



L E N A W E E
Community Mental Health

A U T H O R I T Y

1040 South Winter Street, Suite 1022
Adrian, MI 49221-3867
www.lcmha.org

Promoting positive outcomes through quality mental health services

**LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING
Minutes
May 31, 2012**

Present: J. Ackley; D. Bills, M. Jackson; H. Keller; E. Martinez; G. Miley, C. Smith;
R. Tillotson; J. Van Doren
Absent: S. Clites, N. Smith, R. Wilson
Staff: Keener, Lawson, Myers, Rawlings (minutes), Robb, Ross, Szewczuk,
Tripp
Public: McAran, Mills, Musselman (Tecumseh Schools); Kettner (Rehmann
Robson)

CALL TO ORDER

Chairperson Bills called the meeting to order at 3:03 p.m.

PREVIOUS MINUTES

MOTION by C. Smith to approve the previous minutes dated April 26, 2012. **SUPPORTED**
by H. Keller. **MOTION CARRIED.**

PUBLIC COMMENT

None.

SPECIAL PRESENTATIONS, REPORTS AND ACKNOWLEDGEMENTS

- A. Kathy Tripp was presented with an award certificate for twenty years of service with LCMHA – congratulations Kathy.
- B. Kathryn Szewczuk introduced the team from Tecumseh Schools – Kristalyn Musselman (Health Teacher); Griff Mills (Principal) and Mike McAran (Superintendent). A series of presentations were made by CMH staff to High School and Middle School students on suicide, stigma and the importance of asking for

Roger Myers, Executive Director

517 / 263 - 8905 • Fax 517 / 265 - 8237 • 1-800-664-5005
Administrative Fax 517 / 263 - 7616



Accredited by
the Joint Commission

help. As a result, a Yellow Ribbon Chapter has been formed by one of the students. Commissioner Smith noted that the County Commission will also be presenting Tecumseh Schools with their own Resolution on June 13th. The County Commissioners would encourage all of Lenawee Schools to participate in similar informative presentations. The biggest impact to prevention is awareness, and knowing how to access and ask for help. Chairperson Bills read aloud the Resolution. Principal Mills complimented CMH staff on their professionalism and effectiveness in light of such a sensitive subject.

- C. Mark Kettner (Rehmann Robson) reviewed year-end 2011 Financial Statements. Results were positive, no new accounting standards required. Jackson questioned the pension asset. Management is in communication with all interested parties to resolve the situation. The Compliance audit showed no material weaknesses. Two findings were questioned – Provider Monitoring and Ability to Pay. Management is addressing the issues. **MOTION** by Van Doren to accept the FY2011 Financial and Compliance Reports. **SUPPORTED** by Jackson. **MOTION CARRIED.**
- D. Path to Wellness. Kay Ross reported on the conference held last week. This was held locally in lieu of the Sharing Hope Conference of previous years. It was attended by 75 people, 25% of which was consumers and staff, the rest was community members, family and friends. Doug Gray (keynote speaker) talked about not having to be an athlete to be physically fit, but knowing your physical limitations. Jim Thompson (keynote speaker) talked about his road to recovery. Breakout sessions included a panel of experts comprised of Dr. Pettit (Psychiatrist, Tecumseh), Judy Warren (MI Supervisor, CMH), Todd Bowen (consumer and now Drop In Center staff member), and Diane Bowen (parent). There has been very positive feedback especially about the focus on health. Many sponsors contributed door prizes and were very helpful throughout (ProMedica; MSU Extension; Gray Institute; Adrian Dry Cleaners; Fitness Connection; Powerhouse Gym; TLC; YMCA and the Drop in Center).

COMMITTEE REPORTS

A. Standing Committees

1. Consumer Advisory

Mental Health Awareness Committee – worked on putting together the Path to Wellness Conference.

2. Performance Improvement

No report. Did not meet.

3. Facilities Committee

No report. Did not meet.

4. Operations and Budget

Miley reported on the Operations and Budget Committee Meeting held on May 16.

MOTION by Miley to recommend approval of MACMHB dues for \$9,330.

SUPPORTED by Keller. **OPPOSED** by Jackson. **MOTION CARRIED.**

State Institution – Two people still in the state hospital, one long term, we are working on a placement for the other.

Inpatient Hospitalizations: The number of children being admitted is increasing, and this runs parallel to the increase we are seeing in the number of children coming in the front door. Two children were serious suicide attempts. There will be a presentation at next month's board meeting about the services we provide to children, and our thoughts for the future.

Finance Report – 58% of the way through the year, 57% of revenue is in and 57% of budget expended. Medicaid Reinvestment Plan is not included on the budget side, but will be in next month. Some line items appear to be out of line, but should resolve themselves as the year progresses or as the Medicaid Reinvestment Plan is processed. Pharmacy costs are high due to lack of availability of sample medications, and the increasing use of injectable medications by the doctors.

