

LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

Minutes

May 27, 2010

Present: Ackley; Bills; Clites; Jackson; Keller; Martinez; Miley; Van Doren;
Welch; Wilson; Zimmerman

Absent: Smith

Staff: Keener; Myers; Rawlings (Minutes); Robb

Public: Ackley, Lickly, Ostrander

CALL TO ORDER

Vice Chairperson Bills called the meeting to order at 3:08pm in the absence of Ackley.

PREVIOUS MINUTES

MOTION by Van Doren to approve the previous minutes dated April 29, 2010. **SUPPORTED** by Zimmerman. **MOTION CARRIED.**

PUBLIC COMMENT

No public comment.

SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS

Ostrander presented Anti Stigma Awards to Rex Lickly and Scott Clites.

COMMITTEE REPORTS

A. Standing Committees

1. Consumer Advisory

Doris Ostrander reported on the Consumer Advisory Committee which was held on May 4th. Three members have applied for membership, voting will take place at the June meeting; approval will be requested at next months Board Meeting. Operating Guidelines are being reviewed. Walk a Mile activities took place. The committee thanks Scott Clites for all of his help with transportation and use of the YMCA facilities in Lansing for lunch. The Legislative Committee is working on a "meet the candidate" event at New Focus in the fall.

2. Quality Assurance/Compliance

There was no Quality Assurance/Compliance meeting in May. MMBPIS report was distributed to committee members - Lenawee is in compliance in all areas.

3. Facilities Committee

Zimmerman reported on Facilities Committee Meeting held on May 11th. There is electrical work needed at College Avenue. **MOTION** by Zimmerman to accept the bid for \$2975 from Ford Electric. **SUPPORTED** by Welch. **MOTION CARRIED.** A possible communication package is being reviewed, however more information is necessary. Home maintenance was discussed and it was agreed that the committee should tour the facilities some time in the near future. Lawn maintenance seems to be a problem again this year at the homes CMH does not own. We are in the process of notifying the providers of our standards, and will be following up with them to ensure that they are complied with.

4. Operations and Budget

Miley reported on Operations and Budget Committee which met on May 19th. **MOTION** by Miley to approve Revised Policy RR-621 Abuse and Neglect. **SUPPORTED** by Van Doren. **MOTION CARRIED.** **MOTION** by Miley to approve Revised Policy RR-618 Religious Freedom. **SUPPORTED** by Clites. **MOTION CARRIED.** **MOTION** by Miley to approve Revised Policy RR-622 Family Planning. **SUPPORTED** by Welch. **MOTION CARRIED.** **MOTION** by Miley to approve Revised Policy RR-620 Audio/Video Recording, Photographing, Filming, Fingerprinting and Use of One Way Glass for Observation. **SUPPORTED** by Martinez. **MOTION CARRIED.** **MOTION** by Miley to approve Revised Policy RR-611 Non Discrimination in Provision of Service. **SUPPORTED** by Bills. **MOTION CARRIED.**

Section #4.2 MDCH Contract Amendment incorporates changes to the GF authorization. LCMHA realized \$103,000 less than anticipated. Myers and Strayer have been in discussion with the Department, who explained that this is related to the closure of Mt. Pleasant, and we are in agreement with their conclusion. **MOTION** by Miley to approve MDCH Contract Amendment #2. **SUPPORTED** by Wilson. **MOTION CARRIED.**

LCMHA is in the process of applying for an Adult Mental Health Block Grant valued at \$70,000 per year for two years, with no local match required, for the purpose of serving those with a mental health illness who do not have Medicaid. Our proposal is to place a mental health worker and Peer Support Specialist at the local family medical center (FQHC) in an effort to divert those in crisis from the emergency room, and also to target the 18 - 30 year old population by engaging them at the Drop in Center. It will be necessary to hire part time personnel. It is anticipated that we will run an anti stigma campaign and other media outlets in this endeavor. **MOTION** by Miley to approve application of the Adult Mental Health Block Grant. **SUPPORTED** by Van Doren. **MOTION CARRIED.**

Data, Finance Reports and Revised Spending Plan:

Clubhouse data will continue to be provided in an effort to reduce the cost per unit of this program, the target is to get below \$6 per unit. Action has been taken at the Clubhouse; however, it will be some time before we are able to see the effect. Service Inquiry breakdown shows 88 inquiries, 50 referred out, with 38 initial assessments, 3 denied - total eligible and receiving services is 33. Two were added to the waiting list, which is now at 20.

Community Inpatient Hospitalization shows that we are above the budget line for April. We have seen a significant increase over the last few months of the

number of children being admitted to the hospital - 8 in the last 3 months, with 4 previously unknown to us. 6 were suicidal. Overall there were 12 Medicaid admissions, 5 GF - 10 unknown to us and none had been denied service in the last three months, and none had to be readmitted within 30 days. Keener added that we are seeing more children with schizophrenia. State Institution utilization had dropped below the budget line.

