

**Consumer Advisory Committee Meeting Minutes
February 17, 2009**

Members Present: Grossman, Holden, Janego, Jones, Metz, Miley, Ostrander, Rauth

Absent: T. Ackley (ex), Clites, Miller (ex), M. Wilson (ex)

Staff/Board present: Myers, Smith, Szewczuk, Walden

CALL TO ORDER

Chair-elect called the meeting to order at 9:36 AM.

Introductions:

- Introductions: None made.
- Address correction requested.
- Cell phone reminder made.

Public comment (Non-CAC members): None

Previous minutes: Accepted as written.

Additions to the agenda:

- Community Support and Treatment Services, Guidelines for the Employment of Consumers within CSTS

Lenawee:

Board meeting report: Miley reviewed the CAC minutes with the Board. They realize transportation remains an issue for some members to attend meetings. Szewczuk provided the Board with a Suicide Prevention update, otherwise business was regular.

Executive Director Report: Myers

- A letter was provided regarding the closing of the Mt. Pleasant facility by October 2009. LCMHA has one person there that requires close physical health monitoring.

- Copies of the 2009 *Program Policy Guidelines* were provided. This replaces the previous Concept papers. A formal response is due by April 6. Input from the community is needed. BRING YOUR COPY TO THE NEXT MEETING.
- Copies of the *Transmittal of the 2009 Application for Renewal and Recommitment* were provided. A response is due by June. BRING YOUR COPY TO THE NEXT MEETING FOR DISCUSSION.
- The Human Service Building is scheduled for a \$5.5million overhaul. We should expect major disruptions this summer.
- Budget: The President's Stimulus Package probably will allow for more Medicaid dollars. Granholm's State proposal for FY 2009-10 may have large cuts that could hit us hard.
- Our main revenue sources are Medicaid, the General Fund, local funds, and fund balance (reserves). A combination of all these funds are used in about 95% of all operations/ service centers (example: Casemanagement or Meds Clinic). About the only exception is State hospitalization.
 - **Medicaid** is a fixed amount that goes directly to the Affiliation for distribution. (rate x persons eligible) The rate is determined through actuarial analysis and is the same throughout the State. This is an entitlement. Medicaid be used only to cover Medicaid approved expenses.
We do NOT bill Medicaid as it is an allocation through the Affiliation.
 - **General Funds** are State Funds. This is not an entitlement and can be used to cover losses for Medicaid expenses, ABW, Mi-Child, and Child Waiver.
The amount we get for General Fund was determined a long time ago. It was set up for each individual county. Some counties like Livingston have a large General Fund. Lenawee's General Fund is very low. It is not equal nor fair, but changing it will be difficult.
 - **Fund Balance:** Is money that we hold in reserve. It's a cushion that we need to keep in case all other funds run out. Auditors usually want a balance that would keep in existence for 90 days.
 - A copy of the current expense report was provided along with how the money is shifted from one account to another to cover expenses.

A pretend example/ made up numbers to explain our funding:

	Medicaid		General Fund
Starting amount	\$50,000		\$12,500
Month 1	Meds Clinic serves	50 persons	For a total of \$10,000
	25 persons= 50% Medicaid		25 persons= 50% General Fund
	\$5,000		\$5,000
	\$45,000	Account balance	\$7,500

Month 2	Serves	40 persons	For \$10,000
	15 persons=37.5%		25 persons= 62.5%
	=\$3,750		=\$6,250
	\$41,250	Account balance	\$1,250

Month 3	Serves	46 person	For \$10,000
	30 persons=65%		16 persons=35%
	=\$6,500		=\$3,500
	\$34,750	Account balance	Negative \$2,250
			We then need money from local funds or the fund balance. We cannot get it from the Medicaid account.

- To continue to serve Medicaid persons we still need General Funds.
- LCMHA's Medicaid fund is OK, our General Fund is always low.
- The number of persons served, the expenses and the mix of Medicaid vs General funds services fluctuates each month.
- Within the Affiliation we have been able to trade Medicaid funds for General Funds. Other affiliate members have more General Funds than we have, but we still have been needing to take additional funds from the Fund Balance.
- Donations are acceptable. In the 1970's the Hendershot Fund was set up mostly designated for prevention efforts. We are currently using this money for anti-stigma efforts.

CAC Subcommittees:

- **Legislative:** No report. The next meeting date will be changed to February 27 at 1:00 PM. Packages of FridayFAX were provided to the members present today and to pass onto other members.
- **Mental Health Awareness:** The group met at CMH this month and will change locations each month. The next meeting will be March 18 at Tim Horton's at 11:00 AM. Clites is looking into getting donations for tee-shirts that can be worn for meetings, and in the community to increase recognition of anti-stigma efforts. Grossman is working on getting picture frames donated for "Faces of Lenawee".

Liaison: Szewczuk

- Community Forum comments. A revised list grouped by area of assigned responsibilities is going to the Board for review. The Lenawee Community Collaborative is working on transportation issues. Continuum of Care works on homelessness. The community will work on Safety.
Access to Health Care is working on health care issues. They currently are working on establishing a community health plan. They were responsible for the startup of the Family Medical Clinic and the Dental Clinic in Lenawee County. It is already obvious that more doctors and more office space is needed.
- **Concept Papers (newer version):** *Transmittal of the 2009 Application for Renewal and Recommitment* were provided. **BRING YOUR COPY TO THE NEXT MEETING FOR DISCUSSION.**

Affiliation:

- **ACAC: Ostrander**
 - Working on team learning and the *Application for Renewal and Recommitment*.
 - Copies of the WCHO document: *Community Support and Treatment Services, Guidelines for the Employment of Consumers within CSTS* was provided. This document is a proposed policy regarding the dual relationship of employed consumers within CSTS (or possibly LCMHA) **BRING YOUR COPY TO THE NEXT MEETING FOR DISCUSSION AND TO POSSIBLY MAKE A RECOMMENDATION THAT LCMHA ADOPT THIS AS POLICY.**

Miscellaneous updates/ information sharing

- Interconnections/Drop In Center: No report.
- Lenawee Suicide Prevention Workgroup: The group meets on a quarterly basis. Youth are designing a website for middle and high school students. Szewczuk did a radio Community Conversation on the Victim Services Unit.
- Hope Center: They are starting a new Special Olympics Team.
- Continuum of Care: No report
- Other items to note: None

Reporting to the Board: Szewczuk will help structure the reports.

February: Ostrander and Grossman

March: Metz

MOTION by to Ostrander to adjourn the meeting at 11:00 am.
SUPPORTED by Rauth . MOTION CARRIED.

Next meeting: March 17, 2009 9:30 AM LCMHA

AGENDA:

- *Community Support and Treatment Services Guidelines for the Employment of Consumers within CSTS.*
- *Program Policy Guidelines*
- *Transmittal of the 2009 Application for Renewal and Recommitment* were provided.
PLEASE REVIEW THESE DOCUMENTS AND BRING THEM WITH YOU.