Cash Balance – GF and Hendershot investment accounts showed a gain in market value. The mortgage attributable to the Clubhouse is \$215,000.

MOTION by Jackson to accept the Finance Reports and additional vouchers totaling \$605,415. **SUPPORTED** by C. Smith. **MOTION CARRIED.**

5. Personnel Committee

No report. Did not meet.

6. Recipient Rights Advisory Committee

No report. Did not meet.

7. Retirement Committee

No report. Did not meet.

8. By-Laws

No report. Did not meet.

B. Ad Hoc Committees:

No Ad Hoc Committees

EXECUTIVE DIRECTOR'S REPORT

1. Update on FY13 Budget. Conference Committee reported a Medicaid rate increase of 1 ¼% based on actuarial soundness, although there were adjustments for projected lower caseloads. Special populations - \$3m for CMH was restored. The budget doesn't include section 462 requirement related to funding formula that was used since FY10 for reductions passed on in the GF. The previous funding formula said there was a 2% cap for adjustment for any one CMH. It is unsure what will happen with the GF.
2. SB246 & 247. We are watching these very closely - proposing to lower the age of competence for juveniles to participate in court proceedings to 10 years old. The Board Association stands in opposition. It is estimated that statewide between 120 - 700 children might be affected. A concern is that the court would be responsible for the competency assessment, but they could order CMH to provide services for up to 60 days, and there is no funding to cover this.
3. Integration of Substance Abuse Disorder and Mental Health Services. Marci Scalera met with Management Team this week to explain expectations and requirements. The Lenawee model will be developed collaboratively. We will also have four seats on the Advisory Board. The WCHO were willing to restructure to benefit Lenawee and Livingston. October 1st is the start date. The Poleski Bill is moving and should go to the Senate next week. There is board composition language that would require the PIHP Board to consist of representatives from Substance Abuse and Mental Health from each county within the PIHP service area to be appointed to the board. The Mental Health Code does not allow for additional members. Commissioner Smith confirmed these details, and believes that the Mental Health Code will be changed. The board composition at the PIHP level is a part of the negotiation going on between the State/Feds and State/CMS with regard to the next waiver renewal.
4. Clubhouse. Title work is completed, the Memorandum of Land Contract document is prepared, and we are waiting for a closing date. Mark Jackson will discuss with Jahn Landis, attorney for FMC. **MOTION** by Jackson to authorize Roger Myers, Deb Bills or Judy Ackley to enter into and execute the Land Contract and Memorandum of Land Contract and any other necessary documents as soon as we have written confirmation from the bank that they will release the property at such time as the land contract is paid off. **SUPPORTED** by C. Smith. **MOTION CARRIED.**
5. Accreditation. CMH received an unannounced visit by the Joint Commission last week. The surveyor spent three days performing individual tracers; policy review; health and safety procedures; medications/lab management; training; clinical competencies; medical health record; strategic plan; PI plan; leadership etc. The survey went very well, our staff was praised on commitment, knowledge and transparency, the electronic medical record was complimented on its content, meaning and functionality. We received one indirect finding for a policy not being detailed in its explanation of how we handle recalled sample medications. We have

60 days to correct this finding. Melinda Perez handled all aspects of the survey, and answering questions appropriately.

6. Succession Plan. The DD Program Director position has been posted. Sandy will be making an announcement in a week or so about her decision. Debi Andrews – new Financial Analyst hired recently is being trained and is currently attending a Financial Conference with Deb Strayer.

7. Spring Conference. Roger, Judy and Emily attended the MACMHB conference last week. The content of this conference was very informative and useful. Information regarding a model “Baby Court” was distributed. It is a wraparound approach which incorporates infant mental health on children ages 0 -3. This would be in conjunction with, and to complement the MOM Project. Myers and Keener will be discussing this model with Tim Kelly (DHS) and Jane Terwilliger (Monroe CMH Director) in a few weeks.

There were two veterans who delivered very powerful presentations about their road to recovery (PTSD). A youth suicide workshop was also enlightening, told from the perspective of the father who lost a 12 year old – he told of the signs and symptoms to look out for.

REPORT FROM BOARD CHAIR

Deb Bills distributed the list of committee assignments for FY12/13. Karen will redistribute the calendar for information.

BOARD MEMBER COMMENTS

Judy Ackley attended an Autism Workshop at the Conference, and the plenary session about the Vietnam Veterans – both were interesting and useful.

Emily Martinez also enjoyed the Veterans Workshop. Another Cultural Competency conference is planned for September. Information submitted to the State is available for Board Members to review. Emily would also like to see more handouts available; she did indicate this on the satisfaction survey.

Grace Miley would like to be advised of the regular meeting date and time of Consumer Advisory Committee (Mental Health Awareness).

ADJOURNMENT

Meeting adjourned at 4:00 p.m.

/klr

