting in September. The October meeting will be for orientation/planning.

#### **2. Quality Assurance/Compliance**

There was no Quality Assurance/Compliance meeting in August.

#### **3. Facilities Committee**

Tours of the homes were completed in June. A list of repairs will be prioritized. Landscape trimming should be done immediately.

Communication packages have been reviewed from TC3Net, D&P Communications and Kelly Communications, Inc. They are not equal comparisons, but each should save substantial dollars over our current arrangements. **MOTION** by Jackson for Administration to make the final decision between TC3Net and D & P Communications after reviewing a few additional details. **SUPPORTED** by Welch. **MOTION CARRIED.**

#### **4. Operations and Budget**

Miley reported on Operations and Budget Committee which met on August 18. **MOTION** by Miley to approve Policy A-219 Waiting List for Lenawee Community Mental Health Authority Services. **SUPPORTED** by Zimmerman. **MOTION CARRIED.**

**MOTION** by Smith to approve the DCH Contract Extension (31 days for the current GF contract). **SUPPORTED** by Zimmerman. **MOTION CARRIED.**

**Board Association Budget and Dues:** A 3.5 % band increase will reflect a \$300 increase for Lenawee. The National Council dues have been decreased 50% for the year. **MOTION** BY Jackson for Myers to send letters about our concerns regarding the payroll and benefit increases shown on the budget (after verifying the facts). **SUPPORTED** by Van Doren. **MOTION CARRIED.** Wilson will need to know how to vote. Van Doren to have the County Commission send a letter of concern.

**2011 Budget:** The draft budget reflects a 20% cut in GF, taking us to \$361,567 into the fund balance. The salaries and wages lines already reflect step adjustments, layoffs, vacated positions and retirements. The building rental is increased when the contract expires at the end of February to pay the new debt portion. The maintenance portion of the residential provider budgets are being examined, as we are providing most of the maintenance on the homes. A recommendation for an official budget will be presented in September.

**Data and Finance Reports:** State institution utilization in July shows a sharp increase; reflecting 3 consumers, 2 NGRI. Community inpatient continues to be steady and looks good at 83% of the way through the year, 78% of the budget expended. Clients in Kalamazoo need a plan for exit.

Service inquires in July was 110 with 4 added to the wait list.

**Finance Report:** 83% of the way through the year, 83% revenue. \$98,000 from the fund balance (45% budget) however, this should be covered by the 236 transfer. Probably little or nothing will be taken from the fund balance.

It was clarified that county funds are used as a match to secure state funding. As part of the agreement when we became an Authority in 1998, the County cannot reduce their funds to us, but could increase them if they choose.

**Cash balance:** 2.5% and 2.5% interest on the two Wealth Management Accounts. 60% of the mortgages of \$487,000 is for the Club House. Club House membership continues to decline.

**MOTION** by Jackson to accept the financial report and voucher list. **SUPPORTED** by Wilson. **MOTION CARRIED.**

## **5. Personnel Committee**

There was no Personnel Committee meeting in the month of August.

## **6. Recipient Rights Advisory Committee**

There was no Recipient Rights Advisory Committee in the month of July. However, Miley, Ackley, Myers and Wilson attended the Regional Recipient Rights Advisory Committee Meeting in Washtenaw last week. The affiliation initiative to monitor incident reporting at CLS sites continues.

### ***Retirement Committee***

There was no Retirement Committee meeting in the month of August.

## **B. Ad-Hoc Committees**

There were no Ad-Hoc Committees in August

## **EXECUTIVE DIRECTOR'S REPORT**

1. The Building entrance and parking lot are complete. The Honeywell project is almost complete.
2. A grant Recovery: Connecting Adults to Resources and Supports was approved for \$140,000 over 2 years. This will increase Drop In Center hours and provide staff at the Family Medical Center.
3. WCHO will be here August 27 for an annual review.
4. DCH recertification for 3 years was approved. (thru 1/31/13)
5. Resolution on Choice was adopted by the Board Association.
6. The DCH General Fund contract is almost complete.
7. Goodwill Industries has the occupancy permit and plan to move into the space tomorrow.
8. 236 transfers are in progress.
9. A reminder to confirm attendance for the Fall Conference with Karen. (Smith plans to attend.)

## **REPORT FROM BOARD CHAIR**

Judy Ackley commented on the wonder of our human rights as compared to those in China and Mongolia.

## **BOARD MEMBER COMMENTS**

Comments about New Focus Club House are being heard at the Mental Health Awareness and Consumer Advisory Committees meetings. Consumers seem to have different expectations from what can be Medicaid allowed. Long term consumers are feeling overworked, lack time to just socialize, don't see the service as treatment for recovery, nor see it as a transition program. Club Houses were initiated to help transition consumers from institution into their communities. Case managers offer many services and it seems younger consumers have goals of wanting jobs, their own place to live, a place in the community and to manage their symptoms. A suggestion to operate two different programs (one just for socialization and one with recovery goals) will not work because there is no way to pay for non-goal related program. Further, the Drop In Center is a site for socialization. Alternate uses of the building also bring up legal and tax issues. Each Affiliation needs at least one Club House.

State Supreme Court Justice Weaver resigned today. Alton Davis is newly appointed.

O & B will be a week later this month. September 22.

## **ADJOURNMENT**

Meeting adjourned at 4:25pm.

/ss

---

Scott Clites, Secretary

Date