

LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

Minutes

February 25, 2010

Present: Ackley; Bills; Clites; Jackson; Keller; Miley; Smith; Van Doren;
Wilson

Absent: Martinez; Welch; Zimmerman

Staff: Fronce; Myers; Rawlings (Minutes); Robb

Public: Ackley; Caswell; Ostrander

CALL TO ORDER

Chairperson Ackley called the meeting to order at 3:05pm.

PREVIOUS MINUTES

MOTION by Miley to approve the previous minutes dated January 28, 2010.

SUPPORTED by Keller. **MOTION CARRIED.**

PUBLIC COMMENT

Bruce Caswell, who is running for the State Senate seat for Branch, Hillsdale, Lenawee & St. Joseph Counties introduced himself to members. He spoke briefly about his previous experience in the Michigan legislature.

SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS

None.

COMMITTEE REPORTS

A. Standing Committees

1. Consumer Advisory

Doris Ostrander reported on Consumer Advisory Committee which met on February 2nd. Consumer Advisory Committee is being analyzed more closely in regard to charge, purpose, make up etc. There are several membership openings coming up. Also in future it was agreed that Mental Health Awareness Committee would meet at 9:00am, followed by Consumer Advisory at 10:00am to cut down on the cost of per diems.

2. Quality Assurance/Compliance

There was no Quality Assurance/Compliance meeting in February; however, the MMBPIS report was included in the board packet this month. CMH is looking good in all areas for the 4th quarter of 2009.

3. Facilities Committee

There was no Facilities Committee Meeting in February.

4. Operations and Budget

Miley reported on Operations and Budget Committee which met on February 17th.

MOTION by Miley to approve new policy "Collection of Co-Pays for Consumer Medications Delivered to LCMHA. **SUPPORTED** by Wilson. **MOTION CARRIED.**

MOTION by Miley to approve the Business Associate Agreement Boilerplate document. **SUPPORTED** by Keller. **MOTION CARRIED.**

Myers reported that South Central Michigan Works approached CMH about the possibility of giving up office space to them. We are in agreement to give up the gym area and two corridors. Currently the gym is used as a storage area for filing, and we are in the process of scanning all of these documents. This area amounts to approximately 900 ft², including the two corridors totals 1400 ft². This would result in a new lease cost to us of \$289,000. However, we have since realized that the county cannot charge us for the new bond debt portion until our lease expires and is renewed next February. Therefore, for the time being our lease payment will be \$212,898 per year. **MOTION** by Miley to authorize the exchange of space with South Central Michigan Works on the understanding that there will be no costs to CMH for any aspect of the transfer including remodeling, relocation of data or phone lines, hiring of personnel necessary to make the space available. **SUPPORTED** by Bills. **MOTION CARRIED.** Van Doren abstained. Van Doren expressed his gratitude to Myers for his cooperation in all aspects of the negotiations. The time frame was discussed, and it is expected to progress rapidly as SCMW need to expand their services as soon as possible.

The transition of the Hope Network contract is going smoothly. Staff has been hired and training has begun. A new van has been purchased by Christ Centered Homes for the North Adrian facility. Myers and Keener have seen the remodeling being done at Goodwill, and meetings continue. An Open House for the new skill building program is being held at Goodwill on March 4th from 4pm - 6pm and everyone is encouraged to attend.

Mike Vizona from the Board Association is anxious to visit Lenawee and address the concerns that the Board has expressed recently. **MOTION** by Miley to defer the visit of Mike Vizona until after the Strategic Plan has been published. **SUPPORTED** by Jackson. **MOTION CARRIED.**

Finance Reports:

A new graph was presented to the committee; this represents the number of inquiries received and the GF Medicaid breakdown of those eligible for services. 24 people currently on the waiting list (all GF). State institution utilization shows 2 consumers at Kalamazoo. Community inpatient reflects 27 admitted in January, 2 of those were children. We have resolved the problems with Hillsdale hospital. There have been issues with Herrick Hospital completing Medicaid paperwork, hopefully these are also resolved. There is concern about Herrick hiring a Nurse Practitioner on the unit in lieu of psychiatrist time. None of the hospital admissions authorized had been denied services at CMH.

We are 33% of the way through the year; revenue is 32% showing not having to take anything from the fund balance. Expenditure, 32% of the budget expended. We are currently looking at the residential home lease/maintenance line. Currently the GF shortfall is being covered by excess local funds. Cash balance sheet shows UBT wealth management investments returning 2.66% and 2.72%. **MOTION** by Jackson to approve the finance report and additional vouchers totaling \$286,156.24. **SUPPORTED** by Wilson. **MOTION CARRIED.**

5. Personnel Committee

There was no Personnel Committee meeting in the month of February.