Myers detailed the Revised Spending Plan for the remainder of the fiscal year. A proposed decrease of \$74,605 includes a reduction in the salaries, wages and fringe benefit line, also building rental was adjusted to reflect anticipated reallocation in square footage due to transfer of space to SCMW and removal of bond payments from our lease until next February. Residential home leases and maintenance have been separated. The revised plan reflects a contribution from the fund balance of \$217,302 which is increased from \$69,000 in the existing budget. \$103,000 was lost due to the reduced GF authorization. We have also seen a \$30,000 shift in hospitalization costs from Medicaid to GF. It should be noted that the Affiliation is considering a 236 transfer, however, it is not known if it is permissible by the Department. Operations and Budget Committee inquired about the amount of money that might be available to us. Livingston may have between \$150/160,000. It is not known about Monroe, but WCHO will also be in need of GF. **MOTION** by Van Doren to approve the Revised Spending Plan. **SUPPORTED** by Clites. **MOTION CARRIED.** Jackson opposed.

The Finance Report uses the revised spending plan to compare year to date. 57% of the budget has been expended, with 57% of revenue received at 58% of the way through the year. There was a question about the Hendershot Fund - \$10,000 is budgeted for Hope Center Anti Stigma Disability Awareness workshops. This money is not transferred until invoices have been received and verified. Since the meeting we have received an invoice for \$5833. Cash Balance Sheet shows UBT Wealth Management account netted 2.97% and 3.02% respectively. \$500,688 is owed on the mortgage. **MOTION** by Jackson to approve the finance report and additional vouchers totaling \$105,488.71. **SUPPORTED** by Miley. **MOTION CARRIED.**

5. Personnel Committee

There was no Personnel Committee meeting in the month of May.

6. Recipient Rights Advisory Committee

There was no Recipient Rights Advisory Committee in the month of May.

7. Retirement Committee

There was no Retirement Committee Meeting in the month of May.

B. Ad-Hoc Committees

Emily Martinez distributed an update from the Cultural Competency Committee. The last meeting was on May 10. There is a need for state leadership; coordination and guidance. Several people have been identified to be contacted. Myers noted that CMH has not been contacted this year regarding initiatives in the migrant camps. Keener added that last year the numbers were way down, health aides were given packets of information to distribute. Community Action Agency refers those in need to CMH. Myers will follow up with Bert Fenby. Martinez also attended training in Grand Rapids - changes at the state level were explained.

EXECUTIVE DIRECTOR'S REPORT

1. Budget - there are conflicting reports about whether there will be an executive order cut for the remainder of the year. For FY2011 the House passed DCH budget did not amend or reduce CMH GF by additional \$54m. The House version agrees with the executive budget and reduces GF line by \$3.9m. \$3.8m is related to a reduction of GF on administration. Unfortunately this is not defined. There is some concern that the Department will lobby legislators to go forward with the consolidation effort. There is a problem with reducing administrative costs, which is the same as other costs, GF and Medicaid are tied together - for every \$1 of GF we have to reduce, this means \$3-\$4 in Medicaid. We are required to assign administrative costs rationally and fairly to all funding sources. The early adopter strategy continues to be of interest, however, it is not sure who will be doing all of the work. It is a perceived possible solution to the budget problem but would not happen before October 1st; therefore we would be going into FY2011 in an unknown financial situation. Early adoption under national healthcare reform - we could get in early if certain conditions are met, this would federalize a lot of GF dollars. It would expand the number of

people on Medicaid. The Affiliation has created some talking points about the idea, and these were discussed at the Affiliation Committee meeting. A second paper has been developed and submitted to the WCHO Board - Myers distributed a copy.

2. Adult Mental Health Block Grant - Kathryn Szewczuk is working on preparing the grant. In addition, in response to the rededication of the new facility for the Family Medical Center (FQHC) Mark Schauer suggested that there might be money available to the community which could be added to the grant; Kathryn is following up with his staff.

3. Space Transfer to SCMW - all parties are in agreement with space to be transferred, however the foyer continues to be an issue. The cost of reconfiguring the alarm system for the SCMW suite is cost prohibitive; therefore they may not be interested in sharing the cost of the square footage, which would necessitate the need to relinquish their rights to the employee entrance. Construction is imminent and we expect to give up the space in mid June.

4. Goodwill - Prints should be in next week from D. Siler when the bidding process will begin. Financing is in place and remodeling is expected to begin July 1st, this should take approximately 60 days. In the meantime we continue to be very satisfied with the service being provided.

5. Town Hall Meeting - there is a request for a "meet the candidates" event. Consumer Advisory Legislative Committee will be planning this to be held at New Focus Clubhouse, after the primaries in September.

6. Vacation - Myers reported that he will be on vacation in June. Sandy Keener will be available in his absence.

REPORT FROM BOARD CHAIR

1. Ackley noted that "An Alternative to Proposed Reductions" was easy to read and understand, however, a more detailed document was requested and should be ready by the end of this week.

2. There is concern that those in authority want to close all of the group homes and move to independent living situations. People are worried that their loved ones will have nowhere to live or that they would not do well in this kind of situation. Myers added that this follows with Mike Head's comments about moving away from "legacy" programs and integrating special needs people into the workforce, however, it does not mean programs would disappear, just that the opportunity should be available.

3. Ackley will be unavailable August 2 - 18th.

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BOARD MEMBER COMMENTS

Clites asked about funding for lobbyists, how they represent our interests, and encouraging people to contribute to the PAC fund. Myers noted that we share a lobbyist group - Muchmore, Harrington & Smalley.

ADJOURNMENT

Meeting adjourned at 4:20pm.

/klr

Scott Clites, Secretary

Date