

# LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

## **Minutes**

March 25, 2010

**Present:** Ackley; Bills; Clites; Jackson; Keller; Martinez; Miley; Smith; Van Doren; Wilson; Welch; Zimmerman

**Absent:** None

**Staff:** Fronce; Janego; Keener; Myers; Rawlings (Minutes); Robb; Szewczuk; Webster

**Public:** Holden; Kettner (Rehmann Robson)

## **CALL TO ORDER**

Chairperson Ackley called the meeting to order at 3:08pm.

## **PREVIOUS MINUTES**

**MOTION** by Jackson to approve the previous minutes dated February 25, 2010, and Special Board Meeting Minutes dated March 3, 2010 with the correction on page 2 to read "...all four partners", not "regions".  
**SUPPORTED** by Keller. **MOTION CARRIED.**

## **PUBLIC COMMENT**

No public comment.

## **SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS**

Julie Janego was presented with an award for twenty years of service with CMH. Diana Webster received an award for thirty years - Congratulations to both.

### **A. Rehmann Robson - Financial and Compliance Audit Reports**

Mark Kettner, Rehmann Robson reviewed financial statements. Everything is in order, which is a compliment to Accounting Department and the Executive Director. There are some comments and recommendations, but nothing to be concerned about. This is the third compliance examination since it became a requirement. The financial status report forms are filed with the state. There were two findings regarding non-compliance, but both items were readily addressed and rectified. **MOTION** by Zimmerman to accept the auditor's reports as presented. **SUPPORTED** by Keller. **MOTION CARRIED.**

## **COMMITTEE REPORTS**

### **A. Standing Committees**

#### **1. Consumer Advisory**

Linda Holden reported on the Consumer Advisory Committee which was held on March 2<sup>nd</sup>. Mental Health Awareness Committee meets immediately prior to CAC to save on stipends and mileage. Members are being solicited for current openings on the committee, and Mental Health Awareness Committee is working on activities for Mental Health Awareness Month.

#### **2. Quality Assurance/Compliance**

There was no Quality Assurance/Compliance meeting in March.

#### **3. Facilities Committee**

There was no Facilities Committee Meeting in March.

#### **4. Operations and Budget**

Miley reported on Operations and Budget Committee which met on March 24<sup>th</sup>. Myers provided clarification on the wording questioned by Jackson in RR-619 Consent to Services Policy. It is taken directly from the Mental Health Code, but his comments will be conveyed to WCHO for information. **MOTION** by Miley to approve revised Recipient Rights Policy #RR-619 Consent to Treatment and Services. **SUPPORTED** by Smith. **MOTION CARRIED.**

Myers summarized the situation relating to the transfer of the skill building program from Community Connections (Hope Network) to the Goodwill facility. Since the physical move a considerable amount of remodeling is required. Original estimates were in the region of \$200,000; however, this amount has escalated up to \$518,000 due to the need for direct access to restrooms etc. CMH has been considering how to assist Goodwill cover these costs, however Operations and Budget Committee expressed their concerns about the outlay. Myers has since been in contact with Goodwill, and their board has the same reservations about the amount of money needed to be financed. It has been agreed to reconsider the design of the space, whether there are any other options available, and the future of the program itself to see how we can drive down the cost. Keener reported that there are cost savings by transferring the program to Goodwill as consumers in specialized residential settings will be provided community integration services by specialized residential staff as part of the service. Keener noted that of 90 consumers in residential settings, only 30 attended Community Connections. Currently 61 clients are going to Goodwill, and more than half of the staff is new. We are working with Case Management and provider staff to engage consumers in more meaningful activities in the group homes and getting them out into the community. Administration will liaise with Goodwill management to bring an alternative proposal to Operations and Budget Committee and the full Board in April. No further action was taken on the recommendation from Operations and budget Committee.

The MDCH/CMHSP Managed Mental Health Supports and Services Contract Amendment No. 1 for FY2010 related to changes coming from the Executive Order and reporting requirements. **MOTION** by Miley to approve the Contract Amendment No. 1. to MDCH/CMHSP Contract for 2010. **SUPPORTED** by Keller. **MOTION CARRIED.**

There are no changes to the Lenawee Transportation Contract for 2010. **MOTION** by Miley to approve the LTC Contract. **SUPPORTED** by Welch. **MOTION CARRIED.**

Residential lease at the Westhaven group home expires in May, a one year renewal is proposed at a cost of \$16,968 per year, with taxes and insurance of \$8,000. **MOTION** by Miley to accept the lease renewal with the provision that Management try to negotiate a 10% reduction if possible. **SUPPORTED** by Jackson. **MOTION CARRIED.**

The lease at Sunrise home in Hudson has transferred back to us from the state. An inspection of the premises was attended by the owner, a representative from the state and Sharon Robb from CMH. It was determined that repairs and maintenance needed amounted to \$22,575. **MOTION** by Miley to approve payment of repairs to Sunrise home. **SUPPORTED** by Keller. **MOTION CARRIED.**

New Focus Clubhouse attendance; billable hours; units of service and budget is being monitored by Management Team in an effort to stem the increasing cost per unit which, at the end of February is at \$9.46. Our affiliate partners show a cost in the vicinity of \$5.50 per unit. Attendance has reached a plateau as the number of units continues to decline. Attendance shows an average per day of 14 - 16. Budget is in line with projected. The next step is to bring the cost per unit down. **MOTION** by Miley to charge administration with bringing solution options in the next 30 days. **SUPPORTED** by Smith. **MOTION CARRIED.**