6. Recipient Rights Advisory Committee

There was no Recipient Rights Advisory Committee meeting in the month of February.

7. Retirement Committee

Smith reported on the Retirement Committee which met on February 12th. The semi-annual performance review was very positive. All of the funds are performing well and there were no recommendations for adjustments. The ending balance for December 31st was \$6.3m. The actuarial study will be ready soon, at which time we maybe able to adjust our contribution.

B. Ad-Hoc Committees

No Ad-Hoc committee meetings in February.

EXECUTIVE DIRECTOR'S REPORT

1. 2011 Budget. The Governor's budget - 3% Medicaid rate increase for the PIHP and 2.9% adjustment for anticipated increase in enrolment. GF reductions were not as severe as originally thought. \$3.8m reduction in non clinical services, however, we do not know how this will affect us.

\$1.4m reduction in multi-cultural services – this could be a cut of \$20,000 for us. There is a \$3.8m reduction in Substance Abuse. \$1m was eliminated from the child day care expulsion programs – doesn't affect us. The revenue side is troublesome – the physician tax wouldn't affect us, but could open opportunity for consumers to receive medical care. Sales tax and the Federal Medicaid Assistance Percentage – unsure. The budget is built on a house of cards and two of the three revenue enhancements will not make it. There will be a continuation budget in place on July 1st. We may be returning to 20% cuts talked about originally. There is new talk of reduction on Medicaid side and the elimination of optional services in Michigan (most CMH services are optional).

2. Mike Head (DCH) spoke at the conference. He talked about PIHPs sharing functions and consolidations. They will be looking at the administrative burden being imposed on the system. A workgroup will be formed to take a look at this issue. There is a matter of services and programs and best practices which they push us to do, but give us no money, while we put people on a waiting list. We are operating under four different waivers right now. The ABW 1115 waiver has been approved, but the dollars will flow differently, coming through the PIHP and not directly to us. It will be actuarial based and we will not control the money. ABW enrollment has been frozen for the fiscal year.

3. Board Association. There was conversation in the regional meeting about budget and finance committee not being a standing committee. People volunteer to serve on it, or are invited. We are recommending that this be changed to become a standing committee.

4. DCH Contract and Finance issues. The Association will be initiating negotiations with the Department in March.

5. Honeywell Project. The first meetings with all building tenants was held this week. It is expected to be a 12 month process, beginning on the third floor. Work will be completed during the work day and after hours. We will be giving them a schedule of areas available to them. We expect the communication process to be good.

6. Affiliation Executive Directors Response to directive from 4 Board Meeting in January. Short and long term strategy document is included in board packets. It was planned to roll this out at the February Affiliation Committee Meeting, however this was canceled, and it will now be addressed in March. The four boards are being asked to look at the document and prepare responses for the meeting in March. Also included in the board packet is a memo and information given to CMH staff this week. Board members are encouraged to read the four page document. Smith asked if anyone had done a study (if we were absorbed by the WCHO) of the assumption of cost savings. We also need to think about the ramifications that do not show up on a balance sheet.

Caswell asked if there had been any discussion about getting rid of PIHPs. Myers indicated that this has not been considered as an option. He also suggested looking below the CMH level (sub-contractors). It should be noted that three out of county contractors have withdrawn from Lenawee for fiscal reasons. Wilson commented that taking away local boards would also be removing consumer input. It was agreed that it would be beneficial to have a special board meeting to discuss the issues addressed in the aforementioned document. **MOTION** by Smith to convene a special board meeting, and to invite Pat Barrie to attend, to discuss the issues raised in the Short and Long Term Strategy document created by the Executive Directors. **SUPPORTED** by Jackson. **MOTION CARRIED.**

REPORT FROM BOARD CHAIR

1. Ackley attended the Legislative breakfast at the Winter Conference, however, it was very poorly attended. There was no-one from our area.
2. Ackley encouraged Board Members to attend one of the Regional Board Member Education Forums.
3. Ackley appointed a nominating committee for officers: Jackson (Chair); Smith and Wilson.

BOARD MEMBER COMMENTS

Bills reported on the MACMHB Conference. She attended a workshop on the AKTION club. Wilson went to the Suicide Prevention Workshop. Wilson has been asked to speak about his journey and experiences in the CMH system at the next conference.

ADJOURNMENT

Meeting adjourned at 4:35m.
/klr

Scott Clites, Secretary

Date