Addendum 1 to the Lease Agreement between Lenawee County and LCMHA was presented. This would go into effect in April and raises the operations, utilities and maintenance cost to \$8.75 sq.ft. The bond debt retirement is not part of this agreement, but would be added when the lease expires next February. **MOTION** by Miley to approve Addendum 1 to the Lease Agreement between Lenawee County and LCMHA. **SUPPORTED** by Wilson. Van Doren and Welch abstained. **MOTION CARRIED.**

Monroe CMH and Lenawee CMH would like to join in the application process of a SAMHSA grant available for adults at risk of SMI. The grant is worth \$750,000/year for 5 years with no local match required. Keener explained how that the money would be used for outreach at the FQMC and in Emergency Rooms for crisis stabilization and assessment. **MOTION** by Jackson that CMH proceeds with the grant application with Monroe CMH. **SUPPORTED** by Keller. **MOTION CARRIED.**

### **Finance Reports:**

Service Inquiry and Eligibility Report shows 103 inquiries in February, with 72 people being referred to other facilities, 31 assessments performed – of which 7 were ineligible and 24 were brought in for service. The waiting list is still at 24. Keener explained that if anyone on the waiting list goes into the hospital, they are removed from the waiting list until they are stabilized. They are considered as being denied service however. Community Inpatient is still below budget, 50% of admissions were Medicaid, 50% GF. 78% were previously unknown to the organization, no-one had been denied service in the last three months, there was one readmission. State Institution report is positive this month as there were only 28 days in February.

42% of the way through the year, 42% revenue and 40% of the budget expended. We are showing having to use \$14,700 from the fund balance. Cash balance – wealth management investments show a return of 2.89% and 2.98%. The mortgage has been paid down by \$100,000. **MOTION** by Jackson to accept the finance report and additional vouchers of \$118,957.21. **SUPPORTED** by Smith. **MOTION CARRIED.**

### **5. Personnel Committee**

There was no Personnel Committee meeting in the month of March.

### **6. Recipient Rights Advisory Committee**

Miley reported on the Recipient Rights Advisory Committee which was held on March 23<sup>rd</sup>. Previous minutes were discussed and Outcome #1 for FY08/09 – “The Office of Recipient Rights shall provide semi-annual trainings for recipients attending the Hope Center” was questioned with regard to legality. **MOTION** by Miley to modify the wording of Outcome #1 for FY08/09 to read “The Office of Recipient Rights shall offer to provide recipient rights training for recipients attending the Hope Center”. **SUPPORTED** by Wilson. **MOTION CARRIED.**

### **7. Retirement Committee**

There was no Retirement Committee Meeting in the month of March.

## **8. Nominating Committee**

**MOTION** by Jackson that the current officers of the Board (Ackley – Chair; Bills – Vice Chair, and Clites – Secretary) continue the same for one more year. **SUPPORTED** by Miley. **MOTION CARRIED.**

## **B. Ad-Hoc Committees**

No Ad-Hoc committee meetings in March.

## **EXECUTIVE DIRECTOR'S REPORT**

1. Transfer of space to SCMW. A quote has been received from the contractor. A meeting is scheduled for next week between the county and SCMW regarding the cost. If plans proceed the work could begin in May. Scanning at CMH continues but is a slow process. The county has offered temporary storage space free of charge.
2. DCH Audit. Auditors will be at the Affiliation for two weeks, and in Lenawee on April 15<sup>th</sup> and 16<sup>th</sup>.
3. We have received a review letter from the Social Security Administration as we serve as the representative payee for about 50 consumers. All findings are positive – Billie Brocht is the CMH staff person handling this.
4. 2003 Audit – the audit found that WCHO owed LCMHA \$149,900 in Medicaid money. This has been approved by the Affiliation Committee.
5. Legislative Bills – we are watching bills 5175, 5482-5489 which set out new standards for evaluating whether juvenile offenders are competent to stand trial, and who would be responsible for the cost of assessment and/or services. Senate Bills 1103 & 1104 would reverse the Attorney General Opinion on mental health services in jails, and require us to pay for any mental health service that the sheriff needed for the jail. As of October 1 any mental health services in the jail would be the county and sheriff responsibility, not ours. SB-1047 would allow public employees to purchase health care through the county health care plan.
6. FY2011 Budget – we have been talking as an Affiliation about how to go forward in the future. Senate Bills take \$53m GF away, and it is widely believed that advocacy will not be the solution. For LCMHA 20% would be another \$200,000 cut to GF. The 1115 Waiver is not supported by DCH. With the approval of health care reform there is a provision for states to early adopt to get in early to the expansion of Medicaid. With Michigan's economy as it is we would probably qualify. DCH and the

Governors office both support going in this direction. It would federalize nearly all of our GF. We do not know as Medicaid increases whether we would be able to continue to provide the same type and scope of services. The dollars would all be routed through the PIHP. There is concern about retention of "community" in Community Mental Health under these conditions. How service would be delivered is another question, we expect that there would be greater alignment with person's physical health and behavioral health care needs. We could be a contractor for primary care for our consumers. County health plans may be a strategic partner for us. By 2014 we will be virtually a total Medicaid agency. Mike Head made a comment that when health care comes and Medicaid is expanded, it will require state match.

### **REPORT FROM BOARD CHAIR**

1. Ackley reported that the Affiliation Committee discussed the 4 Board document outlining options for the future that CMH Board reviewed at the Special Board Meeting. There is an open invitation to all Board Members to attend the next Affiliation Committee Meeting.

### **BOARD MEMBER COMMENTS**

There was discussion about the safety of the Hendershot fund and Community Foundation. Myers believes that the only GF the state could commandeer would be the fund balance, and this could only be done after legislation being introduced with a mandate to the effect that we could not carry a fund balance.

### **ADJOURNMENT**

Meeting adjourned at 4:50pm.  
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Scott Clites, Secretary

Date